

Town of Enfield Regular Town Board Meeting
Wednesday, September 13, 2023
6:30 PM
In-person and Virtually via the Zoom Meeting Platform

Present: Supervisor Stephanie Redmond, Councilpersons; Jude Lemke, and Robert Lynch; Town Clerk Mary Cornell; Highway Superintendent Barry “Buddy” Rollins

Virtual Attendance: Councilperson Cassandra Hinkle

Excused: Councilperson James Ricks

Call to Order: Supervisor Redmond called the meeting to order at 6:30 PM

Privilege of the Floor: Councilperson Lynch led the assemblage in the Pledge of Allegiance, and he read a letter from Enfield Resident and Former Clerk Ellen Woods to the Town Board. The full letter is on file with the Town Clerk's Office.

Additions & Changes to the Agenda: N/A

Correspondence: The town received a letter from the Fingerlakes Land Trust notifying the town of their intentions to purchase +/- 20 acres on Tucker Rd for preservation and instructions on how to comment if there are any concerns. Councilperson Lynch noted that the land in question lies adjacent to the planned Breezy Meadows subdivision and said Land Trust acquisition would provide a good environmental buffer to the subdivision. Councilperson Lynch urged the Supervisor to write the Fingerlakes Land Trust a letter in support of this acquisition. Supervisor Redmond agreed to do so.

Quarterly Reports:

Water Protection – Supervisor Redmond. They are at a standstill as they are waiting on results and in the process of collecting more information.

Enfield Community Council: Cortney Bailey - The summer program (summer camp) had 40 children enrolled this year. The summer camp had a focus of gardening and sustainability. They received a grant to put in a rainwater collection unit for the community garden. They also had summer camp STEM and natural science activities. They are looking to hold another cabin fever event. They currently have several family fitness classes going on. They have co-partnered with the family reading partnership and have hosted family reading events. They have rented space to the Blue Raiders Cheerleaders. Alternatives Federal Credit Union is doing once-a-month financial planning sessions which are held at the ECC. The Harvest Festival is planned for September 23, 2023.

Tompkins County Youth Board: No Report

Food Pantry: Robert Lynch read the report that Food Pantry Director Jean Owens submitted. The full report is on file with the Town Clerk's Office.

Cayuga Lake Watershed IO: Stephanie Redmond. They are still looking for a watershed manager. They had a presentation on ongoing projects. They put out comments for the draft solid waste management plan.

Tompkins County Health Consortium: This year they approved the addition of two municipalities, they have entered into a long-term lease agreement for office space in Cayuga Heights. They are looking for ways to improve benefits for small municipalities and have contracted with a company to assist with this. They had an increase in costs of 8.5% this year.

Cemetery Committee: N/A

Environmental Management Council: Peter Penniman – The focus has been organizing their conference which will be held in Ithaca NY. A lot of the event will be virtual. He wanted to call attention to a report on Adirondack salt reduction, which took several years to produce. The need for safe roads and the impact on the environment is a focus and they have put together several key stakeholders to discuss these needs. They came out with a set of recommendations and want to set a standard for the state. The State uses 3 times the amount of salt that small towns do. These recommendations will take extensive training and education to put into practice. Funding will be offered to offset the expense of these endeavors. He is hoping that they can come up with a task force that can enforce salt reduction throughout the state.

Monthly Reports

County Legislature: Randy Brown – The full report is on file with the Town Clerk's Office. Councilperson Lynch had a comment regarding broadband, he has broadband and has great service, even though he is located in a red-dotted area on the service map. He wondered why some of the red-dotted areas are on the map and if it is accurate, Randy will look into this as he has some of the same concerns.

Town Supervisor: Stephanie Redmond – In addition to the normal duties of the Office of Town Supervisor, she met with The Town Bookkeeper, Brad Pinsky, and Jay Franklin regarding the transition of Fire Protection/District tax procedures. She met with the park committee and they will be meeting with the Design Connect program.

Town Clerk Report: Mary Cornell – In addition to the normal duties of the Office of Town Clerk, Clerk Cornell updated the Board on the status of building signs. The first company that she was working with did not work out. Clerk Cornell contacted Eastern Signs in Elmira and the process is well underway to procuring the signs, they should arrive and be installed before the end of the year. Clerk Cornell asked in the respect of saving time to no longer give a report at Town Board Meetings as historically Town Clerks do not give reports at these meetings. The Clerk's report will be removed from future meetings.

Highway Superintendent Report- Barry "Buddy" Rollins, they are winding down on summer projects and doing normal maintenance. Supervisor Redmond asked if they still need funding for some culvert pipes on Fish Rd, Superintendent Rollins stated that they need to complete the replacement of the culvert pipes. Councilperson Lynch thanked the highway department for their swift work on Gray Rd.

Code Enforcement Report: Alan Teeter – No report this month

Volunteer Fire Company: Alan Teeter – No report this month. Councilperson Lynch shared his quarterly report as a liaison between the Town Board/Fire Company. The full report is on file with the Town Clerk and is posted on the Town Website.

Planning Board Report: Dan Walker – The planning board wrapped up their review of the subdivision regulations and he sent out the draft version to the Town Board.

Tompkins County Council of Govts – Robert Lynch. No report.

Consent Agenda:

Audit Claims – General Fund vouchers #19-221, dated September 13, 2023, in the amount of \$29,904.48. Highway Fund vouchers #136-158 dated September 13, 2023, in the amount of \$287,968.97. SF Fund voucher #210 dated September 13, 2023, in the amount of \$5,442.75.

Approval of Minutes – August 9, 2023

Supervisor Redmond moved and Councilperson Lynch seconded. No discussion:

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Supervisor Redmond, Aye; Carried.

New Business:

Discussion: Basketball Court. Supervisor Redmond. Greg Hutnik had reached out to the two additional suggested companies and he had not received a response from them. He would like to go with Lambert and Sons. Councilperson Lynch asked if we knew if Lambert and Sons offer prevailing wage and if this was a requirement the Town must follow. They originally quoted \$8,000 and then went up to \$9,000 with the additional work needed. They have said they could charge less if the site work is completed before they start.

RFP's: Highway Generator and the estimate for the Clerk's Office remodel. Councilperson Lemke moved and Councilperson Lynch seconded. Discussion: Supervisor Redmond shared that the RFP's are ready.

RFP for Town of Enfield Town Clerk's Office Remodel September 14, 2023

PRC# 2023009795 - Town Hall Office Remodel

Introduction

The Town of Enfield (the "Town") is seeking to remodel the Town Clerk's Office at 168 Enfield Main Road

Scope of Work

The Town is requesting proposals from qualified NY contractors to remodel the Town Clerk's Office in the Enfield Town Hall at 168 Enfield Main Road. Proposals must be in adherence with these bid documents.

Project Specifications

- The total cost of the project's base bid shall not exceed \$50,000.
- The Contractor must:
 1. Remove ductwork.
 2. Remove and dispose of the tile ceiling.
 3. Install drywall on walls and ceiling.
 4. Tape and two coats of spackle.
 5. Prime and paint.
 6. Install new LVL flooring with an allowance of \$4 per sq ft. (Town Clerk will select the flooring & color)
 7. New trim.
 8. Build a drop-down countertop 55" gate.
 9. New light fixtures 7-8 needed. (Town Clerk will assist in the selection of the lights)
 10. Install new closet outlet/light fixture.
 11. Clean up and remove all debris.
 - Project must be complete before July 1, 2024
 - The Contractor shall strictly follow all public works and prevailing wage rules and shall abide by the PRC number and its stated requirements for this project.
 - The Contractor specifically agrees to follow the provisions of the Workers' Compensation Law and all requirements of Article 15 of the Executive Law relating to discrimination in employment.

- This bid is not and shall not be subject to New York State Sales Tax or local sales taxes.

Project schedule

November 7, 2023: Deadline for submission of bids/proposals

*Proposed deadline for Notice of Award 30 days after submission deadline

*Proposed deadline for signed project contract 30 days after Notice of Award

*Proposed deadline for project completion 30 days after project contract signed

Proposal Submittal deadline and process

Interested and qualified contractors must submit a proposal no later than November 7, 2023. Proposals shall be mailed to Mary Cornell, Town Clerk, at Town Clerk's Office at 168 Enfield Main Road, Ithaca, NY 14850.

It is the responsibility of each bidder before submitting a bid: to consider federal, state and local laws and regulations that may affect cost, progress, performance or furnishing of the work and services; to study and carefully correlate bidder's knowledge and observations with the bid as submitted; and to promptly notify the Town of all conflicts, errors, ambiguities or discrepancies which bidder has discovered within any bid notices, documents, or requirements.

On request, the Town will provide each bidder access to the site to conduct such examinations, investigations, explorations, tests, and studies as each bidder deems necessary for submission of a bid. The bidder must clean-up and restore the site to its former condition upon completion of such explorations, investigations, tests and studies. No destructive testing is allowed. If there is a bid or price condition or variable required as based upon the inability to perform destructive testing or disassembly, then such shall be clearly stated and labelled as such in each submitted bid.

All questions about the meaning or intent of the bid requirements and documents are to be directed to the Town Supervisor, and any interpretations or clarifications considered necessary in response to such questions will be issued by bid addenda and delivered to all parties having received bid documents. Questions received less than two days prior to the date for scheduled bid opening may not be answered. Only questions answered by formal written addenda will be binding, and oral and other interpretations or clarifications, including at site visits, will be without legal effect. Addenda may also be issued to modify the bid documents, requirements, or timelines, as determined by the Town.

Bids may be modified or withdrawn by an appropriate document duly executed and delivered to the place where bids are to be submitted at any time prior to the opening of bids. If, within twenty-four hours after bids are opened, any bidder files a duly signed, written notice with the Town and promptly thereafter demonstrates to the reasonable satisfaction of the Town that there was a material and substantial mistake in the preparation of its bid, that bidder may be permitted to withdraw its bid, but thereafter, that bidder will be disqualified from further bidding on this project and any future bidding for the same.

Proposal and bid requirements

Each proposal or bid shall (1) specify the correct gross or lump sum, and (2) the unit prices for each of the separate items (including each of the Options). In case the amounts shown in words and the equivalents in figures do not agree, the written words shall be considered binding. Bidder's acknowledge that there may be Town employees and other contractors on site, and that part of the project is to coordinate access and project sequencing. Bidders are encouraged to visit the work site. Bidder also agrees to furnish, with each bid, copies of all licenses and permits allowing it to provide the work services bid upon. In order to be considered, proposals must include the following:

- Company information, including the primary contact person, and list of key team members and personnel, including qualifications of each
- Specification of proposal
- An itemized budget for the project and a total project cost

- Proposals may not exceed 10 pages in total length.

The contract is subject to competitive bidding under General Municipal Law § 103 on the basis of lowest responsible bidder standards, specifically including compliance with project bidding requirements and based upon the selection of the base bid plus any one or more of the approved or selected options. The overall savings and total production of each site or proposal are proper bid review and bid award considerations.

In submitting a bid, the bidder automatically warrants and represents that:

- Bidder has examined copies of all the bid information and documents, and all official addenda issued by the Town.
- Bidder has familiarized itself with the nature and extent of the project and work site, its locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the work and services.
- Bidder has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies which pertain to the site or otherwise may affect the cost, progress, performance or furnishing of the work and services as bidder considers necessary for verification of the bid price.
- Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the bid, and the bidder has given the Town written notice of all conflicts, errors or discrepancies that it has discovered in the bid documents, and any written resolution thereof issued by Town is acceptable to bidder.
- The bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over the Town.

General and reserved rights of the Town

The Town reserves the right to reject any or all bids or proposals received in response to this RFP, and to withdraw the RFP at any time, at the agency's sole discretion and including for mere convenience. No bid or bid award is binding upon the Town until a contract is approved and executed by the Town, and any inability or substantial delay in approving or executing a contract will result in disqualification of such Bidder and allowing the Town to proceed with negotiations with the next qualified bidder with the next lowest price relative to the base bid and selected Options. The Town may seek clarifications of any bid and require updated proposals from any or all bidders, including upon issuance of any addenda or in the event of any needed project update or clarification. The Town may use information obtained through proposals, site visits, management interviews, and investigation of a bidder's qualifications, experience, ability, or financial standing, and any material or information submitted by the bidder in response to the agency's request for clarifying information, in the course of evaluating and issuing any notice of award under this RFP. The Town also reserves the right to extend the dates of performance after the issuance of a notice of award for just cause, to negotiate change orders and extras, and to eliminate non-material specifications when doing so is in the best interests of the Town and does not otherwise materially violate applicable laws.

Evaluation Criteria

Bids will be opened and read aloud publicly at the place where bids are to be submitted. An abstract of the amounts of the base bids and Options will be made available to all bidders after the opening of bids. All bids that the Town believes to have a reasonable chance of receiving the award will remain subject to acceptance for 60 days after the day of the bid opening and the Town may, in its sole discretion, release any other bid prior to that date.

In evaluating bids, The Town will consider the qualifications of bidders, bid compliance, and the price submitted with or without any one or more selected project Options. The Town reserves the right to reject any or all bids, including without

limitation the rights to reject any or all nonconforming, non-responsive, or conditional bids, and further including the rights to disregard any non-material non-conformity or error. The Town reserves the right to waive all informalities not involving price, time, or changes in the project.

RFP for Town of Enfield Highway Generator September 14, 2023

Introduction

The Town of Enfield (the “Town”) is seeking to purchase a generator to be used by the Highway Department

Scope of Work

The Town is requesting proposals for a generator to be used by the Enfield Highway Department. Proposals must be in adherence with these bid documents.

Project Specifications

- New or used minimum of 80 KW can be higher KW. 1-phase diesel engine with less than 1,500 hours, and less than 15 years old. Transportable/portable.
- This bid is not and shall not be subject to New York State Sales Tax or local sales taxes.

Project schedule

November 7, 2023: Deadline for submission of bids/proposals

*Proposed deadline for completion of the project: December 7, 2023

Proposal Submittal deadline and process

Interested and qualified contractors must submit a proposal no later than November 7, 2023. Proposals shall be mailed to Mary Cornell, Town Clerk, at Town Clerk’s Office at 168 Enfield Main Road, Ithaca, NY 14850.

It is the responsibility of each bidder before submitting a bid: to consider federal, state and local laws and regulations that may affect cost, progress, performance or furnishing of the work and services; to study and carefully correlate bidder’s knowledge and observations with the bid as submitted; and to promptly notify the Town of all conflicts, errors, ambiguities or discrepancies which bidder has discovered within any bid notices, documents, or requirements.

On request, the Town will provide each bidder access to the site to conduct such examinations, investigations, explorations, tests, and studies as each bidder deems necessary for submission of a bid. The bidder must clean-up and restore the site to its former condition upon completion of such explorations, investigations, tests and studies. No destructive testing is allowed. If there is a bid or price condition or variable required as based upon the inability to perform destructive testing or disassembly, then such shall be clearly stated and labelled as such in each submitted bid.

All questions about the meaning or intent of the bid requirements and documents are to be directed to the Town Supervisor, and any interpretations or clarifications considered necessary in response to such questions will be issued by bid addenda and delivered to all parties having received bid documents. Questions received less than two days prior to the date for scheduled bid opening may not be answered. Only questions answered by formal written addenda will be binding, and oral and other interpretations or clarifications, including at site visits, will be without legal effect. Addenda may also be issued to modify the bid documents, requirements, or timelines, as determined by the Town.

Bids may be modified or withdrawn by an appropriate document duly executed and delivered to the place where bids are to be submitted at any time prior to the opening of bids. If, within twenty-four hours after bids are opened, any bidder files a duly signed, written notice with the Town and promptly thereafter demonstrates to the reasonable

satisfaction of the Town that there was a material and substantial mistake in the preparation of its bid, that bidder may be permitted to withdraw its bid, but thereafter, that bidder will be disqualified from further bidding on this project and any future bidding for the same.

Proposal and bid requirements

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- Company information, including the primary contact person, and list of key team members and personnel, including qualifications of each
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- Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the bid, and the bidder has given the Town written notice of all conflicts, errors or discrepancies that it has discovered in the bid documents, and any written resolution thereof issued by Town is acceptable to bidder.
- The bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over the Town.

General and reserved rights of the Town

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or in the event of any needed project update or clarification. The Town may use information obtained through proposals, site visits, management interviews, and investigation of a bidder's qualifications, experience, ability, or financial standing, and any material or information submitted by the bidder in response to the agency's request for clarifying information, in the course of evaluating and issuing any notice of award under this RFP. The Town also reserves the right to extend the dates of performance after the issuance of a notice of award for just cause, to negotiate change orders and extras, and to eliminate non-material specifications when doing so is in the best interests of the Town and does not otherwise materially violate applicable laws.

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In evaluating bids, The Town will consider the qualifications of bidders, bid compliance, and the price submitted with or without any one or more selected project Options. The Town reserves the right to reject any or all bids, including without limitation the rights to reject any or all nonconforming, non-responsive, or conditional bids, and further including the rights to disregard any non-material non-conformity or error. The Town reserves the right to waive all informalities not involving price, time, or changes in the project.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Councilperson Lemke moved and Councilperson Lynch seconded to amend the RFP's. Discussion: The Board set the bid submittal date as November 7th and set the expected completion dates. The bids will be opened at the November 8 Regular Town Board Meeting.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Discussion: Basketball Court: Greg Hutnik confirmed that he would like to work with Lambert & Sons and that if we could do the site work that could potentially save on the quote. Councilperson Lynch suggested that the Highway Dept could assist with the site prep work. Supervisor Redmond confirmed that the highway dept. would help as long as the Town Board allowed for funding for the use of the crew and any supplies needed.

Supervisor Redmond moved and Councilperson Lemke seconded to authorize the Parks Committee to work with Lambert and Sons with the understanding that the Highway Crew would assist with site prep and the Town Board authorized to offset the expenses incurred of labor/supplies with the use of general fund funds.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Discussion: Community Arts Partnership – Megan Barber introduced herself and her team and then each person spoke more about their endeavors and what their plans are for a sculpture that they would like to create. Supervisor Redmond asked what the next steps are. Dr. They are looking for ways to engage in the history and the fabric of our visual exposure. She would like to engage those present to participate in an activity. Think about your food joy, the joy food has brought to you, your family, and your culture, the second question what are some food concerns, as you pay attention to the resources and your actions what are some concerns that come to mind? The third question is about food magic, if you can transform anything what food magic would you complete? The last question – young people in the community what are some ideas for a food sculpture what image might they create that will encourage individuals? She hoped that

everyone had enjoyed this activity. It is a joy to give ourselves a pause and to reflect on our individual relationships with food. Councilperson Lynch suggested that she reach out to Food Pantry Director Jean Owens. Supervisor Redmond recommended that they may want to attend the Harvest Festival.

RESOLUTION NO. 71-2023 – Approval of September 2023 Budget Modifications

WHEREAS, it is necessary to modify the 2023 budget based on updated estimates of revenues and expenditures in 2023, and

WHEREAS, a detailed listing and description of each budget adjustment by Fund has been provided to the Town Board for review as presented below, be it therefore

RESOLVED, that the Enfield Town Board approves the budget modifications as outlined below.

Account #	Description	Current Budget	Increase/ (Decrease)	Modified Budget
Expenditures				
A1010.4	Town Board - Contractual	\$ 2,500.00	\$ 100.00	\$ 2,600.00
A1110.4	Justices - Contractual	\$ 1,000.00	\$ 500.00	\$ 1,500.00
A1110.410	Justices - Conference and Mileage	\$ 250.00	\$ 745.00	\$ 995.00
A1316.42	Bookkeeper - Williamson Programs	\$ 1,500.00	\$ 550.00	\$ 2,050.00
A1420.4	Attorney	\$ 12,000.00	\$ 3,000.00	\$ 15,000.00
A1620.2	Buildings - Equipment	\$ 300.00	\$ 550.00	\$ 850.00
A1910.4	Unallocated Insurance	\$ 36,300.00	\$ 1,050.00	\$ 37,350.00
A7550.4	Celebrations - Contractual	\$ 500.00	\$ 600.00	\$ 1,100.00
A7555.4	Beautification - Contractual	\$ 1,000.00	\$ 150.00	\$ 1,150.00
A9710.8	SEC Filing Fees	\$ 225.00	\$ 695.00	\$ 920.00
A9710.81	Professional Fees - Financing	\$ -	\$ 4,010.00	\$ 4,010.00
A9710.7	Serial Bonds - Interest	\$ 37,145.00	\$ (4,705.00)	\$ 32,440.00
A1990.4	Contingent Account	\$ 16,964.00	\$ (6,000.00)	\$ 10,964.00
Total Expenditure Adjustments			\$ 1,245.00	
Revenues				
A2610	Justice Court - Fines and Fees	\$ 5,000.00	\$ 1,245.00	\$ 6,245.00
Total Revenue Adjustments			\$ 1,245.00	

Description of Proposed Adjustments: These General Fund budget adjustments address spending in excess of the budget plan for a number of areas. Town Board contractaul expenses include the AOT conference and a number of public hearing notices. The Justice Court had additional expenses for training new staff and establishing the office for transition to new judge - these expenditures are covered by additoinal court revenue. Insurance costs increased due to liability coverage for new equipment. Attorney fees include bond counsel for salt barn financing. There were also adjustments for costs associated with bond issue and required SEC filings - savings in estimated bond interest will cover this. Funds were also added for beautification and celebrations (fire company anniversary). Building equipment costs were for security cameras. The contingency account is used to cover all but the court and professional fees for bond financing.

Supervisor Redmond moved and Councilperson Lemke seconded. No Discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Discussion: Personnel Manual Changes: Blixly Taetzsch – The changes were talked about at length at the last Town Board meeting. She isn't 100% sure that she captured everything that was suggested to be changed. She went over the changes she had made. Major changes to note - Anyone who would be considered a permanent employee with 20 or more hours a week would have access to both medical and dental benefits. She will add verbiage if individuals move from the Legacy plan they will be unable to re-enroll in the Legacy plan. The Town Board thanked Blixly for all of her work on the manual.

Supervisor Redmond moved and Councilperson Lemke seconded to approve the Employee Manual as modified.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Resolution #2023-72 ECC ARPA Expenditures

WHEREAS the Enfield Community Council (ECC) provides many community services to the residents of the Town of Enfield, now therefore be it;

RESOLVED the Town Board of the Town of Enfield approves the dispersal of \$45,000 to the ECC for community programming from of American Rescue Plan Act funds, and further be it;

RESOLVED the funds will be dispersed as follows:

October 1, 2023: \$10,000

October 1, 2024: \$17,000

October 1, 2025: \$18,000

Let's Have Fun: Building Social Skills and Life Experiences in the Enfield Community
An ARPA Proposal from the Enfield Community Council

- The Covid pandemic further isolated families/individuals in a rural, sparsely populated community where transportation was already a challenge for many.
- Much attention has been given to children's academic losses, but children also lost the opportunity to spend time together and build social skills.
- The Enfield Community Council (ECC) is uniquely positioned to develop and implement high-quality programs for our children, families and individuals of all ages with a focus on fun ways to build social skills through exceptional experiences.
- ECC proposes a three-tiered approach to engaging Enfield youth and their families:
 - Experiential Opportunities for youth through the Summer Camp programs
 - Explorational Adventures for families (trips to see a baseball game in Syracuse, etc.)
 - Career Exploration and Exposure for our teens (trips to learn about jobs at places like Cayuga Milk Products, the State Capital, etc., speakers' series from trade professionals
- Many of these proposed programs would happen by charter bus and would include lunch and/or snacks as well tour guides and special presentations.

- Trips could cost between \$500 and \$2000, depending on number attending, location, entrance costs and special services to the groups.
- If ECC receives \$45,000, we estimate the following programs by year:
 - 2023: \$10,000: 3 Summer Camp programs, 1 Family Programs, 4 Teen Programs, 2 Adult programs
 - 2024: \$17,000: 3 Summer Camp programs, 3 Family Programs, 5 Teen Programs, 3 Adult programs
 - 2025: \$18,000: 3 Summer Camp programs, 3 Family Programs, 7 Teen Programs, 3 Adult programs

*Some program expenses may include larger expenses for physical revisions/additions on-site; i.e. gaga pit/ice rink for family outdoor events.

** Of the \$45,000 the Enfield Community Council will set aside \$4500 for indirect costs/overhead costs.

Supervisor Redmond moved and Councilperson Lemke seconded. Discussion: The ECC will need to sign an agreement with the Town to receive ARPA funds.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

ARPA funds for the Fire District/Enfield Fire Company. Councilperson Lemke, If the Fire District was given ARPA funds they would have to set up an account with the Federal Government for the funds that they would receive. For \$20,000.00, Councilperson Lemke said it does not seem worth the work to do so. Therefore, Councilperson Lemke recommended that the Board pay the Fire District Attorney fees, not to exceed \$20,000. Councilperson Lemke stated after a discussion with counsel Brad Pinsky, who recommended that the town revoke the \$20,000 that was earmarked for the Fire Company. Councilperson Lynch would like to postpone this topic tonight and have both the Fire Company and the Fire District present for their comments. The Board agreed to delay action and proceeded to other business.

Discussion: Use of Town Space for the Fire District's use.

Supervisor Redmond moved and Councilperson Lemke seconded. Discussion: Supervisor Redmond shared that office space in the Courthouse had been suggested for use by the Fire District. The Fire District had also asked for funds ~\$5,000 to use this fiscal year for immediate needs for the Fire District. Supervisor Redmond expects to receive a request list before the next town board meeting for items needed before January 1, 2024.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Discussion: Nomination for Annual Recognition of Outstanding Community Member.

Supervisor Redmond would like to bring back the recognition program, the Board was in agreement and will send suggested verbiage to the Town Clerk to post on the town website.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye, Supervisor Redmond, Aye; Carried.

Discussion: Retaining the Character of Enfield. Enfield Resident Andrew Waye spoke on his concerns about the impact on neighbors of the Breezy Meadows Subdivision and on how much they are selling the acreage for. Supervisor Redmond shared that property values in Enfield have gone up significantly, and this is not unique to Enfield but has been seen throughout the County. Supervisor Redmond asked what can we do, or what solutions could be recommended. Andrew shared that 45% of the land in Tompkins County is tax-exempt and a large portion of taxes is put on the average homeowner. He had double-digit tax increases last year; his assessment went up and his home is assessed at \$250,000 (He owns a double-wide.). The only thing he can think of is that citizens who have lived in this area have a set fixed tax cap limit unless they make improvements and changes. Councilperson Lynch what you are asking for would need to be changed at the state level. Councilperson Lynch had suggested it may be time to revisit the Towns Comprehensive Plan. Councilperson Lynch would like to look at a right-to-farm law.

Privilege of the Floor: Superintendent Rollins asked where the funds ended up for the radios that were to be purchased with the use of the Tompkins Community Recovery funds that were awarded. He would like to purchase the radios. Supervisor Redmond checked into this and she advised Superintendent Rollins to go ahead a purchase the radios.

Announcements: N/A

Adjournment: Councilperson Hinkle motioned to adjourn, and adjourned at 10:00 pm

Respectfully Submitted,

Mary Cornell

Mary Cornell
Town Clerk