

Town of Enfield
Special Town Board Meeting – Audit Meeting
Friday, January 13, 2023
6:30 pm

Present: Town Supervisor Stephanie Redmond, Councilpersons; Cassandra Hinkle, James Ricks, Robert Lynch; Former Justice Betty Poole, Town Bookkeeper Blix Taetzsch.

Virtual Attendance: Councilperson Jude Lemke

Call to Order: Supervisor Redmond called the meeting to order at 6:30 pm

Privilege of the Floor: Councilperson James Ricks spoke on an anonymous letter he had received. Thomas Carver thanked the board members for serving as he is interested in hearing what goes on in the town. He would like to know what the protocol is for a town board meeting. Supervisor Redmond answered his questions.

Additions and Changes: The Town Board will go into Executive Session at the end of the meeting tonight to discuss a matter of personnel.

New Business:

Audit:

Town Justice Books. Supervisor Redmond went through the checklist with former Justice Betty Poole.

Town Clerk Books. Councilperson Hinkle went through the checklist with Town Clerk Mary Cornell

Tax Collector Books. Councilperson Hinkle went through the checklist with Tax Collector Mary Cornell

Town Supervisor's Books. Councilperson Lynch went through the checklist with Town Treasurer Blix Taetzsch

Resolution # 32-2023- Acceptance of Audits

WHEREAS, the Enfield Town Board held a Special Meeting on January 13, 2023, and

WHEREAS, the Town Clerk Mary Cornell, Town Bookkeeper Blix Taetzsch, and Town Supervisor Stephanie Redmond came before the Town Board for an annual audit of their records,

WHEREAS, all three were inspected and commented on at this meeting, now therefore be it

RESOLVED, that the 2022 books of the Enfield Town Justice, the Enfield Chief Fiscal Officer and the Enfield Town Clerk be accepted as true and correct and their annual reports are attached and made a part of these minutes.

TOWN OF ENFIELD

01/13/2023
12:27:48

TOWN CLERK'S 2022 ANNUAL REPORT

RECEIPTS

8	MARRIAGE LICENSES	320.00
4	COPIES	1.00
2	CERTIFIED COPIES	40.00
	DECALS	1,600.00
5	STRAY FEES	400.00
50	BUILDING PERMITS	10,145.00
3	CEMETERY BURIALS	1,200.00
5	CULVERT PERMITS	1,550.00
502	DOG LICENSES	6,830.00

TOTAL RECEIPTS: **\$22,086.00**

DISBURSEMENTS

	PAID TO SUPERVISOR FOR GENERAL FUND	18,167.26
	PAID TO SUPERVISOR FOR CULVERT PERMITS	1,550.00
	PAID TO NYS DEC FOR DECALS	1,503.74
	PAID TO NYS ANIMAL POPULATION CONTROL FUND	685.00
	PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	180.00

TOTAL DISBURSEMENTS: **\$22,086.00**



Mary Cornell, TOWN CLERK

JANUARY 13, 2023

**TOWN OF ENFIELD COURT
BETTY F. POOLE, TOWN JUSTICE
182 ENFIELD MAIN ROAD
ITHACA, NY 14850**

January 13, 2023

RE: 2022 ANNUAL REPORT
TOWN OF ENFIELD COURT
BETTY F. POOLE, TOWN JUSTICE (RETIRED)

Activity for Justice Poole for the Town of Enfield Court for 2022 is as follows:

Number of cases closed:	228
Number of Cases opened:	327
Arraignments for other Courts	0
Charges Transferred to T.C. County	9
Pending Cases – (Includes Scofflaws)	1,241

FINES AND FEES

Criminal, Motor Vehicle	\$ 3780.00
NYS Surcharges	4203.00
Civil Charges	365.00
Bail Poundage	0.00
Bail Received	\$ 500.00

TOTAL REMITTED TO TOWN OF ENFIELD \$8,348.00

ADDITIONAL ACTIVITIES

Arrest warrants and Bench warrants issued; search warrants issued; orders of protections issued; conditional discharges; probation inquiries and documentation; jail terms; bench trials; jury trials; motion hearings; felony preliminary hearings held; small claims trials; summary proceedings and warrants of evictions; arraignments for other courts; certificates of dispositions; case researching; processing of scofflaws; decisions written; legal research, pre-trial hearings, annual budget processes, implementing on-line access to various web sites, dictation and transcription of hearings and preparing written decisions on all. Attend annual continuing legal education classes and training; attend various county meetings with agencies, TCMA meetings and correspondence, 12 hours of CJE Classes, 6 hours of CCJE Court Clerk classes, attend various meetings, both in person and virtual, podcasts, and conferences with other state agencies all of which are either in person or virtual as well.

Respectfully submitted,


BETTY F. POOLE, Town Justice (Retired)

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Supervisor Redmond Motioned and Councilperson Lynch seconded to go into Executive Session to discuss a matter of personnel.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

The Town Board Entered into Executive Session at 7:16 pm

The Town Board Returned from Executive Session at 8:32 pm

Announcements: N/A

Adjournment: Councilperson Ricks moved and Councilperson Hinkle seconded to adjourn, adjourned at 8:32 pm

Respectfully submitted,

Mary Cornell

Mary Cornell
Town Clerk