

***Resolution Master Document***  
***TOWN OF ENFIELD***

2020 ORGANIZATIONAL RESOLUTIONS

January 8, 2020

\*Denotes Consent Agenda item

**January 8, 2020**

**Resolution #2020-1 Enfield Planning Board Appointment**

**WHEREAS**, the Enfield Town Board has asked for letters of interest regarding a vacancy on the Town of Enfield Planning Board and two vacancies for alternates on the Enfield Planning Board;

**WHEREAS**, the Enfield Town Board received letters of interest from Steve Givin and Mike Carpenter;

**RESOLVED** the Town Board appoints Mike Carpenter to the Enfield Planning Board for the term ending December 31<sup>st</sup>, 2024, and;

**RESOLVED** the Town Board appoints Steve Givin to the Enfield Planning Board as an alternate for the term ending December 31<sup>st</sup>, 2024.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** All AYE

**Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-2                      Town Board Meeting Dates**

**RESOLVED**, the regular meeting of the Enfield Town Board shall be held monthly on the 2<sup>nd</sup> Wednesday of each month, at 6:30 pm, at the Enfield Community Building, 182 Enfield Main Road, Ithaca, NY 14850

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

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**Vote:** All AYE                      **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-3                      Department Hours**

**RESOLVED**, the Town Board hereby establishes the work hours of the:

- Highway Department to be from 6:00 AM to 2:30 PM, Monday through Friday.
- Town Clerk to be- **January 2020:** Mon. 3-7 PM, Tues. 3-6 PM, Wed.- Closed, Thurs. 3-6 PM, Fri. 9:30AM-1:30 PM, Sat. 12:30 PM-4:30 PM/ **February 2020-** Hours are the same except there will be no Thursday hours. Remaining 2020 hours will be determined by the Town Clerk and considered by the Town Board in February 2020,
- Code Enforcement Office to be from 8:30AM to 11:00 AM Monday through Thursday and Wednesday from 5PM to 7PM,
- Town Court to commence at 10:00 AM on Mondays unless it is a holiday.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                      **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-4                      Bi-Weekly Pay Periods**

**RESOLVED**, the Town Board hereby establishes the following bi-weekly pay periods (ending at midnight) for this year:

- January 3, 2020
- January 17, 2020
- January 31, 2020
- February 14, 2020
- February 28, 2020
- March 13, 2020
- March 27, 2020
- April 10, 2020
- April 24, 2020
- May 8, 2020
- May 22, 2020
- June 5, 2020
- June 19, 2020

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July 3, 2020  
July 17, 2020  
July 31, 2020  
August 14, 2020  
August 28, 2020  
September 11, 2020  
September 25, 2020  
October 9, 2020  
October 23, 2020  
November 6, 2020  
November 20, 2020  
December 4, 2020  
December 18, 2020  
January 1, 2021

Checks are available the following Thursday. Payroll frequency is Bi-weekly.

## **January 8, 2020**

**\*Resolution #2020-5                      Paid Holidays**

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                      **Resolution Carried**

**RESOLVED**, that the Town Board hereby establishes the following paid holidays for employees.  
Town offices will be closed on these dates:

January 1, 2020	New Year's Day	September 7, 2020	Labor Day
January 20, 2020	Martin Luther King Day	October 12, 2020	Columbus Day
February 17, 2020	President's Day	November 11, 2020	Veteran's Day
May 25, 2020	Memorial Day	November 26, 2020	Thanksgiving Day
July 4, 2020	Independence Day	December 25, 2020	Christmas Day
			(One) Floating Holiday

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE

**Resolution Carried**

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**January 8, 2020**

**\*Resolution #2020-6                      Town E-Mail Accounts**

**RESOLVED**, the Town Board has official email accounts for all Town employees and elected officials for use in their official capacities. These email accounts will be connected to our official website domain, [www.townofenfield.org](http://www.townofenfield.org). Ownership of and access to these communications will be with the Town of Enfield. All employees and elected officials will set up accounts with Beth McGee, Town Supervisor, and use their account for Town business after it is set up for as long as they work for or serve the Town of Enfield.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                      **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-7                      Attorney for the Town – salary at \$225.00/hour, paid monthly**

**WHEREAS**, the Town Board specifically waives the requirement that the Town's Attorney be a resident of the Town, now therefore, be it

**RESOLVED**, the Town Board appoints **Mr. Guy Krogh, Esq.** to fill this position and the Supervisor is authorized to sign a one year contract.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                      **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-8                      Official Newspaper**

**RESOLVED**, **The Ithaca Journal**, a newspaper regularly published and having general circulation in the Town, is hereby designated as the Official Newspaper for the Town of Enfield and;

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**RESOLVED**, the Town will post all Public Notices on the town website at [www.townofenfield.org](http://www.townofenfield.org)

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-9            Code of Ethics**

**RESOLVED**, all Public Officials, appointees, and employees for the Town of Enfield are subject to the Code of Ethics as adopted by the Town which is written in the Policies and Procedures Manual in the Employee Handbook.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-10            Records Access Officer**

**RESOLVED**, that the **Town Clerk Ellen Woods**, shall be appointed as the Town's Record Access Officer and;

**RESOLVED**, that the Town Clerk will serve as the person who receives all FOIL requests.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-11            Town Bookkeeper – salary at \$10,000.00/year, paid bi-weekly**

**RESOLVED**, the Supervisor is hereby authorized to designate a Town Bookkeeper, and further **RESOLVED**, the Supervisor is authorized to list the Bookkeeper on the Town Security Insurance Policy, and further

**RESOLVED**, the Supervisor appoints **Deborah Kelley** to fill this position.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

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**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-12            Deputy Town Supervisor – salary at \$800/year, paid quarterly**

**RESOLVED**, the Town Board establishes the Office of Deputy Supervisor to act for and in place of the Supervisor in his/her absence, and further

**RESOLVED**, the Supervisor appoints **Becky Sims** to fill this position.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-13            Confidential Secretary to the Supervisor- salary at \$2000.00/year, paid monthly**

**RESOLVED**, the Supervisor is authorized to list the Confidential Secretary on the Town Security Insurance Policy, and;

**RESOLVED**, the Town Board appoints **Alice Linton** to fill the position of Confidential Secretary to the Supervisor.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-14            Deputy Highway Superintendent – \$.75 differential to current hourly wage, paid bi-weekly**

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**RESOLVED**, the Town Board establishes the Office of Deputy Highway Superintendent to act for and in place of the highway Superintendent in his absence, and further

**RESOLVED**, the Highway Superintendent appoints **Brandon McGee** to fill this position.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-15            Establishing Position of Community Building Custodian–  
salary of \$80.00/twice monthly, paid monthly**

**RESOLVED**, the Town Board appoints **Pat Baker** fill this position until further notice.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-16            Planning Board Clerk – no additional salary**

**RESOLVED**, the Town Board establishes the Office of Planning Board Clerk to act as the secretary for the Planning Board, to keep minutes and schedule meetings and other support functions the Board may need or require and;

**RESOLVED**, the Town Clerk will complete or delegate these duties.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-17            Code Enforcement Officer – salary at \$29,352.00/year, paid  
monthly**

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**RESOLVED**, the Town Board appoints **Alan Teeter** to fill the position of Code Enforcement Officer.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-18            Court Clerk – salary at \$12,000.00/year, paid monthly**

**RESOLVED**, the Town Justice appoints **Tiffany Poole** to fill this position.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-19            Establishing Position of Maintenance for Buildings and Grounds**

**RESOLVED**, the Town Board establishes the position of **Enfield Buildings and Grounds Personnel – at \$18.00 per hour/paid bi-weekly/hours to be determined**

**RESOLVED**, the Town Board authorizes the Supervisor to advertise and fill this position.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-20            Public Officials/Town Employees Pay Schedule**

**RESOLVED**, the following salaries and pay schedule for all Town Officials and employees, is approved for 2016:



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- Town Supervisor - \$20,000.00/year; paid monthly
- Town Councilpersons - \$3500.00 each/year; paid quarterly
- Town Clerk - \$20,000.00/year; paid monthly
- Town Justice - \$17,000.00/year; paid monthly
- Highway Superintendent - \$61,500.00/year; paid monthly
- Machine Equipment Operator - Motor Equipment Operator – Hiring rate - \$17.00/ hour; after 90 days, rate will be increased to the working rate \$18.00/hour. Pay rate may increase yearly with Town Board approval as requested by the Highway Superintendent.
- Part time and seasonal Highway employees will have a hire rate of \$16.00/hr.-\$20.00/hr. as determined by the Highway Superintendent.
- Merit Increases – An employee may receive a pay increase based upon the employee’s past performance. The merit increase will be granted at the discretion of the Town Board.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**January 8, 2020**

**\*Resolution #2020-21                    Management of Town Website, Emails, and Hosting**

**WHEREAS** the Town of Enfield utilizes the town website for most communications and information presentation to the public, and;

**WHEREAS** the Town of Enfield utilizes designated town email addresses for communication with the public and within the offices of the Town, and;

**WHEREAS** the Town of Enfield purchases and manages a hosting service for website and email management and hosting, and;

**RESOLVED**, these tasks will be managed and delegated under the office of Town Supervisor.

**On Motion By:** Consent Agenda, Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**January 8, 2020**

**Resolution #2020-22 Authorization for Supervisor to Proceed with Contract for Salt Storage Building and Submit Work Plan and Budget to DEC**

**WHEREAS**, the Town of Enfield has secured grant funding for a 50/50 match to use for a salt storage building, and;

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**WHEREAS**, the Town of Enfield is required to contract with the Department of Environmental Conservation to begin the process of utilizing the grant, and;

**WHEREAS**, the Town Board has approved a tentative budget and work plan for the purposes of the grant contract, therefore be it

**RESOLVED**, the Town Board authorizes the Town Supervisor to enter into a contract on behalf of the Town of Enfield by submitting said budget and work plan.

**On Motion By:** Supervisor Beth McGee

**2nd:**

**Vote:** All AYE                      **Resolution Carried**

**January 8, 2020**

**Resolution #2020-23                      Town Board Regular Meeting Outline**

**RESOLVED**, the order for conducting business at the regular Town Board meetings is as follows:

    Call Meeting to Order

    Privilege of the Floor (Limited to 3 minutes per speaker)

Communications

    County Legislator's Report

Supervisor's Report

Town Clerk Report

Highway Superintendent Report

    Code Enforcement Report

    Enfield Volunteer Fire Department- Alan Teeter

Planning Board Report- Dan Walker

## **Committee Reports:**

The following committee reports will be expected quarterly at March, June, September, and December Regular Town Board meetings (or more frequently as needed by the Board or Committees) Please come prepared to give the board a report on recent

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issues and concerns your committee is working on as well as upcoming items of importance to Enfield:

- Environmental Management Council
- Cayuga Lake Intermunicipal Organization
- Renewable Energy Advisory Committee
- Enfield Community Council
- Health Insurance Consortium
- Tompkins County Recreation Partnership
- Tompkins County Youth Board
- Cemetery Committee
- Beautification Committee
- Personnel Committee

## Monthly Reports:

- Comprehensive Planning Committee
- Finance Committee
- Tompkins County Council of Governments
- Emergency Management Committee
- Ithaca-Tompkins County Transportation Council (ITCTC)

Consent Agenda\*

Old Business\*

New Business\*

Announcements

Privilege of the Floor (Limited to 3 minutes per speaker)

Adjournment

**RESOLVED**, the order for conducting any special meetings is as follows:

Call Meeting to Order

Changes to the Agenda

Privilege of the Floor (Limited to 3 minutes per speaker)

Consent Agenda\*

Old Business\*

New Business\*

Announcements

Adjournment

**On Motion By:** Supervisor Beth McGee

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**2nd:** Councilperson Virginia Bryant

**Vote:** 4 AYES ( Councilperson Virginia Bryant, Councilperson Mimi Mehaffey, Councilperson Stephanie Redmond, Supervisor Beth Mcgee), 1 Nay ( Councilperson Robert Lynch)

**Resolution Carried**

**January 8, 2020**

**Resolution #2020-24**

**General Rules for Procedure and Guidelines for Public**

**Comment**

**RESOLVED**, in an effort to foster an orderly meeting process, the following rules and guidelines will be used and enforced at all Town Board meetings:

## GENERAL GUIDE FOR PROCEDURE

The Supervisor shall preside at meetings. In the Supervisor's absence the Deputy Supervisor shall preside.

The presiding officer may debate, move and take other action that may be taken by other members of the Board.

Board members are not required to rise but must be recognized by the presiding officer before making motions.

A member, once recognized, shall not be interrupted when speaking unless it is to call him/her to order. If a member, while speaking, be called to order, according to the agreed upon purposes set forth in this resolution, they shall cease speaking until the question of order is determined by vote of the entire board. If determined to be in order, they shall be permitted to proceed. The board commits to adhere to Resolution #2017-50, Town of Enfield Chooses Civility Resolution, in all discussions to achieve the purpose of fairness and reasonable discourse.

For purposes of process, organization, and legal requirements, parliamentary procedure will guide the Town Board in its work.

There is no limit to the number of times a member may speak on a question.

Motions to close or limit debate may be entertained but shall require a two-thirds vote.

## **GUIDELINES FOR PUBLIC COMMENT**

The public ***shall be allowed to speak only*** during the Public Comment / Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.

- *Speakers may stand at their seats if they are able.*
- *Speakers must give their name, address and organization, if any.*
- *Speakers must be recognized by the presiding officer.*
- *Speakers must limit their remarks to 3 minutes on a given topic.*
- *Speakers may not yield any remaining time they may have to another speaker.*
- *Board members may, with the permission of the Supervisor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.*
- *All remarks shall be addressed to the Board as a body and not to any member thereof.*
- *Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.*

Interested parties or their representatives may address the Board by written communication at any time.

### **AMENDMENTS TO THE RULES OF PROCEDURE:**

The foregoing procedures may be amended from time to time by a majority vote of the Board.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** All Aye                      **Resolution Carried**

**January 8, 2020**

**Resolution #2020-25                      Town Board Advisory Committee/Position Appointments**

**RESOLVED**, the Town Board hereby makes the following Advisory Committee/Position Appointments:

**Town Historian-** Susan Thompson

**Deputy Town Historian-** Ellie Hobbie

**Cemetery Committee-** Susan Thompson, Alice Linton, John Linton, Ed Thompson, Councilperson Robert Lynch, Helen Heatherington

**Beautification Committee-** Joe Dawson, Supervisor Beth McGee

**Community Council Liaison-** Councilperson Virginia Bryant

**County Youth Board-** Lisa Monroe

**Facilities Manager-** Supervisor Beth McGee

**Recreation Partnership-** Councilperson Mimi Mehaffey

**Environmental Management Council-** Maureen Bolton (Don Smith?)

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**Emergency Management Committee- Supervisor**, Beth McGee; Roger Lauper, EVFC Fire Chief; Dennis Hubbell, EVFC Board President; Highway Superintendent, Buddy Rollins; Councilperson, Virginia Bryant, Town Clerk Ellen Woods

**Planning Board- Chair:** Dan Walker; Ann Chaffee; Richard Teeter; Henry Hansteen; Mike Carpenter; Alternates: Joe Dawson and Steve Givin

**Tompkins County Council of Governments-Councilperson** Robert Lynch, Alternate: Supervisor, Beth McGee

**Ithaca Tompkins Transportation Council-** Councilperson Stephanie Redmond

**Greater Tompkins Area Health Insurance Consortium-** Town Clerk Ellen Woods

**Finance Committee-** Supervisor Beth McGee; Councilperson, Virginia Bryant; Highway Superintendent Buddy Rollins; Town Clerk Ellen Woods; Bookkeeper Debby Kelley; Residents Diane Aramini and Alice Linton,

**Cayuga Lake Intermunicipal Organization-** Becky Sims

**Renewable Energy Advisory Committee-**Councilperson Mimi Mehaffey; Councilperson Virginia Bryant; Planning Board Chair Dan Walker; Residents: Mike Carpenter, Jude Lemke, and Marcus Gingrich

**Personnel Committee-** Supervisor, Beth McGee; Councilperson Virginia Bryant; Town Clerk Ellen Woods; Highway Superintendent Buddy Rollins; Employee Representative Brandon McGee

**Threat Assessment Committee-** Supervisor Beth McGee; Councilperson Mimi Mehaffey; Justice Betty Poole

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**January 8, 2020**

**Resolution #2020-26                    Attendance at Newly Elected Town Officials Training**

**WHEREAS**, the Town of Enfield values training opportunities for Town officials, and;

**WHEREAS**, new Town Board members Stephanie Redmond and Robert Lynch will benefit from the Office of State Comptroller Newly Elected Town Official training, therefore be it

**RESOLVED** that the Enfield Town Board authorizes attendance and funding for Councilpersons Stephanie Redmond and Robert Lynch to attend the OSC training for Newly Elected Town Officials.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Stephanie Redmond

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**Vote:** All AYE

**Resolution Carried**

**January 8, 2020**

**Resolution #2020-27                      Appointment of Delegates to NYS Association of Towns (AOT) Annual Meeting and Approval of Funding for Attendance**

**WHEREAS**, the Town of Enfield is a member of the Association of Towns of the State of New York, and;

**WHEREAS**, the Annual Business Session is being held on February 19, 2020, and;

**WHEREAS**, Supervisor Beth McGee and Councilperson Mimi Mehaffey, and Councilperson Virginia Bryant will attend the Association of Towns Annual Meeting, now therefore be it;

**RESOLVED** that Supervisor Beth McGee be duly designated as the Town of Enfield delegate and Councilperson Mimi Mehaffey as alternate in the absence of Supervisor Beth McGee to the NYS Association of Towns Annual Meeting on February 19, 2020 and to cast the vote for the Town of Enfield, pursuant to Section 6 of Article III of the Constitution and Bylaws of said Association, and;

**RESOLVED**, the Enfield Town Board authorizes attendance and funding for Supervisor Beth McGee and Councilpersons Mimi Mehaffey and Virginia Bryant to attend the AOT Annual Meeting.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE

**Resolution Carried**

Consent Agenda

- Audit Claims
- Approval of Minutes from Dec. 11<sup>th</sup> regular meeting and Dec. 18<sup>th</sup> Public Hearing and Special Meeting
- 

Organizational Resolutions:

Resolution #2020-2

Town Board Meeting Dates

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Resolution #2020-3	Department Hours
Resolution #2020-4	Bi-Weekly Pay Periods
Resolution #2020-5	Paid Holidays
Resolution #2020-6	Town E-Mail Accounts
Resolution #2020-7	Attorney for the Town
Resolution #2020-8	Official Newspaper
Resolution #2020-9	Code of Ethics
Resolution #2020-10	Records Access Officer
Resolution #2020-11	Town Bookkeeper
Resolution #2020-12	Deputy Town Supervisor
Resolution #2020-13	Deputy Highway Superintendent
Resolution #2020-14	Establishing Position of Community Building Custodian
Resolution #2020-15	Planning Board Clerk – no additional salary
Resolution #2020-16	Code Enforcement Officer
Resolution #2020-17	Confidential Secretary to the Supervisor
Resolution #2020-18	Court Clerk
Resolution #2020-19	Position of Maintenance for Buildings and Grounds
Resolution #2020-20	Public Officials/Town Employees Pay Schedule
Resolution #2020-21	Management of Town Website, Emails, and Hosting

Budget Amendment #2019-23	Move Funds for Highway Repairs
Budget Amendment #2019-24	Move Funds for Fuel Expense
Budget Amendment #2019-25	Move funds for Additional Budget Modifications
Budget Amendment #2019-26	Move Funds For Comprehensive Plan Design

Budget Amendment #2020-1	Move Funds for Planning Federation Membership
Budget Amendment #2020-2	Move Funds for Tree Removal in Presbyterian Cemetery
Budget Amendment #2020-3	Move Funds for JCAP Grant Funds Savings

\*\*\*End of Consent Agenda\*\*\*

**January 13, 2020**

**Resolution #2020-28                      Acceptance of Audits\***

**WHEREAS**, the Enfield Town Board held a Special Meeting on January 13, 2020, and

**WHEREAS**, the Town Justice Betty Poole, Former Town Clerk Alice Linton, Town Clerk Ellen Woods, Town Bookkeeper Debby Kelley, and Town Supervisor Beth McGee came before the Town Board for an annual audit of their records,

**WHEREAS**, all three were inspected and commented on at this meeting, now therefore be it



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**RESOLVED**, that the 2019 books of the Enfield Town Justice, the Enfield Chief Fiscal Officer and the Enfield Town Clerk be accepted as true and correct and their annual reports are attached and made a part of these minutes.

**On Motion By:** Supervisor Beth McGee

**2nd** Councilperson Mimi Mehaffey

**Vote:** All AYE

**Resolution Carried**

**February 12, 2020**

**\*Resolution # 2020-29 Authorize Supervisor to Sign Letter of Intent to Participate in Tompkins County Hazard Mitigation Plan**

**WHEREAS**, the Town of Enfield is committed to participating in the Planning Partnership for the Tompkins County Resiliency and Recovery Plan - Hazard Mitigation Plan update, therefore be it

**RESOLVED**, the Town Board authorizes the Town Supervisor to sign the letter of intent to participate in said Resiliency and Recovery Plan.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE

**Resolution Carried**

**February 26, 2020**

**Resolution #2020-30- Resolution to Protect the Enfield Public's Right to Recite the Pledge of Allegiance**

**WHEREAS**, the Enfield Town Board recognized the Constitutional challenges presented by including the Pledge of Allegiance in the Town Board Regular Meeting Outline, as compelled by the Local Government, and;

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**WHEREAS**, the Town Board recognizes the importance of the Pledge of Allegiance to some residents of the Town of Enfield, and;

**WHEREAS**, there is an opportunity for meeting attendees to express themselves during Privilege of the Floor at the beginning of each meeting, and;

**WHEREAS**, the Enfield Town Board agrees this is an appropriate time for the Public to exercise the right of reciting the Pledge of Allegiance, therefore be it

**RESOLVED**, the Enfield Town Board approves the following change to the General Rules for Procedure and Guidelines for Public Comment:

- Speakers must limit their remarks to 3 minutes on a given topic. **(Exclusive of the recitation of the Pledge of Allegiance at each meeting of the Enfield Town Board)**

**RESOLVED**, the Enfield Town Board will not infringe upon the right of members of the Public to recite the Pledge of Allegiance during the first Privilege of the Floor at the beginning of each meeting.

**RESOLVED**, members of the Town Board and Public are not required to stand or recite the Pledge of Allegiance.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** Councilperson Bryant: AYE; Councilperson Lynch: NAY; Councilperson Mehaffey: AYE; Councilperson Redmond: AYE; Supervisor McGee: AYE                      **Resolution Carried**

**February 26, 2020**

**Resolution #2020-31 Authorize Reimbursement for EVFC Conference**

**WHEREAS**, the Enfield Town Board values training for individuals who manage and maintain funds and services for Town needs, and;

**WHEREAS**, it would be beneficial to the Town of Enfield for a member of the Enfield Volunteer Fire Company to attend a reputable educational conference offered by the Pinsky Law Firm March 26-29<sup>th</sup>, 2020, and;

**WHEREAS**, excess funds are available in the SF (FIRE) Fund to cover this expense, therefore be it

**RESOLVED**, the Enfield Town Board authorizes the Town Supervisor to reimburse the Enfield Volunteer Fire Company in an amount not to exceed \$800.00 for attendance and associated expenses for one EVFC member.

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**On Motion By:** Councilperson Robert Lynch

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE            **Resolution Carried**

**March 11, 2020**

## **Resolution #2020-32 Highway Building Bond Payment**

**WHEREAS** the Town of Enfield borrowed funds to build a Highway Department facility and now needs to pay back the bond, now therefore

**BE IT RESOLVED**, the bookkeeper is authorized, prior to April 15, 2019, to wire payments of \$14,671.88 for interest and \$75,000.00 for principle to the Depository Trust Company, which holds the Highway Building bond.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**March 11, 2020**

## **Resolution #2020-33 Authorization for the Supervisor to Sign License Agreement with Tompkins County Sheriff for Satellite Office in Town Hall Garage**

**WHEREAS**, the Town Board has authorized use of one garage bay, the back office and adjoining bathroom for the purpose of a satellite office for the Tompkins County Sheriff, and;

**WHEREAS**, Supervisor McGee has negotiated a license agreement with Sheriff Derek Osborne and County Administrator Jason Molino that is acceptable to all parties, therefore be it

**RESOLVED**, the Enfield Town Board authorizes Supervisor McGee to sign the license agreement authorizing use of the space under the terms agreed upon effective immediately.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE            **Resolution Carried**

**March 11, 2020**

**Resolution #2020-33 Amended Policy #807- Medical Insurance for Retirees**

**WHEREAS**, the practice of the Town has been to provide the Excellus BC/BC Medicare Blue PPO plan for current retirees over aged 65, and;

**WHEREAS**, this plan provides quality coverage at significant savings to the Town of Enfield, and;

**WHEREAS**, the plan includes preventative dental coverage only, and in 2020 has begun offering an expanded dental plan to include restorative, major (including denture) coverage for an additional \$29.00 per month, and;

**WHEREAS**, retirees often require this level of extended dental care, therefore be it

**RESOLVED**, the Town Board hereby amends Town Policy #807 Medical Insurance for Retirees as follows:

Supplemental Medicare Policy- The Town of Enfield will provide Excellus BC/BS Medicare Blue PPO- Plan Three supplemental insurance ***including Complimentary Dental Coverage***, or comparable plan, as determined by the Town Board, for retirees age 65 and older. Such provision of insurance will cease upon the death of the retiree. The Town Board may, through resolution and in compliance with applicable insurance plan documents, modify or eliminate this reimbursement for any retiree. The Town Board will provide a two-month written notice of such change.

**RESOLVED**, the Town will notify each retiree of this change immediately.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**March 11, 2020**

**\*Resolution #2020-34                    Town E-Mail Accounts**

**WHEREAS**, the Enfield Town Board has official email accounts for all Town employees and elected officials for use in their official capacities; therefore be it

**RESOLVED**, these email accounts will be connected to the Town's official website domain, [www.townofenfield.org](http://www.townofenfield.org), and;

**RESOLVED**, ownership of and access to these communications will be with the Town of Enfield, and;

**RESOLVED**, all employees and elected officials will set up accounts with Ellen Woods, Town Clerk, and use their account for Town business after it is set up for as long as they work for or serve the Town of Enfield.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**March 11, 2020**

**\*Resolution #2020-36 Management of Town Website, Emails, and Hosting**

**WHEREAS** the Town of Enfield utilizes the town website for most communications and information presentation to the public, and;

**WHEREAS** the Town of Enfield utilizes designated town email addresses for communication with the public and within the offices of the Town, and;

**WHEREAS** the Town of Enfield purchases and manages a hosting service for website and email management and hosting, and;

**RESOLVED**, these tasks will be managed and delegated under the office of Town Clerk.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**March 11, 2020**

**Resolution 2020-37 Town Clerk Hours**

**Whereas** the Town Clerk has requested that office hours be changed to:

Monday 3 to 6pm, Tuesday 3 to 7pm, Wednesday private meeting preparation (closed), Thursday closed, Friday 9:30am to 1:30pm, Saturday 12:30 to 4:30pm.

**Moved :** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** All Aye            **Resolution Carried**

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**April 8, 2020**

## **Resolution # 2020-38 Recertifying as A Living Wage Employer**

**WHEREAS**, one of our most cherished values is dignity in work, and

**WHEREAS**, the growth in income inequality in recent years has created serious divisions within our society and community; and

**WHEREAS**, our communities have a proud tradition of advocating for worker rights and promoting economic justice; and

**WHEREAS**, New York State Governor Andrew Cuomo has called for an increase in the State's minimum wage to \$15/hour by 2021; and

**WHEREAS**, the Tompkins County Workers' Center, which certifies local living-wage employers, lists currently more than 100 Living Wage entities across Tompkins County, a list that includes 5 municipalities, encompasses more than 90 employers with work forces of less than 50 employees, and represents over 3,000 workers making, at least, a living wage; and

**WHEREAS**, the Town of Enfield became a living wage employer in January, 2016; now therefore be it

**RESOLVED**, that the Town of Enfield recertify as a Living Wage Employer, accepting the Tompkins County Living Wage of \$15.37/hour as our minimum wage with no health insurance benefit, and \$13.70 per hour for employees with 100% employer contribution to health insurance, starting January 1, 2020 and agreeing to the certification rules of the Tompkins County Workers' Center.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** All AYE                    **Resolution Carried**

**April 8, 2020**

## **Resolution #2020-39 Authorize Supervisor McGee to Sign Tompkins County Youth Services Contract**

**WHEREAS**, the Town of Enfield qualifies for funding from the NYS Office for Children and Family Services Youth Development Program; and

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**WHEREAS**, the Town of Enfield agrees to exchange these funds for an equivalent number of County tax dollars, thereby easing the application, budgeting, contractual, and payment obligations, and; and

**WHEREAS**, youth programming is funded by the Town of Enfield through the Enfield Community Council; and

**WHEREAS**, the Enfield Community Council will prepare and submit, on time, 2020 year-end program reports and any necessary expenditure reports to reflect actual spending to the Town Supervisor and required Tompkins County offices; therefore be it

**RESOLVED**, the Enfield Town Board authorizes Supervisor McGee to sign the 2020 contract with Tompkins County Youth Services.

**On Motion By:** Supervisor Beth McGee  
**2nd:** Councilperson Mimi Mehaffey  
**Vote:** All AYE                    **Resolution Carried**

**April 15, 2020**

**\*Resolution #2020-39 Deputy Town Supervisor – salary at \$10,000.00/year, paid monthly**

**WHEREAS**, the Town Board has established the essential Office of Deputy Town Supervisor to act with, for, and in place of the Town Supervisor as directed by the Town Supervisor, and;

**WHEREAS**, it is necessary for the Town of Enfield to provide adequate support for the Town Supervisor in service to the Town of Enfield, therefore be it

**RESOLVED**, the Town Supervisor appoints **Stephanie Redmond** to fill this position with an **annual salary of \$10,000.00/ to be paid monthly.**

**On Motion By:** Consent Agenda, Supervisor Beth McGee  
**2nd:** Councilperson Mimi Mehaffey  
**Vote:** 3 Aye (Councilperson Virginia Bryant, Councilperson Mimi Mehaffey, Supervisor Beth McGee), 1 recused (Councilperson Stephanie Redmond), 1 Nay )Councilperson Robert Lynch)  
**Resolution Carried**

**April 15, 2020**

**Resolution #2020-41 A Resolution Implementing A Hiring Freeze for the Town of Enfield**

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**WHEREAS**, it is the sole authority of the Enfield Town Board to develop, levy for, administer, modify and amend the budget of the Town of Enfield; and

**WHEREAS** the Enfield Town Board has determined that the Town of Enfield is in need of a temporary hiring freeze due to uncertainty regarding funding from New York State, **NOW**, therefore, be it

**RESOLVED**, by the Enfield Town Board, that a hiring freeze will take effect upon passage of this resolution, subject to the following conditions:

1. The hiring freeze will be in effect until lifted by the Enfield Town Board.
2. The hiring freeze prohibits the replacement of personnel in already existing positions should an employee resign, retire or be terminated by the Town of Enfield.
3. The hiring freeze prohibits the creation of new positions and the hiring of person(s) to fill any newly created position.
4. The hiring freeze prohibits filling positions that are not currently filled as of the date of the adoption of this Resolution.
5. Town of Enfield department heads may approach the Enfield Town Board at a regularly scheduled meeting and request an exception be granted to the hiring freeze upon a showing of special circumstances. Town Board members will review special circumstance situations and consider the current budget of the department, the special circumstance or need of the department and any other relevant factors.
6. The following are exempt from the hiring freeze: Public Officer Appointments; Volunteers for the Enfield Volunteer Fire Company.

**RESOLVED**, this Resolution will take effect immediately upon adoption.

**On Motion By:** Supervisor Beth MCGee  
**2nd:** Councilperson Mimi Mehaffey  
**Vote:** All AYE                    **Resolution Carried**

**April 15, 2020**

**Resolution #2020-40 A Resolution Implementing a Purchasing Freeze for the Town of Enfield**



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**WHEREAS**, it is the sole authority of the Enfield Town Board to develop, levy for, administer, modify and amend the budget of the Town of Enfield; and

**WHEREAS**, the Enfield Town Board has determined that the Town of Enfield is in need of a temporary purchasing freeze due to uncertainty regarding funding from New York State, **NOW**, therefore, be it

**RESOLVED**, by the Enfield Town Board, that a purchasing freeze will take effect upon passage of this resolution, subject to the following conditions:

1. The purchasing freeze will be in effect until lifted by the Enfield Town Board.
2. The purchasing freeze prohibits the purchase of tools and equipment over the amount of \$ 1,000.00 without **prior** Town Board approval.
3. The purchasing freeze prohibits the purchase of any services, repairs, or materials over the amount of \$ 50,000.00 without **prior** Town Board approval.
4. Town of Enfield department heads may approach the Enfield Town Board at a regularly scheduled meeting or special meetings and request an exception be granted to the purchasing freeze upon a showing of special circumstances. Town Board members will review special circumstance situations and consider the current budget of the department, the special circumstance or need of the department and any other relevant factors.
5. The following are exempt from the purchasing freeze: the Enfield Town Supervisor for expenditures directly related to managing the COVID-19 State of Emergency imposed by the Federal Government, NYS Government, and Tompkins County Government, that must be expended to provide for the immediate safety and security of the Town of Enfield and its residents;

**RESOLVED**, this Resolution will take effect immediately upon adoption.

**On Motion By:** Councilperson Mimi Mehaffey

**2nd:** Councilperson Stephanie Redmond

**Vote:** All AYE                    **Resolution Carried**

**April 22, 2020**

**\*Resolution #2020-42 Deputy Town Clerk – salary at \$10,000.00/year, paid monthly**

**WHEREAS**, the Town Board has established the essential Office of Deputy Town Clerk to act with, for, and in place of the Town Clerk as directed by the Town Clerk, and;

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**WHEREAS**, it is necessary for the Town of Enfield to provide adequate support for the Town Clerk in service to the Town of Enfield, therefore be it

**RESOLVED**, the Enfield Town Board, appoints **Patricia Speno** to fill this position with an **annual salary of \$10,000.00/ to be paid monthly.**

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE            **Resolution Carried**

**April 29, 2020**

**Resolution #2020-43, Emergency Resolution Calling upon State and Municipal Officials to Take Immediate Action to Protect Safety Along Hayts and Halseyville Roads.**

**WHEREAS**, the Enfield Town Board holds a primary responsibility for ensuring the safety of its Town's residents; and

**WHEREAS**, that obligation includes the protection of those driving upon our Town's roads and the pedestrians walking alongside or across those roads; and

**WHEREAS**, the New York State Department of Transportation, in conjunction with the City of Ithaca, the Town of Ithaca, and the Tompkins County Highway Department, on or about April 1, 2020 imposed a detour of traffic on New York Route 79 (also known as Hector Street and Mecklenburg Road) so as to facilitate the reconstruction of and improvements along Hector Street, largely within the City of Ithaca, but also partly within the Town of Ithaca; and

**WHEREAS**, the City of Ithaca Department of Public Works has stated it expects said construction will require the closing of Hector Street, and also imposition of the NY Route 79 detour, through approximately October 1, 2020; and **WHEREAS**, the detour established by the afore-mentioned governments and agencies directs motorists to exit NY Route 79 at "Miller's Corners," the intersection of NY Route 79 with NY Route 327 and Halseyville Road (CR 170); with traffic then proceeding north on Halseyville Road; then east on Hayts Road (CR 139) to and beyond the Enfield/Town of Ithaca line; and

**WHEREAS**, the afore-stated detour unnecessarily directs traffic to navigate a narrow and unsafe three-mile portion of Hayts Road between Halseyville and Sheffield Roads, including through two hazardous intersections, namely the intersections with Van Dorn Road North and with Applegate Road North, intersections where numerous traffic accidents have occurred in recent years; and **WHEREAS**, the intersection of Hayts Road with Van Dorn Road North poses

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particular safety hazards because of the limited ability of drivers and pedestrians on Hayts Road east of that intersection to sense oncoming eastbound traffic; and

**WHEREAS**, on or about August 10, 2018, an 82-year old pedestrian, Carmen Jacks, was struck and killed along that dangerous section of Hayts Road, while crossing the road to reach her mailbox, an accident to which that dangerously limited site distance contributed; and

**WHEREAS**, the Enfield Town Board and its Town's residents fear that the addition of detoured Route 79 traffic along the afore-stated portion of Hayts Road this year could lead to similar tragic accidents and endanger the lives and the safety of our residents, including children, the disabled, and senior citizens; and

**WHEREAS**, Halseyville Road (CR 170) between Miller's Corners and Hayts Road also imposes hazards to motorists and pedestrians; and **WHEREAS**, a safer alternate Route 79 detour route around the Hector Street construction exits, one utilizing Sheffield Road (CR 172), along the Enfield/Town of Ithaca line, from Route 79 north to Hayts Road, a shorter detour which would avoid sending Route 79 traffic over the most dangerous portions of Hayts Road, including through the two afore-stated intersections; and 2

**WHEREAS**, any safety concerns about relocating the NY Route 79 detour to the Sheffield Road intersection can be ameliorated by appropriate signage and/or traffic controls at that intersection; and

**WHEREAS**, the Enfield Town Board, or representatives thereof, were not properly or sufficiently consulted prior to the imposition of the established Halseyville Road/Hayts Road detour; and

**WHEREAS**, the Enfield Town Board, on behalf of its residents, believes this recently- and suddenly imposed traffic hazard by other agencies and governments demands immediate attention; therefore be it

**RESOLVED**, that the Enfield Town Board urges and strongly recommends that the New York State Department of Transportation, in conjunction with the City of Ithaca Department of Public Works, the Tompkins County Highway Department, and the Town of Ithaca Highway Department, IMMEDIATELY REROUTE ALL DETOURED ROUTE 79 TRAFFIC by means of SHEFFIELD ROAD (CR 172), rather than via Halseyville Road (CR 170), to reach Hayts Road (CR 139), thereby providing a shorter, safer detour; and **RESOLVED**, further, that should such an alternate detour, for whatever reason, prove unacceptable to State or other municipal authorities, that said agencies and governments take IMMEDIATE ACTION to improve safety for motorists and pedestrians on those afore-stated dangerous portions of Hayts Road for the duration of the Route 79 detour's existence; such suggested remedial actions to include, but are

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not limited to, reduced speed limits, four-way stops at intersections, and other comparable traffic calming devices and procedures; and

**RESOLVED**, further, that the Enfield Town Clerk shall communicate this Resolution to the following: The Regional Director, New York State Department of Transportation; The Hon. Svante Myrick, Mayor, City of Ithaca; Michael J. Thorne, P.E., City of Ithaca Superintendent of Public Works; Jeffrey Smith, Director, Tompk

**On Motion By:** Councilperson Robert Lynch

**2nd:** Councilperson Stephanie Redmond

**Vote:** All AYE                    **Resolution Carried**

**April 29, 2020**

**#2020-44** Resolution for Safety Measures on Hayts Road Detour for NYS Rt. 79

It's an emergency...

Resolution calling upon the state and municipal officials to take immediate action to protect safety along Hayts and Halseyville Roads. Here's the text.

**Whereas** the Enfield town board holds a primary responsibility for ensuring the safety of its town's residents. And.

**Whereas** that obligation includes the protection of those driving upon our town's roads and the pedestrians walking alongside or across those roads and or as the New York State Department of Transportation, in conjunction with the city of Ithaca, the town of Ithaca and the Tompkins County Highway Department on or about April 1st, 2020, imposed a detour of traffic on New York Route 79, also known as Hector Street and Mecklenburg Road, so as to facilitate the reconstruction of in improvements along Héctor Street, largely within the city of Ithaca, but also partly within the town of Ithaca. And

**Whereas** the city of Ithaca Department of Public Works has stated it expects said construction will require the closing of Hector Street and also imposition of the New York Route 79 detour through approximately October 1st, 2020. And

**Whereas** the detour established by the aforementioned governments and agencies directs motorists to exit New York, Route 79 at Miller's Corners, the intersection of New York, Route 79 with New York, Route 327 and Halseyville Road, otherwise known as County Road 170. Would traffic then proceed north on Halseyville Road, then east on Hayte's Road? County Road 139 to and beyond the infield town of Ithaca Line and or as the afore stated detour unnecessarily directs traffic to navigate a narrow and unsafe three mile portion of Haytes road between Halsyville and Sheffield roads, including through two hazardous

intersections, namely the intersections with Van Doren Road North and with Applegate Road North intersections where numerous traffic accidents have occurred in recent years. And

**Whereas** the intersection of Haytes Road with Van Doren Road North poses particular safety hazards because of the limited ability of drivers and pedestrians on Haytes Road east of that intersection to sense oncoming eastbound traffic and

**Whereas** on or about August 10th, 2013, an 82 year old pedestrian Carmon Jacks was struck and killed along that dangerous section of Haytes Road while crossing the road to reach her mailbox, an accident to which that dangerously limited sight distance contributed. And

**Whereas** the Enfield town board and its towns residents fear that the addition of detoured Route 79 traffic along the afore stated portion of Haytes Road this year could lead to similar tragic accidents and endanger the lives and the safety of our residents, including children, the disabled and senior citizens. And

**Whereas** Halseyville Road County Road 170 between Millers Corners and Haytes Road also imposes hazards to motorists and pedestrians. And

**Whereas** a safer alternate route 79 detour route along the Hector street construction exists. One utilizing Sheffield Road County Road 172 along the infield town of Ithaca line from Route 79 North the Hayte's Road, a shorter detour which would avoid sending Route 79 traffic over the most dangerous portions of Haytes Road, including through the two aforementioned intersections. And

**Whereas** any safety concerns about relocating the New York Route 79 detour to the Sheffield Road intersection can be ameliorated by appropriate signage and or traffic controls at that intersection. And whereas the infield town board or representatives thereof were not properly or sufficiently consulted prior to the imposition of the established hall sybille Road hates road detour. And

**Whereas** the infield town board on behalf of this resident believes this recently and suddenly imposed traffic hazard by other agencies and governments demands immediate attention. Therefore be it

**Resolved** that the Enfield town board urges and strongly recommends that the New York State Department of Transportation, in conjunction with the City of Ithaca Department of Public Works, the Tompkins County Highway Department and the town of Ithaca Highway Department immediately reroute all detoured Route 79 traffic. By means of Sheffield Road County Road 172 rather than via Halseyville Road. County Road 170 to reach Haytes Road County Road 139, thereby providing a shorter, safer detour and resolved further. That showed such an alternate detour. For whatever reason, through unacceptable to state or other municipal authorities. That said, agencies and governments take immediate action to improve safety for motorists and pedestrians on those of four states. Dangerous portions of Haytes road and the duration than for the duration of the route 79 detours existence such

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suggested remedial actions to include but are not limited to reduced speed limits. Four-way stops at intersections and other comparable traffic calming devices and procedures. And finally

**Resolved** further that the Enfield Town Clerk shall communicate this resolution to the following. The Regional Director. New York State Department of Transportation. The Honorable Salvati Myrick Mayor City of Ithaca. Michael J. Thawne P E City of Ithaca. Superintendent of Public Works. Geoffrey Smith. Director, Tompkins County Highway Department. Rodney How Supervisor Town of Ithaca and Richard Tencate, Acting Highway Superintendent, Town of Ithaca. And I move that resolution.

**On Motion By:** Councilperson Robert Lynch  
**2nd:** Councilperson Stephanie Redmond  
**Vote:** All Aye            **Resolution Carried**

**May 13, 2020**

**#2020-45 Resolution for Formation of Enfield Water Resources Advisory Committee**

**On Motion by:** Councilperson Stephanie Redmond  
**2nd:** Councilperson Virginia Bryant  
**Vote:** All AYE            **Resolution Carried**

**July 22,2020**

**#2020-47 Local Law 2020-2 Regarding Highway Superintendent**

**Supervisor McGee:** This is to move the local law, abolishing the elected office of highway superintendent and creating the appointed office of highway superintendent of the town of Enfield, New York, to public hearings.

**On Motion By:** Supervisor Beth McGee  
**2nd:** Councilperson Virginia Bryant  
**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch NAY, Councilperson Mimi Mehaffey AYE, Councilperson Stephanie Redmond AYE, Supervisor Beth McGee AYE  
1 Nay 4 AYES            **Resolution Carried**

**July 22, 2020**

**#2020-46 Local Law #2020-1 Regarding Town Clerk**

**Supervisor Beth McGee:** Thank you. And now I'll move to the local law abolishing the elective office of town clerk and creating the appointed office of town clerk of Town of Enfield, New York to public hearing.

**On Motion By:** Supervisor Beth McGee

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**2nd:** Councilperson Virginia Bryant

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch NAY, Councilperson Mimi Mehaffey AYE, Councilperson Stephanie Redmond AYE, Supervisor Beth McGee AYE  
1 Nay 4 AYES                      **Resolution Carried**

**May 6, 2020**

**Planning Board Alternate Member - Town Planning Board position.**

**WHEREAS** the Enfield Town board has asked for letters of interest regarding a vacancy on the Town of Enfield planning board and a vacancy for an alternate. Let's see. No. So we're going to just say a vacancy for an alternate on the Enfield planning board instead of a vacancy for a Town... Let me reread that.

**WHEREAS** the Enfield Town board has asked for letters of interest regarding a vacancy for an alternate on the Enfield planning board. And whereas the Enfield Town board has received a letter of interest from Aaron Abb. Therefore, be it

**RESOLVED.** The Town board appoints Aaron Abb to the Enfield Planning Board and we're gonna need the term. So I guess how many years? Let me ask Dan. How many years is the term for the ...? [02:23:38][69.6]

Dan Walker: [02:23:38] Those are two year terms for.... [02:23:40][1.5]

Supervisor McGee: [02:23:40] Two year term. OK. So that's going to run, but it's going to run from now to the end of this year and then through the end of next year. [02:23:51][11.3]

Dan Walker: [02:23:52] Right. [02:23:52][0.0]

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All Aye                      **Resolution Carried**

**Date: May 6**

**\*Resolution No. 2020-48 Amended Resolution to Participate in the New York Rural Water Association (NYRWA) Source Water Protection Program**

**WHEREAS**, the NYRWA's federally-funded Source Water Protection Program provides technical assistance at no charge to rural and small communities for the development and implementation of local source water protection plans designed to prevent the deterioration of water resources used for drinking water; and

**WHEREAS**, NYRWA's Source Water Protection Specialist is qualified and available to assist the Town of Enfield with developing a source water protection plan that involves the following elements: defining the water supply resources to be protected; identifying potential threats to the quality and quantity of drinking water resources; recommending and implementing measures to reduce threats to drinking water resources; and planning for the future, including water supply emergency events; and

**WHEREAS**, the Town of Enfield seeks to further develop its water resources planning and management strategies in order to protect drinking water resources; therefore BE IT

**RESOLVED**, that the Town of Enfield will take the following steps to develop and implement a source water protection plan:

- Form an advisory planning team/committee could include one or more Town board members, representatives from other Town boards and committees, representatives of other government entities in the planning area, private citizens, applicable community groups, etc.;
- With the help of NYRWA, the planning team will hold a source water protection workshop with invited representatives from governmental entities that have the authority (or potential authority) to protect source water in the planning area;
- Work with the NYRWA Source Water Protection Specialist to identify water supply resources and potential threats;
- Recommend and implement management strategies to protect identified water sources;
- Review and approve a source water protection plan; and
- Periodically review and update the source water protection plan as necessary

**Councilperson Lynch:** [02:32:06] OK. And that would be to substitute the first bullet point under, be it RESOLVED. So I say, be it RESOLVED that the town of Enfield will take the following steps to develop and implement a source water protection plan. First bullet point. My amendment form an Enfield Water Resources Advisory Committee, a planning group whose objective is to develop and guide implementation of a source water protection plan for the Town membership. On this advisory committee shall include at least one member of the Enfield Town board, one member of the Enfield Planning Board and one member engaged full time in the practice of agricultural production within the town of Enfield. The Town board will appoint the committee's remaining members so as to ensure diverse representation of the Enfield community. Drawing from the membership ranks of applicable community groups and also from the general public. And then the second bullet point was written with the help of NYRWA.. The advisory committee will hold a source water protection workshop with invited representatives



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from government entities that have the authority or potential authority to protect source water in the planning area. And again, the other following four bullet points were as the resolution was published on the agenda. [02:33:39][93.2]

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch AYE,

**Vote:** Councilperson Robert Lynch AYE, Councilperson Virginia Bryant ABSTAIN, Councilperson Mimi Mehaffey AYE, Councilperson Stephanie Redmond AYE, Supervisor Beth McGee AYE

4 AYES, 1 ABSTAIN

**Resolution Carried**

**May 23, 2020**

**Resolution #2020-49 Amended Tompkins County Sheriff Satellite Office Agreement**

**Supervisor McGee:** [02:36:30] Right? OK. So the sheriffs, the resolution that I offered my I'm going to offer it with an amendment, actually. So

whereas the Enfield Town board RESOLVED to license space to the Tompkins County Sheriff's Department for a satellite office at the town hall garage at 168 Enfield main road Ithaca. on March 11th, 2020, to be effective April 1st, 2020, through March thirty first twenty twenty one. And whereas the onset of New York pause due to the CoVid to CoVid 19 pandemic has precluded both agencies, the town of Enfield and the Tompkins County Sheriff's Department from executing this agreement. Therefore, be it

**RESOLVED.** Well, I'll talk to you about the amendment in a minute, then. Therefore, be it

**RESOLVED** that the Enfield Town board authorizes the supervisor to execute this license agreement with the Tompkins County Sheriff's Department with the new effective date of June 1st 2020. Through May, thirty first, twenty twenty one. I guess I'm moving that, so I'd need a Second to start discussions, so.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Mimi Mehaffey

**Vote:** All AYE **Resolution Carried**

DGIS Comprehensive Plan

**May 23, 2020**

**Resolution #2020-48 Appointment of Bookkeeper to the Town of Enfield**

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WHEREAS, the position of Bookkeeper is an appointed position serving at the pleasure of the Town Supervisor of the Town of Enfield, and;

BE IT RESOLVED that the Town Supervisor, Beth McGee, hereby appoints Brian McIlroy to the position of Bookkeeper to the Town of Enfield, to be compensated in the amount of \$10,000, paid monthly/bi-weekly.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                      **Resolution Carried**

Awarded RFP to Matt Lincoln  
6/10//2020

**June 10, 2020**

**Resolution #2020-49 Appoint Alternate To Cayuga Lake Watershed Intermunicipal Organization**

**WHEREAS**, the Enfield Town Board has determined that participation in the coordination and management of water resources benefits the Town of Enfield, and;

**WHEREAS**, the Cayuga Lake Watershed Intermunicipal Organization provides support and coordination to municipalities for these concerns, therefore be it

**RESOLVED**, the Enfield Town Board appoints Deputy Town Supervisor, Stephanie Redmond, to the position of Alternate on behalf of the Town of Enfield on the Cayuga Lake Watershed Intermunicipal Organization.

**AMENDED** - Remove Dave Bock, Add to Website

**On Motion By:** Supervisor Beth McGee

**2nd:** \_\_\_\_\_

**Vote:** All AYE                      **Resolution Carried**

**June 10, 2020**

**Resolution #2020-50 Appointments to Enfield Water Protection Committee**

**WHEREAS**, the Enfield Town Board has created a Water Protection Committee, and;

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**WHEREAS**, the Water Protection Committee will research and make recommendations to the Enfield Town Board regarding water resources in the Town of Enfield, therefore be it

**RESOLVED**, the Enfield Town Board appoints Councilperson Stephanie Redmond as Chairperson of the Water Protection Committee, and further

**RESOLVED**, the Enfield Town Board appoints the following residents to serve on the Water Protection Committee: Julie Schroeder Marcie Finlay Nancy Spero Becky Sims

**Councilperson Lynch:** That we will advertise for additional members on our Town Web site through and accept applications through July 30, first with a decision on additional membership to be made at the August regular meeting.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE            **Resolution Carried**

**July 22, 2020**

**Resolution #2020-51 Move to Adopt Local Law # 2 of 2020 “A Local Law Abolishing the Elective Office of Highway Superintendent and Creating the Appointed Office of Highway Superintendent of the Town of Enfield”**

**On Motion of** Supervisor Beth McGee

**Seconded by** Councilperson Mimi Mehaffey

**WHEREAS**, upon proper notice a Public Hearing was held on the 22nd day of July, 2020, where all persons wishing to speak regarding proposed Local Law # 2 of 2020 were heard by the Enfield Town Board, and

**WHEREAS**, after consideration of all information presented and available, it is the determination of the Enfield Town Board that the Town will be best served by abolishing the Elected office of the Highway Superintendent and creating the Appointive office of Highway Superintendent of the Town of Enfield, New York, upon referendum and approval by the electors of the Town of Enfield at the General Election on November 3, 2020.

**THEREFORE, BE IT RESOLVED**, that the Enfield Town Board hereby enacts Local Law No. 2 of 2020, a Local Law Abolishing the Elective Office of Highway Superintendent and Creating the Appointed Office of Highway Superintendent of the Town of Enfield, New York.

**BE IT FURTHER RESOLVED**, that said Local Law shall take effect immediately upon filing with the Secretary of State and after approval of a majority of the electors voting thereon, in accordance with the requirements of Municipal Home Rule Law §23, at the General Election on November 3, 2020.

**Duly put to a vote:** Supervisor Beth McGee: Councilperson Virginia Bryant AYE, Councilperson Robert Lynch NAY, Councilperson Mimi Mehaffey AYE, Councilperson Stephanie Redmond AYE, Town Supervisor Beth McGee AYE

**July 22, 2020**

**Resolution #2020-52 Move to Adopt Local Law # 1 of 2020 “A Local Law Abolishing the Elective Office of Town Clerk and Creating the Appointed Office of Town Clerk of the Town of Enfield”**

**WHEREAS**, upon proper notice a Public Hearing was held on the 22nd day of July, 2020, where all persons wishing to speak regarding proposed Local Law # 1 of 2020 were heard by the Enfield Town Board, and

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**WHEREAS**, after consideration of all information presented and available, it is the determination of the Enfield Town Board that the Town will be best served by abolishing the Elected office of the Enfield Town Clerk and creating the Appointive office of Enfield Town Clerk upon referendum and approval by the electors of the Town of Enfield at the General Election on November 3, 2020.

**THEREFORE, BE IT RESOLVED**, that the Enfield Town Board hereby enacts Local Law No. 1 of 2020, a Local Law Abolishing the Elective Office of Enfield Town Clerk and Creating the Appointed Office of Enfield Town Clerk.

**BE IT FURTHER RESOLVED**, that said Local Law shall take effect immediately upon filing with the Secretary of State and after approval of a majority of the electors voting thereon, in accordance with the requirements of Municipal Home Rule Law §23, at the General Election on November 3, 2020.

**Duly put to a vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch NAY, Councilperson Mimi Mehaffey AYE, Councilperson Stephanie Redmond AYE, Town Supervisor Beth McGee AYE

**August 12, 2020**

**\*Amendment to Resolution #2020-52      Appointments of Briana & Virginia to Water Protection Committee**

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE amended **Resolution Carried**

**September 9, 2020**

**Resolution #2020-55 Appointment of Mary Jo La Branch as Marriage Officer**

**WHEREAS**, the Enfield Town Board has the authority within the provisions of the New York State Domestic Relations Law, Section 11-C, to name a Marriage Officer, and;

**WHEREAS**, Doug Robinson and Shannon McSurely of 536 Enfield Center Rd. East, Ithaca, NY, have requested that Mary Jo La Branch of 108 Jersey Hill Rd., Ithaca, NY, be designated Marriage Officer for the period of September 10-Sept.17, 2020, for the purpose of conducting their wedding, therefore be it

**RESOLVED**, that Mary Jo La Branch is hereby named MARRIAGE OFFICER for the Town of Enfield for the period of September 10- September 17, 2020 for this purpose.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**September 9, 2020**

**\*Resolution #2020-56            Highway Building Bond Payment**

**WHEREAS** the Town of Enfield borrowed funds to build a Highway Department facility and now needs to pay back the bond, now therefore

**BE IT RESOLVED**, the bookkeeper is authorized, prior to October 15, 2020, to wire an interest payment of \$11,578.13 to the custodial agent for the Depository Trust Company, which holds the Highway Building Bond, Chase Bank.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**Date: September 9, 2020      Resolution No. 2020-56**

**\*Resolution to Participate in the New York Rural Water Association (NYRWA) Source Water Protection Program**

**WHEREAS**, the NYRWA's federally-funded Source Water Protection Program provides technical assistance at no charge to rural and small communities for the development and implementation of local source water protection plans designed to prevent the deterioration of water resources used for drinking water; and

**WHEREAS**, NYRWA's Source Water Protection Specialist is qualified and available to assist the Town of Enfield with developing a source water protection plan that involves the following elements: defining the water supply resources to be protected; identifying potential threats to the quality and quantity of drinking water resources; recommending and implementing measures to reduce threats to drinking water resources; and planning for the future, including water supply emergency events; and

**WHEREAS**, the Town of Enfield seeks to further develop its water resources planning and management strategies in order to protect drinking water resources; therefore

**BE IT RESOLVED**, that the Town of Enfield will take the following steps to develop and implement a source water protection plan:

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- Form an advisory planning team/committee to include one or more Town board members, representatives from other Town boards and committees, representatives of other government entities in the planning area, private citizens, applicable community groups, etc.;
- With the help of NYRWA, the planning team will hold a source water protection workshop with invited representatives from governmental entities that have the authority (or potential authority) to protect source water in the planning area;
- Work with the NYRWA Source Water Protection Specialist to identify water supply resources and potential threats;
- Recommend and implement management strategies to protect identified water sources; • Review and approve a source water protection plan; and
- Periodically review and update the source water protection plan as necessary

**Date 09/09/2020**

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**September 9,2020**

**\*Resolution #2020-57 Authorization for the Town Supervisor to Sign 2021 SPCA Contract**

**WHEREAS**, the Town of Enfield has contracted with the Tompkins County SPCA for animal control services, and;

**WHEREAS**, the Town of Enfield wishes to continue this relationship for these services through 2021, and;

**WHEREAS**, there are no changes to the cost or services in the proposed contract, therefore be it

**RESOLVED**, the Enfield Town Board accepts the contract for animal control proposed for 2021 by the Tompkins County SPCA and authorizes the Town Supervisor to sign the contract.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**September 9, 2020**

**\*Resolution #2020-58 Acceptance of Town of Enfield Comprehensive Plan Update**

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DRAFT Generic Environmental Impact Statement  
as the Town of Enfield Comprehensive Plan Update  
FINAL Generic Environmental Impact Statement

**WHEREAS**, the Enfield Town Board accepted the Town of Enfield Comprehensive Plan Update DRAFT Environmental Impact Statement on May 13th, 2020, and;

**WHEREAS**, an Environmental Notice Bulletin was posted with the NYS Department of Environmental Conservation on July 29, 2020, opening an additional comment period of 30 days, and;

**WHEREAS**, upon expiration of the comment period, there have been no additional comments submitted, therefore be it

**RESOLVED**, the Enfield Town Board accepts the Town of Enfield Comprehensive Plan Update DRAFT Generic Impact Statement as the FINAL Generic Impact Statement.

**RESOLVED**, an Environmental Notice Bulletin will be filed with the Department of Environmental Conservation according to State Environmental Quality Review Act 6 CRR-NY 617.11NY-CRR, and;

**RESOLVED**, a Statement of Findings will be prepared and presented to the Enfield Town Board after 10 days from filing of the ENB.

**On Motion By:** Consent Agenda, Supervisor Beth McGee

**2nd:** Councilperson Robert Lynch

**Vote:** All **AYE**            **Resolution Carried**

**September 9, 2020**

**RESOLUTION # 2020-59      LOCAL LAW # 3 of the year 2020 TO OVERRIDE THE 2021**

**TAX CAP LIMIT WHEREAS**, according to New York State's Property Tax Cap legislation, if a town government decides to adopt a budget with a property tax levy that exceeds the level set by the State, the town government must pass a local law to override that cap, and;

**WHEREAS**, adopting said local law is not predictive of the final tax levy but will provide the Enfield Town Board flexibility to exceed the Property Tax Cap if it is deemed necessary, and to ensure that any State recalculation of the applicable limit will not make the Town inadvertently out of compliance, and;

**WHEREAS**, a public hearing was held before the Enfield Town Board on September 9, 2020, to hear all persons interested in proposed Local Law No. 3 of 2020, now therefore be it





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**On Motion By:** Supervisor Beth McGee  
**2nd:** Councilperson Robert Lynch  
**Vote:** All AYE            **Resolution Carried**

**September 23, 2020**

**RESOLUTION No. 2020-61**

**APPROVAL OF THE Amended STATE ENVIRONMENTAL QUALITY REVIEW ACT  
FINDINGS STATEMENT AND ADOPTION OF THE TOWN OF ENFIELD COMPREHENSIVE  
PLAN UPDATE AND GENERIC ENVIRONMENTAL IMPACT STATEMENT**

**On motion of** Supervisor Beth McGee, **seconded by** Councilperson Virginia Bryant, the following resolution was

**ADOPTED** by Councilperson Robert Lynch, Councilperson Virginia Bryant, Councilperson Mimi Mehaffey, Councilperson Stephanie Redmond, Supervisor Beth McGee

**WHEREAS**, the Town Board of the Town of Enfield (“the Town”) has identified the need to update the Comprehensive Plan as a result of the Town of Enfield’s growth and change since the adoption of the 2001 Comprehensive Plan; and

**WHEREAS**, with over 50 Public meetings, and with much research, time and effort, the Comprehensive Plan Committee recommended to the Town of Enfield a Draft Comprehensive Plan to replace the current 2001 Comprehensive Plan; and

**WHEREAS**, the Town of Enfield was established by Resolution (#2019-66) as Lead Agency on December 11, 2019 in preparation for conducting a Scoping and EIS process for adoption of the Comprehensive Plan update; and

**WHEREAS, a public hearing for the DRAFT Comprehensive Plan was held on December 18, 2019; and**

**WHEREAS**, pursuant to State Environmental Quality Review Act (“SEQR”) section 617.10, a town may include a Generic Environmental Impact Statement in its Comprehensive Plan; and

**WHEREAS** , the Scoping process was completed with the acceptance of the Draft Scope on January 22, 2020 and acceptance of the Draft to Final Scope on February 12, 2020 by the Enfield Town Board; and

**WHEREAS**, the Draft Comprehensive Plan Generic Environmental Impact Statement was determined complete for public review on May 13, 2020 and subsequently filed, along with the

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Environmental Notice Bulletin pursuant to 6 NYCRR 617.12, at which time, an additional Public Comment period commenced for 30 days and closed on June 15, 2020; and

**WHEREAS**, pursuant to General Municipal Law Section 239-m, the Comprehensive Plan and the Draft Environmental Impact Statement were referred to the Tompkins County Planning Board for review with comments commending the Plan and no recommendations; and

**WHEREAS, thereafter**, the Enfield Town Board determined the Final GEIS complete on September 23, 2020; and

**WHEREAS**, as required by SEQR, a Findings Statement dated \_\_\_\_\_, related to the Action has been prepared for the Town Board for consideration; and

**WHEREAS**, the Town Board has thoroughly reviewed the proposed Comprehensive Plan and Final Generic Environmental Impact Statement and all relevant documentation relating thereto; and

**WHEREAS**, a final review of content has been completed and suggested final edits and corrections have been offered herein to the Enfield Town Board for approval; and

**WHEREAS**, the Town Board has considered input provided by the many parties who have contributed to the development of the Comprehensive Plan and the Generic Environmental Impact Statement, including the Comprehensive Plan Committee, Planning Board, participants of various community focus groups, a comprehensive survey, and the Tompkins County Planning Board; now therefore, be it

**RESOLVED**, that upon due consideration as set forth herein, and upon review and consideration of the Findings Statement, the Town Board hereby determines that the Findings Statement:

1. Considers the relevant environmental impacts, facts and conclusions disclosed in the FGEIS;
2. Weighs and balances relevant environmental impacts with social, economic and other considerations;
3. Provides a rationale for the Town Board's decisions'
4. Meets the requirements of SEQR; and
5. Further certifies that consistent with social, economic and other essential considerations, the Action is one that avoids or minimizes adverse environmental impacts to the maximum extent practicable, and that adverse environmental impacts will be avoided or minimized to the maximum extent practicable by

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incorporating as conditions to the decision those mitigative measures that were identified as practicable within the Findings Statement; and be it further

**RESOLVED**, that in consideration of the aforementioned, the Town Board hereby adopts and approves the Statement of Findings, and be it further

**RESOLVED**, that the Statement of Findings be distributed and filed as required and as according the New York Law; and be it further

**RESOLVED**, that in consideration of the aforementioned, and upon the input of all who have contributed to the development of the Comprehensive Plan and the Generic Environmental Impact Statement, the Town Board hereby finds that approval of the Comprehensive Plan and the Generic Environmental Impact Statement is in the best interest of the health, safety and welfare of the Town of Enfield and its citizens, and hereby adopts and approves the Comprehensive Plan and the Generic Environmental Impact Statement; and be it further

**RESOLVED**, that the Comprehensive Plan and GEIS be filed in the Office of the Town Clerk and with the Tompkins County Planning Department, and remain posted on the Town of Enfield website, and be it further

**RESOLVED**, that the Comprehensive Plan Update and GEIS herein shall fully take the place of and fully replace the pre-existing Comprehensive Plan which was in place prior to the approval of this Resolution.

**On Motion By:** Supervisor Beth McGee

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                    **Resolution Carried**

**October 5, 2020**

**Resolution #2020-62 Acting Town Supervisor Access and Signatory for All Accounts with Tompkins Trust- Removal of Former Town Supervisor, Beth McGee**

**WHEREAS**, the upon resignation of Town Supervisor, Beth McGee, Deputy Town Supervisor, Stephanie Redmond became Acting Town Supervisor; and,

**WHEREAS**, it is necessary for the Acting Town Supervisor, Stephanie Redmond to manage all Town of Enfield accounts with Tompkins trust; therefore be it

**RESOLVED**, the Enfield Town Board authorizes the removal of former Town Supervisor, Beth McGee, from all Town of Enfield accounts and authorizes Acting Town Supervisor, Stephanie

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Redmond, to be a signatory on all Town of Enfield accounts held at Tompkins Trust Company to complete fiduciary duties of the position of Acting Town Supervisor.

**On Motion By:** Councilperson Mimi Mehaffey

**2nd:** Councilperson Robert Lynch

**Vote:** 4 AYES            **Resolution Carried**

**October 14, 2020**

**2020-63            Senior Contract - Agreement**

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**October 14, 2020**

**2020-64            Approval of the 2020 and 2021 Amendments to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium**

**WHEREAS**, the Town of Enfield is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

**WHEREAS**, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010) and the 2020 and 2021 Amendments that provide for the operation and governance of the Consortium, and

**WHEREAS**, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

**WHEREAS**, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review on the fifth (5th) anniversary date and upon acceptance of any new Participant hereafter, and

**WHEREAS**, by motion 005-2020 and \_\_\_\_\_ of 2020 the Consortium's Board of Directors recommends approval of the 2020 and 2021 amended agreements based on review of the document by the Governance Structure/MCA Review Committee, the New York State Department of Financial Services, and the Consortium's legal counsel, and

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**WHEREAS**, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by its municipal board,

**WHEREAS**, the Town of Enfield is in receipt of the proposed amended Agreement(s) and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2020 and 2021 Amended Municipal Cooperative Agreements, now therefore be it

**RESOLVED**, that the Town of Enfield approves and authorizes the Chief Executive Officer to sign the 2020 and 2021 Amendments to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium, and

**RESOLVED**, further, that the Clerk of the Town of Enfield is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                      **Resolution Carried**

**October 14, 2020**

**2020-65            TOWN OF ENFIELD RESOLUTION SUPPORTING AN OVER TARGET  
REQUEST FOR TOMPKINS COUNTY TO UNDERTAKE A BROADBAND PLANNING STUDY.**

**WHEREAS** COVID-19 has highlighted key inequities in our infrastructure and communities, including a lack of adequate broadband access to residents and businesses in our rural communities; and

**WHEREAS** lack of broadband access impedes the ability of our residents to do work, attend school, have medical appointments, run their businesses, and even to have virtual face-to-face conversations with loved ones; and

**WHEREAS** access to broadband services is not a luxury but a necessary public need that must be addressed; and

**WHEREAS** many households in the Town of Enfield lack access to broadband service and others experience barriers to access based on affordability and physical distance from the road; and

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**WHEREAS** the model for broadband buildout up until now has been that Internet Service Providers (ISPs) get grant funding from the state or federal governments to build a system that the ISP owns and controls; and

**WHEREAS** these ISPs are driven by profit motives rather than public interests, resulting in inadequate speeds and lack of access and competition in the most rural areas in the county; and

**WHEREAS** municipally owned internet services can better serve the public interest; and

**WHEREAS** it is not economically feasible for each municipality to fight each other for state and federal funding to build their own fiber network; and

**WHEREAS** a collective, regional approach is not only possible and logical, it is already happening in many counties around us through a regional partnership with the Southern Tier Network, and

**WHEREAS** the Southern Tier Network (STN) is a municipally-owned non-profit open access fiber network created in January 2011 through a partnership between the Southern Tier Central, Corning Incorporated, and Chemung, Schuyler, and Steuben Counties; and

**WHEREAS** STN was built to support the needs of public safety, improve broadband access in rural areas, increase competition and the level of telecommunications services across the region, and create a globally competitive advantage for job creation; and **WHEREAS** STN has developed and successfully maintained over 500 miles of fiber across the Southern Tier of New York, with lines extending through Schuyler, Chemung, Steuben, Yates, Tioga, Broome, and even into Tompkins County; and

**WHEREAS** since 2011, STN has been building out middle mile fiber optic cable that has successfully increased the competition of ISPs to provide service to both residential and commercial properties; and

**WHEREAS** STN is now working with member counties to explore solutions to reach into the most rural areas in the Southern Tier; and

**WHEREAS** earlier this year Schuyler, Chemung, Steuben, Yates, and Tioga (the current members of STN) collectively hired Fujitsu to do a study with 5 deliverables to explore a plan for STN to build, own and operate a network of both middle and final mile fiber in their communities; and

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**WHEREAS** the Executive Director of STN, Steve Manning, indicated that Tompkins may be able to create an add-on contract with Fujitsu for the same deliverables, taking advantage of the work that has already been done (e.g. business and operations models, financial models etc.) to realize costs savings; and

**WHEREAS** the Town of Enfield recently participated in a webinar with Steve Manning to learn more about the potential of municipally owned broadband, and we are interested in exploring the possibility and believe economies of scale will be realized that will make the project more feasible by working with other Counties; Now, therefore be it

**RESOLVED** that the Town of Enfield Town Board asks the County to support a one-time Over Target Request of not more than \$80,000 for a study that will provide the following deliverables to help us identify a possible path forward for a county-wide buildout of both middle and last mile fiber optic cable in Tompkins County.

1. Market assessment - identifying the unserved and underserved areas, what the competition is in the county, where do the current providers provide service, what the terms are and what they are charging, and will outline demographics.
2. Design - outside (geographic layout and design, redundancy and diversity, how to reach each address point, comparison of a distributed or central architecture) and inside plan design (where should colocation centers be placed, convergence points, OLTs, etc...).
3. Business and operations model - what are the different models out there for municipal based fiber to the home. What does it look like and what are the different models of operation?
4. Operations and maintenance - a complete look at what would it take to operate the infrastructure, what type of service, what are the staffing needs, what is a recommended maintenance schedule? How often do you need to replace a core router etc...?
5. Financials - for both capital and operations (including take rate opportunities) - what kind of revenue can you expect since it needs to cover costs for many decades?

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                    **Resolution Carried**

**October 27, 2020**

**2020-66            Standard Workday Resolution**

**On Motion By:** Acting Supervisor Stephanie Redmond



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**2nd:** Councilperson Robert Lynch

**Vote:** All AYE            **Resolution Carried**

**November 11, 2020**

**\*2020-67      Date:** October 27,2020 **Resolution No. 2020-73, Resolution to Submit a Te9a Form to Reduce Speeds on Rockwell Rd**

**WHEREAS,** residents in the Town of Enfield are concerned with traffic speeds on Rockwell Road; and

**WHEREAS,** the Enfield Town Board adopted a Speed Limit Policy in December of 2012; therefore

**BE IT RESOLVED,** that the Enfield Town Board will submit a Te9a form to the Department of Transportation to request, pursuant to section 1622.1 of the Vehicle and Traffic Law, the establishment of a lower maximum speed at which vehicles may proceed on Rockwell Road.

**On Motion By:** Councilperson Robert Lynch

**2nd:**

**Vote:** 3 AYES 0 Nays

**Resolution Carried**

**11/11/2020**

**Resolution #73-74 to Request Traffic Study, Rockwell Road, Town of Enfield**

**WHEREAS,** the Town of Enfield in December 2019 adopted a Speed Limit Policy (the "Policy") whereby Town residents may request speed limit reductions on various roads within the Town, and the Town Board will subsequently consider endorsing such requests and recommending speed limit reductions to the New York State Department of Transportation for adoption; and

**WHEREAS,** this Policy recognizes that to conform with State Law, any such request for a speed limit reduction must be preceded by a traffic study to be performed by the Tompkins County Highway Department; and

**WHEREAS,** in accordance with the Policy, several residents of Rockwell Road in the Town of Enfield have presented the Enfield Town Board, through a written submission to the Town's Highway Superintendent, a request to consider a speed limit reduction on Rockwell Road; and

**WHEREAS,** said residents have presented sound and convincing reasons for the speed limit's reduction; therefore be it

**RESOLVED,** that the Enfield Town Board hereby requests that the Tompkins County Highway Department undertake a traffic study to encompass the entire length of Rockwell Road in the

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Town of Enfield, the study to focus on a potential speed limit reduction for Rockwell Road, in whole or in part; and

**RESOLVED**, further, that the Town Clerk shall communicate said request for traffic study to Jeffrey Smith, Highway Director, Tompkins County Highway Department

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                    **Resolution Carried**

**November 11, 2020**

**\*2020-72            Resolution to Adopt LGS-1 Retention and Disposition Schedule**

**RESOLVED**, By the Town of Enfield that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:**

**Vote:** All AYE                    **Resolution Carried**

**Date: November 11, 2020**

**Resolution No. 2020-69            Resolution to Continue Insurance Coverage**

Acting Town Supervisor Stephanie Redmond: *[01:11:38]* Let's go ahead and write one up right now, let's see where it is necessary to continue insurance for the Town and whereas we are, being presented with the option of A five percent decrease in our premiums. Therefore, be it **RESOLVED** that we will sign a new contract with separate Sprauges insurance to continue our insurance coverage. *[01:12:11][33.5]*

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                    **Resolution Carried**

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**November 11, 2020**

**2020-70 Resolution to adopt CyberSecurity Password Policy**

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:**

**Vote:** All AYE                    **Resolution Carried**

**November 11, 2020**

**2020-71 Resolution to Send Stephanie & Robert to AOT**

**Funding for and appointment of delegates to 2021 AOT Meeting**

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson

**Vote:** All AYE                    **Resolution Carried**

**November 18, 2020**

**2020-72 Resolution to Form an IT Advisory Committee**

**WHEREAS**, the Town of Enfield is planning to upgrade the IT systems of the town; and

**WHEREAS**, the Town of Enfield collects taxes, fees, and other payments, it is necessary that the town stay in compliance Payment Card Industry (PCI) standards; and

**WHEREAS**, the Town of Enfield may subject to other regulatory and insurance IT standards; and

**WHEREAS**, low IT security standards pose significant risks such as data breaches, lost of data, ransom by hackers, etc; and

**WHEREAS**, outdated equipment and software, make it increasingly difficult to conduct town business; and

**WHEREAS** the Town Clerk oversees the day to day technical management of the Town Hall,

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including functions such as payment processing, accounts management, communication of public information, and creation of, as well as archiving and indexing of Town Documents.

**WHEREAS**, an advisory committee would provide beneficial IT leadership and support; and

**WHEREAS** the Town has increased its reliance on technical operations during the Pandemic, therefore,

**BE IT RESOLVED**, that the Town of Enfield will form a IT Advisory Committee, whose objective is to review the current Town systems and IT infrastructure and make recommendations to upgrade systems and establish IT policies as well as retain competent and dependable IT support for the Town of Enfield. Membership on this advisory committee shall include at least one member of the Enfield Town Board, the Enfield Town Clerk, and may include other town officials and community members.

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Virginia Bryant

**Vote:** All AYE                    **Resolution Carried**

**December 9 , 2020**

## **Highway Budget Modification**

**RESOLVED** upon the recommendation of the Highway superintendent that the Enfield Town Board hereby expresses its intent to add its first meeting in January, twenty twenty one transferred sixty one thousand five hundred dollars from twenty twenty one highway department budget line D. A. 5110.4 general repairs, road maintenance contractual to those other funding lines in the highway funds, general repairs, road maintenance budget so as to preserve a fifth full time employee subordinate to the highway superintendent within the Enfield Highway Department.

**On Motion By:** Councilperson Robert Lynch

**2nd:** Acting Supervisor Stephanie Redmond

**Vote:** All AYE                    **Resolution Carried**

**December 9, 2020**

## **Resolution #2020-73 Approval of 2021-2023 Town of Enfield Fire Protection Contract**

**WHEREAS**, pursuant to public hearings duly scheduled and held by the Town Board; and

**WHEREAS**, the Enfield Volunteer Fire Company and the Town have come to final agreement as to the fire contract, the form of which was presented to this meeting; and

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**WHEREAS**, a public hearing was duly called upon the approval of such contract per the requirements of Town Law, and all persons speaking thereat or desiring to present evidence were duly heard, therefore, be it

**RESOLVED**, that the 2021-2023 Town of Enfield Fire Protection Contract be and hereby is approved, and the Town Supervisor be and hereby is authorized to sign the same for, by, on behalf of, and in the name of the Town of Enfield

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** All AYE                    **Resolution Carried**

**December 9, 2020**

**Resolution #2020-74 Approval of New Member –Josh Carmack – Enfield Volunteer Fire Co.**

**WHEREAS**, pursuant to Not-for-Profit Corporation Law §1402, and Town Law §176, only active members of a Volunteer Fire Company are covered by the Volunteer Firefighter Benefit Law if injured or killed while performing services for the Fire Company, and;

**WHEREAS**, members may only be considered active members if given final approval of the Enfield Town Board, and;

**WHEREAS**, the Enfield Town Board wishes to honor and approve new volunteer firefighters to serve with the Enfield Volunteer Fire Company and to satisfy legal and insurance requirements for the benefit of our volunteers, and;

**WHEREAS**, \_\_\_\_\_, of \_\_\_\_\_, Ithaca, NY 14850, Town of Enfield, has completed all requirements for Junior Membership, and has been approved by vote of the Enfield Volunteer Fire Company membership for a position as an active member;

**WHEREAS**, \_\_\_\_\_ is a resident of the Town of Enfield and a Junior Volunteer, therefore be it

**RESOLVED**, the Enfield Town Board hereby approves membership of Josh Carmack into the Enfield Volunteer Fire Company, effective immediately.

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

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**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 9, 2020**

**Resolution #2020-75 Approval of New Member –Asher Manley – Enfield Volunteer Fire Co.**

**WHEREAS**, pursuant to Not-for-Profit Corporation Law §1402, and Town Law §176, only active members of a Volunteer Fire Company are covered by the Volunteer Firefighter Benefit Law if injured or killed while performing services for the Fire Company, and;

**WHEREAS**, members may only be considered active members if given final approval of the Enfield Town Board, and;

**WHEREAS**, the Enfield Town Board wishes to honor and approve new volunteer firefighters to serve with the Enfield Volunteer Fire Company and to satisfy legal and insurance requirements for the benefit of our volunteers, and;

**WHEREAS**, \_\_\_\_\_, of \_\_\_\_\_, Ithaca, NY 14850, Town of Enfield, has completed all requirements for Junior Membership, and has been approved by vote of the Enfield Volunteer Fire Company membership for a position as an active member;

**WHEREAS**, \_\_\_\_\_ is a resident of the Town of Enfield and a Junior Volunteer, therefore be it

**RESOLVED**, the Enfield Town Board hereby approves membership of Asher Manley into the Enfield Volunteer Fire Company, effective immediately.

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Virginia Bryant

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 9, 2020**

**Resolution #2020-76 Approval of New Member – Cody Middaugh – Enfield Volunteer Fire Co.**

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**WHEREAS**, pursuant to Not-for-Profit Corporation Law §1402, and Town Law §176, only active members of a Volunteer Fire Company are covered by the Volunteer Firefighter Benefit Law if injured or killed while performing services for the Fire Company, and;

**WHEREAS**, members may only be considered active members if given final approval of the Enfield Town Board, and;

**WHEREAS**, the Enfield Town Board wishes to honor and approve new volunteer firefighters to serve with the Enfield Volunteer Fire Company and to satisfy legal and insurance requirements for the benefit of our volunteers, and;

**WHEREAS**, \_\_\_\_\_, of \_\_\_\_\_, Ithaca, NY 14850, Town of Enfield, has completed all requirements for Junior Membership, and has been approved by vote of the Enfield Volunteer Fire Company membership for a position as an active member;

**WHEREAS**, \_\_\_\_\_ is a resident of the Town of Enfield and a Junior Volunteer, therefore be it

**RESOLVED**, the Enfield Town Board hereby approves membership of Cody Middaugh into the Enfield Volunteer Fire Company, effective immediately.

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Michael Miles

**Vote:** All Aye                    **Resolution Carried**

**December 9, 2020**

**Resolution #2020-77 2021 Agreement for Legal Representation with Guy Krogh, Esq.**

**WHEREAS** the Town of Enfield has need of an attorney, and waives the requirement that the Town attorney be a resident, and;

**WHEREAS** attorney Guy Krogh, Esq. has provided a renewal agreement for his legal services at a rate of \$225.00 per hour, and;

**WHEREAS** the Town Board is satisfied with Guy Krogh's legal counsel for the Town, therefore be it;

**RESOLVED**, the Town Board authorizes the Supervisor to sign the agreement for legal counsel provided by Guy Krogh for 2021.

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 9, 2020**

**Resolution #2020-78 Adopt Plan for Operations in the Event of a Declared Public Health Emergency Involving a Communicable Disease**

**WHEREAS**, Senate Bill S8617B requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease; therefore be it

**RESOLVED**, that the Town of Enfield hereby adopts the Town of Enfield Plan for Operations in the Event of a Declared Public Health Emergency Involving a Communicable Disease  
Tax Collection Software

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 9, 2020**

**RESOLUTION – #2020-79 Authorizing the Supervisor Authority to Proceed as Facility Manager**

**WHEREAS**, the New York Town Law Section 64 directs that the Town Board shall have the management, custody, and control of all town lands, buildings and property of the town and keep them in good repair, therefore be it

**RESOLVED**, the Town Board appoints Town Supervisor, Stephanie Redmond, the Facility Manager to oversee such management and repair, and further

**RESOLVED**, the Town Board authorizes the Town Supervisor to make purchases for products and services for such maintenance and repair under \$1000.00 without prior Town Board input, as afforded by the Town of Enfield Procurement Policy, and further



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**RESOLVED**, the Town Board authorizes the Town Supervisor to make decisions regarding building maintenance and repair in the best interest of the town without prior Town Board approval.

**On Motion By:** Consent Agenda, Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 9, 2020**

**2020-80 Snow Plowing Resolution**

**Acting Supervisor Stephanie Redmond:** [03:04:54] I believe somewhere that authorizes the highway department to plow around the community building in town hall,

**whereas** the town hall and community building are needed for need, or it is needed that the town hall and community building are accessible to residents. And

**whereas** the snowplowing can be contracted to the highway department for one hundred dollars per plow, therefore, be it

**RESOLVED** that the town board authorizes the transfer of one hundred dollars for every plowing. I'm not really sure of the wording there to the highway department and therefore also be it

**RESOLVED.** It's getting a little muddled here that we would like the snowplowing to.

[03:05:56][62.2]

[03:05:57] The snowplowing should be done when? Snow has accumulated to one inch, does anybody want to amend that to make it prettier? [03:06:05][7.9]

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 16, 2020**  
**Website Resolution**

Councilperson Michael Miles: I will move that the town of Enfield All Aye. the migration of the Town website and email to no hosting services until after January twenty twenty one. All hosting account fees should continue to be paid until after the migration migrations have been completed.

Councilperson Robert Lynch: I would amend that to be that we continue the current situation through the end of March through March 31st that Fische accepted the friendly. For what reason? I think that because January's tax season, it's going to be very difficult for the Town clerk to have time to take care of the migration work, and I think it would be a much saner period of time to do it like in February and March, so that we have a little bit of a lead time to really do it right the first time.

**On Motion By:** Councilperson Michael Miles

**2nd:** Councilperson Virginia Bryant

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**

**December 16, 2020**

**2020-81 Town Clerk Funding FOIL Resolution**

A Resolution to provide additional emergency resources to the office of Town clerk and the amounts of money have yet to be determined.

**WHEREAS** on December 13th, 20 20 an Enfield resident submitted this Town board, what was called quote, an official FOIL request for Town of Enfield local law number two of twenty sixteen procedures for public access to records of the town of Enfield under the Freedom of Information law and;

**WHEREAS** said foil request seeks voluminous information from the town clerk, including reports, documents, email exchanges and other written assets and information materials, which the TOWN CLERK has informed. This board will consume many hours of her office's time to prepare under the tight constraints established by Article six of the New York Public Officers Law and;

**WHEREAS** these materials must be reproduced under legally set deadlines at a time of year when the Town clerk must both send twenty twenty one tax notices to Town residents and subsequently receive tax payments from said residences and residence, I should say. And.

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**WHEREAS** the TOWN CLERK has informed this board that fulfilling both this FOIL requirement and her tax collectors obligations will require time and resources greater than the town's twenty twenty one budget provides And

**WHEREAS** the TOWN CLERK recommends a temporary expansion of the Deputy Town Clerks working hours during the four weeks of January twenty twenty one and expansion she deems necessary solely and exclusively for the purpose of fulfilling this one Town resident's FOIL request now, therefore be it

**RESOLVED** that the Enfield Town board hereby authorizes the Town clerk to expand the deputy Clerks working hours by 10 hours per week during the month of January, twenty one twenty one at a cost estimated by the Town clerk at \$614.80 And be it

**FURTHER RESOLVED** that the Town board hereby expresses its intent to at its organizational meeting on January 13th. Twenty twenty one authorize a budget transfer from line A. one nine nine zero point 4 contingent account to line a one for one all point one 2 Personnel Services Dept.. Clerk in the amount of that would be the additional cost stated in the prior paragraph

**On Motion By:** Acting Supervisor Stephanie Redmond

**2nd:** Councilperson Robert Lynch

**Vote:** Councilperson Virginia Bryant AYE, Councilperson Robert Lynch AYE, Councilperson Michael Miles AYE

All AYE

**Resolution Carried**