

Public Hearing: Drinking Water Protection Law 6 pm
Regular Town Board Meeting
Wednesday, January 12, 2022 at 6:30 pm
Online via the Zoom meeting portal

Supervisor Redmond opened the public hearing 6:00 pm

Steve Winkley – Thanked those who were involved in the process.

Drew Braman – Bostwick Road – Pg 3-4 starts with item #7. This will be an addition to the current site plan review law (Per Supervisor Redmond).

Mimi MeHaffey – Is in support of passing this law and thanks those who have put all the work into these changes

Nancy Spero (Chair, Water Protection Committee) – This will be great for our Town.

Julie (Water Protection Committee) – Pleased how it has moved forward and the protection is for everyone.

Supervisor Redmond Closed the Public Hearing at 6:27 pm

Call to Order: Supervisor Redmond at 6:30 pm

Privilege of the Floor: Genevieve Rand is from the Ithaca area and spoke about a potential applicant to the Town of Planning Board.

Ed and Helen Hetherington led the assemblage in the Pledge of Allegiance.

Robert Lynch – one year ago tonight we held a meeting that he would rather forget but cannot. Great nations do not carry the truth they must live up to it. He is not proud of that night; we can only learn from them. We can meet in the middle when we both give a little and no road will be too long. He would like to work together to have a successful year.

Additions or changes to the Agenda: Supervisor Redmond - The highway 284 agreement will be added to the special Town board meeting. Councilperson Lynch suggested to postpone a full appointment to the planning board and recommends that the posting be edited to list an apply by date of February 1st, the Board was in agreement.

Correspondence: None

Monthly Reports:

County Legislator – Anne Koreman. The legislators will alternate coming to meetings. Anne will come January, Randy Feb-March, April will be Anne, May-June Randy, July Anne, August-Sept Randy, October Anne and Randy

November-December. Of the 14 legislatures, 5 are new this year. Voted in Charlotte Black as the Chair and Debra Dawson as the Vice-Chair. Committee/members have been assigned. COVID-19 update - 1,159 active cases. Tompkins County received a few thousand home tests and N95 masks, they may get more and if they do will pass on to the municipalities.

Town Supervisor's Report – Stephanie Redmond. The Town received Covid at home rapid tests and KN95 masks, she distributed to town employees and took the rest to the food pantry, and they went quickly. She has asked for more for the ECC and Fire Dept. Attended biweekly supervisors meeting, planning board meetings, has been in touch with several contractors that are interested in bidding for the building improvements. Deck the halls event went smoothly and will try to coordinate with ECC Craft Faire this year. Working to set a date to start the Town Audit. Lamore update on heat pumps in the Town Courthouse - Insulation needs to be installed in the attic of the Courthouse before moving forward. Blue donation boxes outside of the courthouse are an issue as they are not covered under the good Samaritan law. They need to be moved from town property at this time. Andy Zepp - Fingerlakes land trust, they are looking for Flatter areas around Enfield for trails and to create wetlands. Met with the water protection committee to go over comments from Guy Krough. She was on the search for the deed for the Presbyterian cemetery, which has taken a lot of research and time. She will update the board when she has more information. Assisting with a plumbing issue at the Town Hall.

Town Clerk Report– Mary Cornell. The Town Clerks office issued new and renewal dog licenses, accepted funds for building and culvert permits, and were busy preparing for the 2022 Tax Season. Councilperson Lynch expressed concern over the proposed 2022 office hours for the clerk's office and that they were being reduced by no longer offering Saturday hours outside of January (Tax season additional hours). The Clerk's office currently holds public office hours 16 hours a week.

Highway Superintendent Report – Buddy Rollins. They were able to get to a lot of projects that they haven't been able to get to done. The new signs for Rockwell Road are here, they will work on getting it staked out and ready to set. Pricing for the new truck increased from \$239, 277 to \$243,477. The finance papers need to be redone; he needs to the approval of the Town Board to proceed. The board approved him to move forward. The Highway Department was reinspected by PESH, and they have a clean slate. They are still working on getting heat working (boiler) It was top of the line when purchased, currently has sensor issues. Councilperson Lynch asked if it should be replaced? It may need to be in the future, they are trying to fix it at this time. Councilperson Lynch commented he had seen the 284 agreement at the Town hall but wanted to hear from Superintendent Rollins on work plans before signing the agreement. Councilperson Lynch asked Buddy what roads he will be working on. Superintendent Rollins will work on the items listed in the agreement (subject to change). Harvey Hill Rd, Rothermich, Rockwell will be some of the projects worked on this year. Councilperson Ricks stated his thanks to the Highway Dept for quickly fixing an issue he had. Highway department re-staked Waterberg site and the cemeteries (5' stakes with orange caps).

TCCOG – Robert Lynch. No meeting this month. Next meeting will be in late February.

Planning Board Report - One- one lot subdivision that code enforcement had approved. Going through subdivision regulations for possible updates.

Consent Agenda:

Audit Claims: Councilperson Lynch had a couple of questions that were addressed.
General Fund Vouchers numbered 280-302 in the amount of \$22,436.57 dated January 12, 2022.
General Fund Vouchers numbered 1-15 in the amount of \$41,493.48 dated January 12, 2022.
Highway Fund Vouchers numbered 211 to 221 in the amount of \$17,070.34 dated January 12, 2022.
Highway Fund Vouchers numbered 1-4 in the amount of \$5,925.00 dated January 12, 2022.
Fire Department Voucher numbered 12 in the amount of \$2,452.00 dated January 12, 2022.

Approval of minutes – Not all board members have read the minutes and will do so in preparation for the next meeting.

All Aye, carried.

#1-2022 SEQR Drinking Water Protection Law, Town of Enfield NY

Town of Enfield Town Board, January 12, 2022

TB resolution No. 2022- 1: SEQR, Drinking Water Protection Law , Town of Enfield, NY

WHEREAS:

1. This action is Consideration of Approval Drinking Water Protection Law for the Town of Enfield.
2. This is an Unlisted Action for which the Town of Enfield Town Board is acting in an uncoordinated environmental review with respect to the Drinking Water Protection Law; and
3. The Town Board, on January 12, 2022, has reviewed and accepted as adequate a Short Environmental Assessment form part 1, prepared and submitted by the Town Supervisor; and
4. The Town Board on January 12, 2022, has prepared a Short Environmental Assessment Form Parts 2 and 3;

NOW, THEREFORE BE IT RESOLVED:

That the town of Enfield Town Board hereby makes a negative determination of environmental significance in accordance with article 8 of the Environmental Conservation Law and 6 NYCRR Part 617 New York State Environmental Quality Review for the above referenced action as proposed, based on the information in the SEAF Part 1 and for the reasons set forth in the SEAF Parts 2 and 3, and, therefore, an Environmental Impact Statement will not be required.

Moved By- Supervisor Redmond

Second By – Councilperson Lemke

VOTE Ayes - 5 Nays - 0

All Aye, Carried.

Resolution #2 -2022 Move to Adopt Local Law # 1 of 2022- Drinking Water Protection Law

Supervisor Redmond moved and Councilperson Lemke seconded:

WHEREAS, upon proper notice a Public Hearing was held on the 12th day of January 2022, where all persons wishing to speak regarding proposed Local Law #1 of 2022 were heard by the Enfield Town Board, and

WHEREAS, the Town of Enfield holds the obligation to protect the health, safety, and welfare of its residents; and

WHEREAS, the New York State Municipal Home Rule Law grants the Town broad powers to adopt procedures and local laws to promote and protect the public health, safety, general welfare, property, and environment in the Town in order to protect against adverse risks and impacts of development; and

WHEREAS, the Tompkins County Department of Planning has reviewed the proposed local law under General Municipal Law (“GML”) § 239-1 *et 1* noted The Tompkins County Department of Planning & Sustainability has no recommendations or comments on this proposal. Let service of this resolution upon County Planning suffice as the explanation required by said sections of the GML; and

WHEREAS, after consideration of all information presented and available, it is the determination of the Enfield Town Board that the Town will be best served adopt Local Law #1 of 2022- Drinking Water Protection Law.; so now therefore it be

RESOLVED: that the Town Board of the Town of Enfield hereby enacts, adopts and approves Local Law #1 of 2022 in the form as presented to this meeting, being the same as was presented at the Public Hearing; and further be it

RESOLVED, that the Town Clerk file this Local Law with the New York Department of State.

BE IT FURTHER RESOLVED, that said Local Law shall take effect immediately upon filing with the Secretary of State.

Councilperson Lynch moved an amendment to the Drinking Water Protection Law, Councilperson Lemke seconded. Discussion: Councilperson would like to exclude agriculture restrictions. Dan Walker stated the Planning Board does not regulate agriculture use.

Councilperson Lynch Aye, Councilperson Hinkle Nay, Councilperson Lemke Nay, Councilperson Ricks Nay, Supervisor Redmond Nay, did not Carry.

Revert to original resolution:

Councilperson Hinke Aye, Councilperson Lemke Aye, Councilperson Lynch Nay, Councilperson Ricks, Supervisor Redmond Aye, Carried.

Town of Enfield Town Board, January 12, 2022

TB resolution No. 3-2022: SEQR, Enfield Salt Barn, 475 Enfield Main Road, Enfield Tax Parcel No. 14.-2-2.8

WHEREAS:

1. This action is Consideration of Funding Approval for Construction of a Salt Storage Barn located at the Town of Enfield Highway Facility, 475 Enfield Main Road, in the Town of Enfield. The Proposal involves Construction of a 9,000-ton Sand/Salt storage building. Town of Enfield,

- Owner; Town of Enfield applicant, Stephanie Redmond, Agent; and
2. This is an Unlisted Action for which the Town of Enfield Town Board is acting in an uncoordinated environmental review with respect to the Construction of a Salt Storage Barn proposal; and
 3. The Town Board, on January 12, 2022, has reviewed and accepted as adequate a Long Environmental Assessment form part 1, prepared and submitted by the Applicant, the RFP for Town of Enfield Salt Barn prepared by Stephanie Redmond dated December 8, 2021; and
 4. The Town Board on January 12, 2022 has prepared a Long Environmental Assessment Form Parts 2 and 3;

NOW, THEREFORE BE IT RESOLVED:

That the town of Enfield Town Board hereby makes a negative determination of environmental significance in accordance with article 8 of the Environmental Conservation Law and 6 NYCRR Part 617 New York State Environmental Quality Review for the above referenced action as proposed, based on the information in the SEAF Part 1 and for the reasons set forth in the SEAF Parts 2 and 3, and, therefore, an Environmental Impact Statement will not be required.

Moved By- Supervisor Redmond Second By – Councilperson Lemke

VOTE

Ayes – 5 Nay -

Resolution #4-2022 Authorization to Sign the Municipal Solutions Contract

Supervisor Redmond moved and Councilperson Lemke seconded. No Discussion.

WHEREAS Municipal Solutions offers counsel to negotiate bonds, and;

WHEREAS these services will benefit the Town of Enfield to obtain a bond for the Salt Barn expenses, therefore be it;

RESOLVED the Town Board authorizes Supervisor Redmond to sign a contract with Municipal Solutions to provide counsel to secure a bond for the Salt Barn expenses

All Aye, Carried.

Resolution #5-2022 A Resolution to provide guidance to the Tompkins County Independent Redistricting Commission.

Councilperson Lynch moved and Supervisor Redmond seconded: Discussion: Councilperson Lynch stated his sister is on this board. He stated we were too small to have our own district, he would not like to see Enfield split into three districts. WE should encourage the commission to keep us as we are.

Whereas, the Tompkins County Legislature, as required by Article 2 of the County Charter, has established the Tompkins County Independent Redistricting Commission (TCIRC) to prepare a plan of reapportionment for adoption by the Legislature; such plan to restructure County legislative districts in light of the 2020 decennial U.S. Census and to meet Tompkins County’s mandated constitutional obligation to provide one-person, one-vote representation on the County Legislature; and

Whereas, the TCIRC has begun taking testimony and accepting recommendations from individuals and organizations throughout the county to guide it in compiling a plan reflective of community sentiment, and one that preserves defined constituent communities of interest; and

Whereas, the Town of Enfield has in recent decades, due to Enfield's limited population and the County's overall population distribution, found itself divided between multiple legislative districts, most recently between Districts 5 and 8, each district's majority population drawn from the Towns of Ulysses and Newfield, respectively; and

Whereas, various Enfield residents have in the past expressed concern that while those elected to serve in our legislative district positions have represented this Town well, Enfield's holding a minority status in both of these districts limits Enfield's influence as a community of interest in matters of Tompkins County governance; and

Whereas, this Town Board recognizes that the Town of Enfield holds too few residents to qualify for its own, distinct legislative district given the Legislature's current 14-person composition, this Board seeks not to worsen the Town's legislative influence under the TCIRC's redistricting plan; therefore be it

Resolved, that the Enfield Town Board hereby recommends to the Tompkins County Independent Redistricting Commission that any recommended plan to restructure or redistrict the Tompkins County Legislature place the Town of Enfield within as few legislative districts as possible, and that Enfield be placed within no greater a number of districts than its present number of two; and be it further

Resolved, that this Town Board recommends the TCIRC seriously consider merging the entire population of the Town of Enfield within a single legislative district, one combined, as population balancing requirements dictate, with the population(s) of an adjacent rural town or towns; and be it further

Resolved, that a copy of this Resolution shall be forwarded to Mr. Henrik N. Dullea, Chair of the TCIRC, and to the Commission's individual constituent members.

All Aye, Carried.

Supervisor Redmond moved to hold the Town Audit meeting on January 19 at 6:30 pm, Councilperson Lynch seconded.

All Aye, Carried.

Supervisor Redmond moved to hold a Public Hearing on February 9, 2022 at 6 pm. regarding a proposed Local Law – To allow Town Board members to attend Meetings remotely when outside of Town Boundary Lines.

Councilperson Lemke seconded.

All Aye, Carried.

Resolution #6-2022 Town Board Meeting Dates

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 pm, at the Enfield Town Courthouse, 182 Enfield Main Road, Ithaca, NY 14850. Meetings may, as an alternative, be held via the Town of Enfield’s zoom platform, consistent with the provisions of New York State law, and upon prior Resolution of this Town Board, with such alternate meeting arrangements adequately and properly noticed. For the benefit of both the Board members and the attending public, it shall be the general practice of the Enfield Town Board to conclude its regular and special meetings no later than 10:00 pm of its meeting night, and the extension of any meeting beyond that hour shall only occur upon the majority consent of those Board members in attendance and voting.

All Aye, Carried.

Councilperson Lynch moved the following amendments...

Proposed Amendment #1:

Supervisor Redmond seconded.

Resolution #-2022 Town Board Meeting Dates

RESOLVED, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 pm, at the Enfield Courthouse, 182 Enfield Main Road, Ithaca, NY 14850. Meetings may, as an alternative, be held via the Town of Enfield’s zoom platform, consistent with the provisions of New York State law, and upon prior Resolution of this Town Board, with such alternate meeting arrangements adequately and properly noticed. meeting beyond that hour shall only occur upon the majority consent of those Board members in attendance and voting.

All Aye, Carried.

Proposed Amendment #2: - No second

Resolution # _____-2022 Town Board Meeting Dates

RESOLVED, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 pm, 7:00 pm, at the Enfield Courthouse, 182 Enfield Main Road, Ithaca, NY 14850.

Proposed Amendment #3:

Supervisor Redmond seconded.

Resolution # _____-2022 Town Board Meeting Dates

RESOLVED, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 pm, at the Enfield Town Courthouse, 182 Enfield Main Road, Ithaca, NY 14850....

For the benefit of both the Board members and the attending public, it shall be the general practice of the Enfield Town Board to conclude its regular and special meetings no later than 10:00 pm of its meeting night, and the extension of any meeting beyond that hour shall only occur upon the majority consent of those Board members in attendance and voting.

All Aye, Carried.

Resolution # 7-2022 Department Hours

Supervisor Redmond moved and Councilperson Lemke seconded. No discussion.

RESOLVED, the Town Board hereby establishes the work hours of the:

- Highway Department to be from 6:00 AM to 2:30 PM, Monday through Friday.
- Town Clerk to be - Mon. through Thurs. from 2 PM to 6 PM
- Code Enforcement Office to be from 8:30AM to 11:00 AM Monday through Thursday and Wednesday from 5PM to 7PM,
- Town Court to commence at 10:00 AM on Mondays unless it is a holiday.

All Aye, Carried.

Resolution # 8-2022 Town Board Regular Meeting Outline

Supervisor Redmond Moved and Councilperson Lemke seconded.

RESOLVED, the order for conducting business at the regular Town Board meetings is as follows:

Call Meeting to Order

Privilege of the Floor (Limited to 3 minutes per speaker - including Pledge of Allegiance if you so choose)

Communications

County Legislator's Report

Supervisor's Report

Town Clerk Report

Highway Superintendent Report

Code Enforcement Report

Enfield Volunteer Fire Company Report

Planning Board Report

Tompkins County Council of Governments

Committee Reports: The following committee reports will be expected quarterly at March, June, September, and December Regular Town Board meetings (or more frequently as needed by the Board or Committees)

Please come prepared to give the board a report on recent issues and concerns your committee is working on as well as upcoming items of importance to Enfield:

Environmental Management Council- ~~Maureen Bolton~~ Stephanie Redmond

Enfield Community Council- Ann Rider/Robert Lynch

Tompkins County Youth Board- Lisa Monroe

Food Pantry- Jean Owens

Cayuga Lake Watershed IO- Stephanie Redmond
Tompkins Health Consortium- Stephanie Redmond
Cemetery Committee- Cassandra Hinke (Chair) and Bob Lynch
Water Protection Committee- Nancy Spero
Consent Agenda*
Old Business*
New Business*
Announcements
Privilege of the Floor (Limited to 3 minutes per speaker)
Adjournment

RESOLVED, the order for conducting any special meetings is as follows:

Call Meeting to Order
Changes to the Agenda
Privilege of the Floor (Limited to 3 minutes per speaker - including Pledge of Allegiance if you so choose)
Consent Agenda*
Old Business*
New Business*
Announcements
Adjournment
*Action Items

All Aye, Carried.

Supervisor Redmond moved amendments to the **Environmental Management Council – Stephanie Redmond** and the **Cemetery Committee-** Cassandra Hinke (Chair) and Bob Lynch, Councilperson Hinkle seconded.

All Aye, Carried.

Resolution # 9-2022 General Rules for Procedure and Guidelines for Public Comment

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, in an effort to foster an orderly meeting process, the following rules and guidelines will be used and enforced at all Town Board meetings:

GENERAL GUIDE FOR PROCEDURE

The Supervisor shall preside at meetings. In the Supervisor's absence the Deputy Supervisor shall preside. The presiding officer may debate, move and take other action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions. A member, once recognized, shall not be interrupted when speaking unless it is to call him/her to order. If a member, while speaking, be called to order, according to the agreed upon purposes set forth in this

resolution, they shall cease speaking until the question of order is determined by vote of the entire board. If determined to be in order, they shall be permitted to proceed.

The board commits to adhere to Resolution #2017-50, Town of Enfield Chooses Civility Resolution, in all discussions to achieve the purpose of fairness and reasonable discourse. For purposes of process, organization, and legal requirements, parliamentary procedure will guide the Town Board in its work. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained but shall require a two-thirds vote.

GUIDELINES FOR PUBLIC COMMENT

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.

- Speakers may stand at their seats if they are able.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to 3 minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Supervisor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Board by written communication at any time.

AMENDMENTS TO THE RULES OF PROCEDURE:

The foregoing procedures may be amended from time to time by a majority vote of the Board.

All Aye, Carried.

Resolution # 10-2022 Bi-Weekly Pay Periods

Supervisor Redmond moved and Councilperson Lemke seconded. No discussion.

RESOLVED, the Town Board hereby establishes the following bi-weekly pay dates for this year:

January 14, 2022
January 28, 2022
February 11, 2022
February 25, 2022
March 11, 2022
March 25, 2022
April 8, 2022
April 22, 2022
May 6, 2022

May 20, 2022
June 3, 2022
June 17, 2022
July 1, 2022
July 15, 2022
July 29, 2022
August 12, 2022
August 26, 2022
September 9, 2022
September 23, 2022
October 7, 2022
October 21, 2022
November 4, 2022
November 18, 2022
December 2, 2022
December 16, 2022
December 30, 2022
January 13, 2023

All Aye, Carried.

Resolution #11-2022 Paid Holidays

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, that the Town Board hereby establishes the following paid holidays for employees. Town offices will be closed on these dates:

January 1, 2022 New Year's Day

January 17, 2022 Martin Luther King Day

February 21, 2022 President's Day

May 30, 2022 Memorial Day

June 19, 2022 Juneteenth

July 4, 2022 Independence Day

September 5, 2022 Labor Day

October 10, 2022 Columbus Day /Indigenous People's Day

November 11, 2022 Veteran's Day

November 24, 2022 Thanksgiving Day

November 25, 2022 Day After Thanksgiving

December 25, 2022 Christmas Day

(One) Floating Holiday

All Aye, Carried.

Resolution #12-2022 Town E-Mail Accounts

Supervisor Redmond Moved and Councilperson Lemke seconded.

RESOLVED, the Town Board has official e-mail accounts for all Town employees and elected officials for use in their official capacities. These e-mail accounts will be connected to our official website domain, townofenfield.org. Ownership of and access to these communications will be with the Town of Enfield. All employees and elected officials will set up accounts and use their account for Town business after it is set up for as long as they work for or serve the Town of Enfield.

BE it Further **RESOLVED**. The Town Board delegates these duties to the Town Clerks office, while Legal Responsibility will remain with the Town Board.

All Aye, Carried.

Resolution #13-2022 Official Newspaper

Supervisor Redmond moved and Councilperson Lemke seconded. No Discussion.

RESOLVED, The Ithaca Journal, a newspaper regularly published and having general circulation in the Town, is hereby designated as the Official Newspaper for the Town of Enfield and;

RESOLVED, the Town will post all Public Notices on the town website at www.townofenfield.org

All Aye, Carried.

Resolution # 14-2022 Code of Ethics

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, all Public Officials, appointees, and employees for the Town of Enfield are subject to the Code of Ethics as adopted by the Town which is written in the Policies and Procedures Manual in the Employee Handbook.

All Aye, Carried.

Resolution #15-2022 Records Access Officer

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, that the Town Clerk Mary Cornell, shall be appointed as the Town's Record Access Officer and;

RESOLVED, that the Town Clerk will serve as the person who receives all FOIL requests.

All Aye, Carried.

Resolution #16-2022 Deputy Town Supervisor – salary at \$5,000/year, paid monthly

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Town Board establishes the Office of Deputy Supervisor to act for and in place of the Supervisor in his/her absence

RESOLVED, the Town Supervisor appoints Isabel Castillo to fill this position

All Aye, Carried.

Resolution #17-2022 Deputy Highway Superintendent – \$.80 differential to current hourly wage, paid bi-weekly

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Town Board establishes the Office of Deputy Highway Superintendent to act for and in place of the Highway Superintendent in his absence, and further

RESOLVED, the Highway Superintendent appoints Brandon McGee to fill this position.

Resolution #18-2022 Town Courthouse and Town Hall Custodian– salary of \$3570.00/year, paid monthly

Town Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Town Board appoints Pat Baker fill this position until further notice.

All Aye, Carried.

Resolution #19-2022 Planning Board Clerk – no additional salary

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Town Board establishes the Office of Planning Board Clerk to act as the secretary for the Planning Board, to keep minutes and schedule meetings and other support functions the Board may need or require and;

RESOLVED, the Town Clerk will complete or delegate these duties.

All Aye, Carried.

Resolution #20-2022 Code Enforcement Officer – salary at \$30,550.00/year, paid monthly

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Town Board appoints Alan Teeter to fill the position of Code Enforcement Officer.

All Aye, Carried.

Resolution #21-2022 Court Clerk – salary at \$12,240.00/year, paid monthly

Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the Town Justice appoints Tiffany Poole to fill this position.

All Aye, Carried.

Resolution #22-2022 Deputy Town Clerk – salary at \$10,000.00/year, paid biweekly

Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the Town Clerk appoints Laura Norman

All Aye, Carried.

Resolution #23-2022 Second Deputy Town Clerk – salary at \$2,000.00/year, paid monthly

Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the Town Clerk appoints Alice Linton

All Aye, Carried.

Resolution #24-2022 Tax Collector- salary at \$2,000.00/year, paid biweekly

Town Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the Town Board establishes the position of the Tax Collector and;

RESOLVED, the Town Clerk will complete or delegate the duties the Tax Collector.

All Aye, Carried.

Resolution #25-2022 Deputy Tax Collector- no additional salary

Town Supervisor Redmond moved and Councilperson Hinkle seconded.

RESOLVED, the Town Board establishes the position of the Deputy Tax Collector and;

RESOLVED, the Town Clerk appoints Laura Norman to this position

All Aye, Carried.

Resolution #26-2022 Town Bookkeeper – salary at \$12,000.00/year, paid monthly

Town Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the Supervisor is hereby authorized to designate a Town Bookkeeper, and further

RESOLVED, the Supervisor is authorized to list the Bookkeeper on the Town Security Insurance Policy, and further

RESOLVED, the Supervisor appoints Blix Taetzsch to fill this position.

All Aye, Carried.

Resolution #Tabled-2022 Establishing Position of Maintenance for Buildings and Grounds

Supervisor Redmond moved and Councilperson Lemke seconded; Discussion – Justice Poole suggested that it become a contractual agreement instead of an hourly agreement. Councilperson Hinkle stated it might help if hourly expectation were listed. Supervisor Redmond stated we have limited funds at this time. Councilperson Lemke suggested we look again to find someone. The Town owns the equipment. Councilperson Lynch stated we should consider it at Budget season and not at the Organizational meeting. Supervisor Redmond moved to table and Councilperson Lynch seconded.

RESOLVED, the Town Board establishes the position of Enfield Buildings and Grounds Personnel – at \$18.00 per hour/paid bi-weekly/hours to be determined

RESOLVED, the Town Board authorizes the Supervisor to advertise and fill this position.

Resolution #27-2022 Public Officials/Town Employees Pay Schedule

Supervisor Redmond moved and Councilperson Lemke seconded.

RESOLVED, the following salaries and pay schedule for all Town Officials and employees, is approved for 2022:

- Town Supervisor - \$25,000.00/year; paid monthly
- Town Councilpersons - \$3600.00 each/year; paid quarterly
- Town Clerk - \$30,000.00/year; paid biweekly
- Town Justice - \$17,340.00/year; paid monthly
- Highway Superintendent - \$64,000.00/year; paid monthly
- Motor Equipment Operator – Hiring rate - \$19.00/ hour; To be determined by Highway Superintendent. Pay rate may increase yearly with Town Board approval, as requested by Highway Superintendent.
- Part time and seasonal Highway employees will have a hire rate of \$16.00/hr.-\$24.00/hr. as determined by the Highway Superintendent.
- Merit Increases – An employee may receive a pay increase based upon the employee’s past performance. The merit increase will be granted at the discretion of the Town Board.

All Aye, Carried.

Resolution #28-2022 Management of Town Website, Emails, and Hosting

Supervisor Redmond moved and Councilperson Hinkle seconded. Discussion Councilperson Lynch would like the Town Clerks office manage these duties. Supervisor Redmond moved the following amendment and councilperson Lemke seconded. The Town Board delegates these Duties to the Office of the Town Clerk.

All Aye, Carried.

WHEREAS the Town of Enfield utilizes the town website for most communications and information presentation to the public, and;

WHEREAS the Town of Enfield utilizes designated town email addresses for communication with the public and within the offices of the Town, and;

WHEREAS the Town of Enfield purchases and manages a hosting service for website and email management and hosting, and;

RESOLVED, these tasks will be managed and delegated under the office of Town Board.

And be it further RESOLVED the Town board delegates the management of the email, webhosting and website to the town clerk.

All Aye, Carried.

Resolution #29-2022 - Town Board Advisory Committee/Position Appointments

Supervisor Redmond moved and Councilperson Lynch seconded.

RESOLVED, the Town Board hereby makes the following Advisory Committee/Position Appointments:

Environmental Management Council- Stephanie Redmond

Enfield Community Council- Ann Rider/ Councilperson Robert Lynch

Tompkins County Youth Board- Lisa Monroe

Food Pantry- Jean Owens

Cayuga Lake Watershed IO- Stephanie Redmond

Cemetery Committee- Councilperson Cassandra Hinkle

Water Protection Committee- Nancy Spero

Town Historian- Susan Thompson

Recreation Partnership- Councilperson Cassandra Hinkle

~~Planning Board Chair: Dan Walker; Ann Chaffee; Richard Teeter; Henry Hansteen; Mike Carpenter; Alternates: Joe Dawson and Aaron Abb~~

Tompkins County Council of Governments-Councilperson Robert Lynch, Alternate: Supervisor Stephanie Redmond

Ithaca Tompkins Transportation Council- Supervisor Stephanie Redmond

Greater Tompkins Area Health Insurance Consortium- Supervisor Stephanie Redmond

Cayuga Lake Inter-Municipal Organization- Supervisor Stephanie Redmond

All Aye, Carried.

Resolution Tabled Appointment to the Town of Enfield Planning Board

Announcements:

Advisory Board to the Assessment review - if you know of anyone interested please have the reach out to the Town Board. We need to have the two individuals selected by February 28th, 2022. Councilperson Lemke had read that a councilperson can't be on this board.

ARPA funds: Broadband request from Haeefele would take a large percentage of the ARPA funds.

Privilege of the Floor: None

Motion to Adjourn Councilperson Lemke, Councilperson Hinkle seconded. Adjourned 9:19 pm

Respectfully submitted,

Mary Cornell

Mary Cornell
Town Clerk