

Town of Enfield Regular Town Board Meeting
Wednesday, January 11, 2023
6:30 pm

IN-PERSON at the Enfield Town Courthouse and Virtually via Zoom Meeting Portal

Present: Supervisor Stephanie Redmond; Town Councilpersons, Cassandra Hinkle, James Ricks, Robert Lynch; Town Clerk Mary Cornell.

Virtual Attendance: Councilperson Jude Lemke.

Call to Order: Supervisor Redmond called the meeting to order at 6:30 pm.

Privilege of the Floor: Robert Lynch led the assemblage in the Pledge of Allegiance.

Councilperson Ricks shared he had attended the Kwanzaa Event at the Enfield Community Center. He thought they did a great job organizing the event and had good speakers (ARE Enfield Antiracist Group). Robert Lynch wished the Town Board well as we start 2023 in serving Enfield well. The county met to discuss the local advisory board of assessment review on Thursday, January 5th. The government operation committee adopted a resolution 5-1 to suspend the boards indefinitely. He asked Jay Franklin if Enfield could have its own advisory board and Jay said he would need to check with the County attorney on this. I have not yet heard back from Mr. Franklin. Mr. Lynch gave a shout-out to Legislature Randy Brown, at last Tuesday, January 3's meeting Randy made additional comments expressing his disapproval of the denial of Enfield and Newfield's funding requests. He expressed that the municipalities as well as himself feel that the County does not really represent these communities. Supervisor Redmond shared that she has taken an aide position with Anna Kelles' Office. As she is also the Town Supervisor for Enfield, the state has undertaken an Conflicts of Interest/Ethics review to determine what limitations there might be on her role as Town Supervisor. There may be many limitations in what she can now advocate for the residents of Enfield with the state. She works strictly with Policy review with Anna Kelles'. They may make her choose which position she will keep. Councilperson Lynch asked Supervisor Redmond to put her restrictions in writing, so that it is clear what she cannot participate in. She should have an update by the end of January 2023.

Additions and Changes to the Agenda: Remove Justice Poole and add the new justice to Town Court Bank accounts; Restore NY Set a Public Hearing date for the Restore New York grant; Councilperson Lynch would like to add a motion to set a public hearing for a firefighters exemption Local Law.

Correspondence: Little Blue Cheerleading fundraiser and Stone bend farm is applying for a liquor license.

Monthly Reports:

County Legislator: Anne Koreman – Sales Tax report for October 2022. As the beginning of the first meeting of the year they voted in a new chair Shawna Black and assistant chair Dan Klein. Regarding assessment values, would we do a partial assessment as property values have risen extensively. They have voted to keep it at 100% Office. The assessment office has been having assessment board reviews. They will vote at the next board meeting to not have assessment board reviews this year. Decision Criteria was based on a lack of attendance at the reviews, individuals can always call the County Assessment office to ask questions. Cathy Covert retired as the Clerk of the Legislature. They have a total of three clerks at this time and are fully staffed. Councilperson Lynch - County Legislature Randy Brown opposed the CMC grant of \$1.5 Million and you voted for it. Can you please explain why you voted for it? Anne explained that it is a county wide program and will be available to all municipalities in the county, they will offer Mental Health programs to those in need. Ithaca is severely lacking in mental health treatment centers and this can assist addressing it. Councilperson Lynch shared we had a mental health service here in Enfield. He expressed we need mental health county wide, but we also

need it here in Enfield. The Hospital has lucrative investments and is not lacking in funds, so it was a disappointment that they were funded.

Town Supervisor's Report: Stephanie Redmond – In addition to performing the normal duties of the Supervisors Office. Supervisor Redmond worked on gathering the necessary information for the Restore NY Grant that is due by January 27th. She has been assisting the new Town Justice Thomas Schlee and Court Clerk Heather Knutsen-King. New Court Hours: Tuesdays at 6 pm, Court Clerk Knutsen-King will hold office hours from 4-5: 30 pm on Tuesdays. Councilperson Lynch asked if Justice Schlee will keep Knutsen-King as his Court Clerk, he will.

Town Clerk Report: Mary Cornell – In addition to performing the normal duties of the Clerks office, they have been busy with tax season. The enumeration will resume in early March, Clerk Cornell will provide an update at the March meeting.

Highway Superintendent Report: Buddy Rollins – They have had a quiet holiday season. They have been getting ditching done. They have been working with the County on Enfield Center Rd E, putting in a pipe to address an issue with a property owner's property. The salt barn project is completed as of today. They have been doing routine maintenance. Supervisor Redmond had been getting calls from town residents that is spreading manure and they are very upset with the amount of manure being spread out. Superintendent Rollins shared it is not only Sage Rd, Van Dorn, Enfield Center Rd W, Buck Hill Rd. are being affected as well. Supervisor Redmond recommended that residents reach out to the DEC and she can provide a phone number if needed. Councilperson Ricks asked what is being spread. It is a slurry manure. They are not allowed to spread while the ground is frozen, so they are spreading it as the ground is not currently frozen

Code Enforcement Officer: Alan Teeter – He issued 63 permits last year. 8 New structure building permits were issued. He met with assessment on property values, he issued new house number signs. He has started his 2023 trainings. He received an email from the county and they are looking for shared services survey that he needs to fill out, the town board should expect to see one shortly. Councilperson Lynch explained that what has been discussed to date is the municipalities will not be forced to accept a shared service agreement. Anne Koreman shared the purpose of the study is see if continued education is an issue, If it is then the county could have someone on staff that may be an expert in these issues. They are not looking to consolidate code enforcement at this time, as municipalities do not want it.

Enfield Fire Company: Alan Teeter – 22 calls for the month. 345 total calls last year. Training for the month: Truck checks, new gas meters (a representative from NYSEG will assist with this training.). Councilperson Lynch shared that over 50% of the calls were EMS related, which seems to be on the rise and more volunteer EMTS are needed for the town.

Planning Board Report: Dan Walker – Continued review of a sketch plan for Breezy Meadows. Breezy Meadows will appear again at the March meeting with additional progress made for review by the planning board. If the planning board has any concern's they will request the applicant modify the plot. The environmental review will start in March, if they are completed enough then they will have a public hearing at the April Planning Board Meeting. The earliest resolution of approval would be at the May/June Meeting. They initially had three applicants for the planning board vacancies, but one applicant withdrew her interest. The planning board is requesting that Rich Teeter be reappointed to the board, he represents the business community. The other applicant who is willing to accept the alternate position is Greg Hutnik, he has extensive expertise.

Tompkins County Council of Govts: Robert Lynch – No report this month as they have not met since the December meeting.

Consent Agenda:

Audit Claims:

Abstract #13

General Fund Vouchers #298-310 dated January 11, 2023, in the amount of \$25,681.39

Highway Fund Vouchers #220-230 dated January 11, 2023, in the amount of \$50,807.14

Abstract #1

General Fund Vouchers #1-16 dated January 11, 2023 in the amount of \$88506.60

Highway Fund Vouchers #1-5 dated January 11, 2023, in the amount of \$11,173.63

Fire Department Vouchers # 2 and 12 dated January 11, 2023, in the amount of \$65,442.75.

Supervisor Redmond moved and Councilperson Lynch seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Approval of minutes: December 14, 2023, and December 27, 2023.

Supervisor Redmond moved and Councilperson Lynch seconded. Discussion – Supervisor Redmond asked Board Members if they had reviewed the minutes.

Vote: Councilperson Hinkle, Abstain; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Abstain; Supervisor Redmond, Aye; Carried.

New Business:

Resolution #1-2023 Approval of 248 Highway Agreement

RESOLVED the Town Board approves the 248 Highway Agreement

Supervisor Redmond moved and Councilperson Hinkle seconded. Discussion: Councilperson Lynch asked Superintendent Rollins to explain what roads/projects are included in the agreement. Superintendent Rollins shared that Bostwick Rd is listed. Superintendent Rollins shared that the agreement is adequate with what is currently listed in the agreement and it may be modified when we receive our proposed CHIPS funding. Councilperson Lemke asked if we had heard back from FEMA on the Bostwick Rd work yet, Supervisor Redmond stated we had not, and Supervisor Redmond asked Superintendent Rollins if he does improvements to the road and we are then awarded the grant would it impact his project. He expressed that it will not as this road has significant maintenance that needs to be done.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution No. 2-2023: SEQR, Town of Enfield Addendum to the Site Plan Review Law (Solar Energy Law Addendum), Town of Enfield, NY

WHEREAS:

1. This action is Consideration of Approval the Addendum to the Site Plan Review Law (Solar Energy Law Addendum) for the Town of Enfield.
2. This is an Unlisted Action for which the Town of Enfield Town Board is acting in an uncoordinated environmental review with respect to the Town of Enfield Addendum to the Site Plan Review Law (Solar Energy Law Addendum); and
3. The Town Board, on January 11, 2023, has reviewed and accepted as adequate a Short Environmental Assessment form part 1, prepared and submitted by the Town Supervisor; and
4. The Town Board on January 11, 2023, has prepared a Short Environmental Assessment Form Parts 2 and 3;

NOW, THEREFORE BE IT RESOLVED:

That the town of Enfield Town Board hereby makes a negative determination of environmental significance in accordance with article 8 of the Environmental Conservation Law and 6 NYCRR Part 617 New York State Environmental Quality Review for the above referenced action as proposed, based on the information in the SEAF Part 1 and for the reasons set forth in the SEAF Parts 2 and 3, and, therefore, an Environmental Impact Statement will not be required.

Supervisor Redmond moved and Councilperson Lemke seconded. Discussion: Supervisor Redmond – We forgot to do this at the last meeting and are remedying it tonight.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution #3-2023 Move to Adopt LOCAL LAW # 1-2023 Town of Enfield Addendum to the Site Plan Review Law (Solar Energy Law Addendum)

WHEREAS, upon proper notice a Public Hearing was held on the 14th day of December 2022, where all persons wishing to speak regarding proposed Local Law #1 of 2023 were heard by the Enfield Town Board, and

WHEREAS, after consideration of all information presented and available, it is the determination of the Enfield Town Board that the Town will be best served adopt Local Law #1 of 2023- “Town of Enfield Addendum to the Site Plan Review Law (Solar Energy Law Addendum)”, so now therefore it be

RESOLVED: that the Town Board of the Town of Enfield hereby enacts, adopts and approves Local Law #1 of 2023 in the form as presented to this meeting, being the same as was presented at the Public Hearing; and further be it

RESOLVED, that the Town Clerk file this Local Law with the New York Department of State.

BE IT FURTHER RESOLVED, that said Local Law shall take effect immediately upon filing with the Secretary of State.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution #4-2023- Approval of New Member – Joshua Rumsey – Enfield Volunteer Fire Co.

WHEREAS, pursuant to Not-for-Profit Corporation Law §1402, and Town Law §176, only active members of a Volunteer Fire Company are covered by the Volunteer Firefighter Benefit Law if injured or killed while performing services for the Fire Company, and;

WHEREAS, members may only be considered active members if given final approval of the Enfield Town Board, and;

WHEREAS, the Enfield Town Board wishes to honor and approve new volunteer firefighters to serve with the Enfield Volunteer Fire Company and to satisfy legal and insurance requirements for the benefit of our volunteers, and;

WHEREAS, Joshua Rumsey, of the Town of Enfield, has completed all requirements for Membership, and has been approved by vote of the Enfield Volunteer Fire Company membership for a position as an active member;

WHEREAS, Joshua Rumsey is a resident of the Town of Enfield and a Volunteer, therefore be it
RESOLVED, the Enfield Town Board hereby approves the membership of Joshua Rumsey into the Enfield Volunteer Fire Company, effective immediately.

Supervisor Redmond moved and Councilperson Hinkle seconded. Supervisor Redmond – Joshua’s membership request was overlooked at the last meeting. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution #5-2023 Appointment to Town of Enfield Planning Board

WHEREAS there is a vacancy on the Enfield Planning Board; and

WHEREAS Rich Teeter has interest in serving on the Enfield Planning Board, now therefore be it

RESOLVED Rich Teeter is appointed to the Enfield Planning Board for a five-year term ending December 31, 2028

Supervisor Redmond moved and Councilperson Lemke seconded. Supervisor Redmond – The planning board has requested that Rich Teeter be re -appointed to the planning board. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution #6-2023 Appointment of Alternate to Town of Enfield Planning Board

WHEREAS there is a vacancy for an alternate on the Enfield Planning Board; and

WHEREAS Greg Hutnik has interest in serving on the Enfield Planning Board, now therefore be it

RESOLVED Greg Hutnik is appointed as an alternate to the Enfield Planning Board for a two-year term ending December 31, 2025

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Set Audit Meeting for January 13, 2023, at 6:30 pm.

Supervisor Redmond moved and Councilperson Hinkle seconded.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

TOWN OF ENFIELD 2022 ORGANIZATIONAL RESOLUTIONS

Resolution #7-2023 Town Board Meeting Dates

RESOLVED, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 pm, at the Enfield Town Courthouse, 182 Enfield Main Road, Ithaca, NY 14850

Supervisor Redmond moved Councilperson Hinkle seconded.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution #8-2023 Department Hours

RESOLVED, the Town Board hereby establishes the work hours of the:

- Highway Department to be from 6:00 AM to 2:30 PM, Monday through Friday.
- Town Clerk to be Monday through Thursday from 11 AM to 4 PM
- Code Enforcement Office to be from 8:30 AM to 11:00 AM Monday through Thursday and Wednesday from 5 PM to 7 PM,
- Town Court to commence at 6:00 PM on Tuesdays unless it is a holiday.
- The Court Clerk is to be 4 PM to 8 PM on Tuesdays unless it is a holiday.

Supervisor Redmond moved and Councilperson Lynch seconded. Discussion: Councilperson Lynch is pleased to see that the Town Clerks' Office hours are ending earlier.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 9-2023 Town Board Regular Meeting Outline

RESOLVED, the order for conducting business at the regular Town Board meetings is as follows:

- Call Meeting to Order
- Privilege of the Floor (Limited to 3 minutes per speaker - including Pledge of Allegiance if you so choose)
- Communications
- County Legislator’s Report
- Supervisor’s Report
- Town Clerk Report
- Highway Superintendent Report
- Code Enforcement Report
- Enfield Volunteer Fire Company Report
- Planning Board Report
- Tompkins County Council of Governments
- Committee Reports: The following committee reports will be expected quarterly at March, June, September, and December Regular Town Board meetings (or more frequently as needed by the Board or Committees)
Please come prepared to give the board a report on recent issues and concerns your committee is working on as well as upcoming items of importance to Enfield:
- Environmental Management Council- Stephanie Redmond
- Enfield Community Council- Cortney Bailey/Robert Lynch
- Tompkins County Youth Board- Lisa Monroe
- Food Pantry- Jean Owens
- Cayuga Lake Watershed IO- Stephanie Redmond
- Tompkins Health Consortium- Stephanie Redmond
- Cemetery Committee- Cassandra Hinkle
- Water Protection Committee- Nancy Spero
- Consent Agenda*
- Old Business*
- New Business*
- Announcements
- Privilege of the Floor (Limited to 3 minutes per speaker)
- Adjournment
- Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the order for conducting any special meetings is as follows:

- Call Meeting to Order
- Changes to the Agenda
- Privilege of the Floor (Limited to 3 minutes per speaker - including Pledge of Allegiance if you so choose)
- Consent Agenda*
- Old Business*
- New Business*
- Announcements
- Adjournment
- *Action Items

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 10-2023 General Rules for Procedure and Guidelines for Public Comment

RESOLVED, in an effort to foster an orderly meeting process, the following rules and guidelines will be used and enforced at all Town Board meetings:

GENERAL GUIDE FOR PROCEDURE

The Supervisor shall preside at meetings. In the Supervisor's absence the Deputy Supervisor shall preside. The presiding officer may debate, move and take other action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions. A member, once recognized, shall not be interrupted when speaking unless it is to call him/her to order. If a member, while speaking, be called to order, according to the agreed upon purposes set forth in this resolution, they shall cease speaking until the question of order is determined by vote of the entire board. If determined to be in order, they shall be permitted to proceed.

The board commits to adhere to Resolution #2017-50, Town of Enfield Chooses Civility Resolution, in all discussions to achieve the purpose of fairness and reasonable discourse. For purposes of process, organization, and legal requirements, parliamentary procedure will guide the Town Board in its work. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained but shall require a two-thirds vote.

GUIDELINES FOR PUBLIC COMMENT

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.

Speakers may stand at their seats if they are able.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to 3 minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Supervisor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body and not to any member thereof.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity, and good taste. Interested parties or their representatives may address the Board by written communication at any time.

AMENDMENTS TO THE RULES OF PROCEDURE:

The foregoing procedures may be amended from time to time by a majority vote of the Board.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 11-2023 Bi-Weekly Pay Periods

RESOLVED, the Town Board hereby establishes the following bi-weekly pay dates for this year:

- January 13, 2023
- January 27, 2023
- February 10, 2023
- February 24, 2023
- March 10, 2023
- March 24, 2023
- April 7, 2023
- April 21, 2023
- May 5, 2023
- May 19, 2023
- June 2, 2023
- June 16, 2023
- June 30, 2023
- July 14, 2023
- July 28, 2023
- August 11, 2023
- August 25, 2023
- September 8, 2023
- September 22, 2023
- October 6, 2023
- October 20, 2023
- November 3, 2023
- November 17, 2023
- December 1, 2023
- December 15, 2023
- December 29, 2023
- January 12, 2024

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 12-2023 Paid Holidays

RESOLVED, that the Town Board hereby establishes the following paid holidays for employees. Town offices will be closed on these dates:

- January 1, 2023, New Year's Day
- January 16, 2023, Martin Luther King Day
- February 20, 2023, President's Day
- May 29, 2023, Memorial Day

June 19, 2023, Juneteenth

July 4, 2023, Independence Day

September 4, 2023, Labor Day

October 9, 2023, Columbus Day /Indigenous People's Day

November 11, 2023, Veteran's Day

November 23, 2023, Thanksgiving Day

November 24, 2023, Day After Thanksgiving

December 25, 2023, Christmas Day

(One) Floating Holiday

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 13-2023 Town E-Mail Accounts

RESOLVED, the Town Board has official e-mail accounts for all Town employees and elected officials for use in their official capacities. These e-mail accounts will be connected to our official website domain, townofenfield.org. Ownership of and access to these communications will be with the Town of Enfield. All employees and elected officials will set up accounts and use their account for Town business after it is set up for as long as they work for or serve the Town of Enfield.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 14-2023 Official Newspaper

RESOLVED, The Ithaca Journal, a newspaper regularly published and having general circulation in the Town, is hereby designated as the Official Newspaper for the Town of Enfield and;

RESOLVED, the Town will post all Public Notices on the town website at www.townofenfield.org

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 15-2023 Code of Ethics

RESOLVED, all Public Officials, appointees, and employees for the Town of Enfield are subject to the Code of Ethics as adopted by the Town which is written in the Policies and Procedures Manual in the Employee Handbook.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 16-2023 Records Access Officer

RESOLVED, that the Town Clerk Mary Cornell, shall be appointed as the Town's Record Access Officer and;

RESOLVED, that the Town Clerk will serve as the person who receives all FOIL requests.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 17-2023 Deputy Town Supervisor – salary at \$5,000/year, paid monthly

RESOLVED, the Town Board establishes the Office of Deputy Supervisor to act for and in place of the Supervisor in his/her absence

RESOLVED, the Town Supervisor appoints Isabel Castillo to fill this position

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 18--2023 Deputy Highway Superintendent – \$1.00 differential to current hourly wage, paid bi-weekly

RESOLVED, the Town Board establishes the Office of Deputy Highway Superintendent to act for and in place of the Highway Superintendent in his absence, and further

RESOLVED, the Highway Superintendent appoints Brandon McGee to fill this position.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 19-2023 Community Building Custodian– salary of \$6129.00/year, paid monthly

RESOLVED, the Town Board appoints Pat Baker fill this position until further notice.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 20-2023 Planning Board Clerk – no additional salary

RESOLVED, the Town Board establishes the Office of Planning Board Clerk to act as the secretary for the Planning Board, to keep minutes and schedule meetings and other support functions the Board may need or require and;

RESOLVED, the Town Clerk will complete or delegate these duties.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 21-2023 Code Enforcement Officer – salary at \$31,161.00/year, paid monthly RESOLVED, the Town Board appoints Alan Teeter to fill the position of Code Enforcement Officer.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 22-2023 Deputy Town Clerk – salary at \$11,000.00/year, paid biweekly

RESOLVED, the Town Clerk appoints Laura Norman

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 23-2023 Second Deputy Town Clerk – \$25 hr/paid bi-weekly/hrs to be determined, not to exceed \$1,000/year

RESOLVED, the Town Clerk appoints Alice Linton

Supervisor Redmond moved and Councilperson Hinkle seconded.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 24-2023 Tax Collector- salary at \$2,450.00/year, paid biweekly

RESOLVED, the Town Board establishes the position of the Tax Collector and;

RESOLVED, the Town Clerk will complete or delegate the duties the Tax Collector.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 25-2023 Deputy Tax Collector- no additional salary

RESOLVED, the Town Board establishes the position of the Deputy Tax Collector and;

RESOLVED, the Town Clerk appoints Laura Norman to this position

Supervisor Redmond moved and Councilperson Hinkle seconded. No further Discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 26-2023 Town Bookkeeper – salary at \$15,000.00/year, paid monthly

RESOLVED, the Supervisor is hereby authorized to designate a Town Bookkeeper, and further

RESOLVED, the Supervisor is authorized to list the Bookkeeper on the Town Security Insurance Policy, and further

RESOLVED, the Supervisor appoints Blix Taetzsch to fill this position.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further Discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 27-2023 Establishing Position of Maintenance for Buildings and Grounds

RESOLVED, the Town Board establishes the position of Enfield Buildings and Grounds Personnel – at \$18.00 per hour/paid bi-weekly/hours to be determined

RESOLVED, the Town Board authorizes the Supervisor to advertise and fill this position.

Supervisor Redmond moved and Councilperson Hinkle seconded.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 28-2023 Public Officials/Town Employees Pay Schedule

RESOLVED, the following salaries and pay schedule for all Town Officials and employees is approved for 2021:

- Town Supervisor - \$25,500.00/year; paid monthly

- Town Councilpersons - \$3672.00 each/year; paid quarterly
- Town Clerk - \$35,000.00/year; paid biweekly
- Town Justice - \$17,340.00/year; paid monthly
- Highway Superintendent - \$71,680.00/year; paid monthly
- Motor Equipment Operator – Hiring rate - \$23.00/ hour; after 60 days, rate will be increased to the working rate \$24.00/hour. Pay rate may increase yearly with Town Board approval as requested by the Highway Superintendent.
- Part time and seasonal Highway employees will have a hire rate of \$20.00/hr. or as determined by the Highway Superintendent.
- Merit Increases – An employee may receive a pay increase based upon the employee’s past performance. The merit increase will be granted at the discretion of the Town Board.

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 29-2023 Management of Town Website, Emails, and Hosting

WHEREAS the Town of Enfield utilizes the town website for most communications and information presentation to the public, and;

WHEREAS the Town of Enfield utilizes designated town email addresses for communication with the public and within the offices of the Town, and;

WHEREAS the Town of Enfield purchases and manages a hosting service for website and email management and hosting, and;

RESOLVED, these tasks will be managed and delegated under the office of Town Board.

Town Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 30-2023 - Town Board Advisory Committee/Position Appointments

RESOLVED, the Town Board hereby makes the following Advisory Committee/Position Appointments:

Environmental Management Council- Stephanie Redmond

Enfield Community Council- Cortney Bailey/Councilperson Robert Lynch

Tompkins County Youth Board- Lisa Monroe

Food Pantry- Jean Owens

Cayuga Lake Watershed IO- Stephanie Redmond

Cemetery Committee- Councilperson Cassandra Hinkle and Councilperson Robert Lynch

Water Protection Committee- Nancy Spero

Town Historian- Susan Thompson

Recreation Partnership- Councilperson Cassandra Hinkle

Planning Board- Chair: Dan Walker; Ann Chaffee; Richard Teeter; Henry Hansteen; Mike Carpenter; Alternates: Greg Hutnik and Aaron Abb

Tompkins County Council of Governments-Councilperson Robert Lynch, Alternate: Supervisor Stephanie Redmond

Ithaca Tompkins Transportation Council- Supervisor Stephanie Redmond

Greater Tompkins Area Health Insurance Consortium- Supervisor Stephanie Redmond

Cayuga Lake Inter-Municipal Organization- Supervisor Stephanie Redmond

Supervisor Redmond moved and Councilperson Hinkle seconded. Discussion: Councilperson Lynch at the request of Cortney Bailey asked that Ann Rider be moved and Cortney added to the Enfield Community Council Appointment.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Resolution # 31--2023 Advisory Committee Appointments

Resolved the Town Board makes the following appointments, to be renewed annually

- **Finance Committee**- Supervisor Stephanie Redmond; Councilperson Jude Lemke; Town Clerk Mary Cornell; Highway Superintendent Buddy Rollins, Resident Diane Armini, Resident Art Godin
- **Renewable Energy Advisory Committee**- Supervisor Stephanie Redmond, Councilperson Jude Lemke, Planning Board Chair Dan Walker; Residents: Mimi Mehaffey, Mike Carpenter, and Marcus Gingrich
- **Water Protection Committee** – Stephanie Redmond, Nancy Spero, Harry Stewart, Alan Teeter, Becky Sims, Dan Walker, Marcie Finlay, Julie Schroeder, Jude Lemke, Tom Joyce, Briana Joan Binkerd-Dale
- **Park Committee** – Isabel Castillo, Cassandra Hinkle, Eric Carter, Joseph Pharoah
- **Celebration Committee** - Isabel Castillo, Cassandra Hinkle, Stephanie Redmond, Deb Teeter, CM Makenzie, Ellen Woods, Carol Baker

Supervisor Redmond moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Supervisor Redmond motioned and Councilperson Hinkle seconded to remove for Town Justice Betty Poole from all Town Court bank accounts and Add newly appointed Town Justice Thomas Schlee to the accounts. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Restore NY Public Hearing - January 23, 2023, at 6:30 pm.

Supervisor Redmond moved and Councilperson Hinkle seconded to set the Restore New York Public Hearing for January 23, 2023, at 6:30 pm.

Public Hearing for a Local Fire Fighters Law – February 8, 2023, at 6:30 pm.

Councilperson Lynch moved and Councilperson Hinkle seconded. No further discussion.

Vote: Councilperson Hinkle, Aye; Councilperson Lemke, Aye; Councilperson Lynch, Aye; Councilperson Ricks, Aye; Supervisor Redmond, Aye; Carried.

Privilege of the Floor: N/A

Announcements: N/A

Motion to adjournment: Councilperson Ricks moved to adjourn and Councilperson Hinkle seconded, Adjourned at 8:12 pm.

Respectfully submitted,

Mary Cornell

Mary Cornell
Town Clerk