

**Enfield Fire District**  
Board of Fire Commissioners  
Agenda - Regular Meeting –July 16, 2024

1. Call to Order – 6:30 PM
2. Pledge of Allegiance
3. Roll Call and Affirmation of a Quorum
4. Others Present
  - a. Secretary Alexis Comparetta
  - b. Treasurer Cortney Bailey
  - c. Fire Chief Jamie Stevens
  - d. President Denny Hubbell
5. Approval of Minutes – 6/18/24 and 7/2/24
6. Presentation of the Bills
7. Treasurers Report
8. Chief’s Report
  - a. Portable Radio Headset replacement – 602
  - b. TOG, pager and portable radio Inventory - Update
9. President’s Report
  - a.
10. Commissioner and Committee Reports
11. Old Business
  - a.
12. New Business
  - a. Draft Policy Review
  - b.
13. Other Business
14. Public Comment
15. \*Executive Session
16. Next Regular Board Meeting – August 6, 2024

*\*As required under Public Officers Law 105(1), the Board MUST be in an open session, then motion properly into an Executive Session, then when the Executive Session is complete, motion to return into the Open Session. Then, if this is the last item of the Meeting, motion to adjourn.*

*\*2025 Budget -9/17/24 - adopt proposed budget, 10/15/24 – Budget Hearing, adopt final budget*

## **Committees 2024**

\*Subject to change at BOFC discretion

### **Personnel** – R. Wishna, C. Willis

Shall be concerned with the functions, activities, operations, compensation, Workers Compensation claims, VFBL claims, negotiations and membership applications from the Fire Company, and the welfare Fire District personnel.

### **Legal** – G. Stevenson, A. Teeter

Shall be concerned with all legal issues that affect the Fire District.

### **Apparatus, Driver Certification, Communications, and Maintenance (ADCCM)** – G.

Stevenson, C. Willis

Shall be concerned with maintenance of fire fighter equipment, and driver selection and testing that will ensure that only the safest drivers operate Fire District equipment.

### **Executive Board** – G. Stevenson, A. Teeter

Shall be concerned with acting as a liaison between the Fire Company and the Fire District Board. Committee will attend all meetings of the Board of Directors of the Fire Company.

### **Grants** – C. Willis, R. Wishna

Shall be concerned with acquiring grants from all sources to benefit the Enfield Fire District.

### **Finance** – B. Rollins

Shall be concerned with the financial management of the Fire District, including the preparation of an Annual Budget, purchasing policies, annual audit and review of major expenses.

### **Capital Improvement** – B. Rollins, C. Willis

Shall be concerned with planning of facilities, facility repairs, acquisition of new fire apparatus and equipment to protect the Fire District.

### **Insurance** – G. Stevenson

Shall be concerned with the insurance coverage of the Fire District and its employees. The Fire District shall carry all types of insurance to prevent losses due to adverse judgements for death or personal injury and damage or destruction of Fire District property, or property of others, by fire or other casualty.

### **Training** – G. Stevenson

Shall be concerned with the readiness of fire fighters and EMS personnel. Ensure that all mandatory training is scheduled and conducted. Provides assistance to the Fire Chief when requested.