

## Resolutions and Amendments for April 15th

**\*Resolution #2020-\_\_\_\_ Deputy Town Supervisor - salary at \$10,000.00/year, paid monthly**

**WHEREAS**, the Town Board has established the essential Office of Deputy Town Supervisor to act with, for, and in place of the Town Supervisor as directed by the Town Supervisor, and;

**WHEREAS**, it is necessary for the Town of Enfield to provide adequate support for the Town Supervisor in service to the Town of Enfield, therefore be it

**RESOLVED**, the Town Supervisor, Beth McGee, appoints **Stephanie Redmond** to fill this position with an **annual salary of \$10,000.00/ to be paid monthly**.

**RESOLVED**, the Town Supervisor may designate Stephanie Redmond, Deputy Town Supervisor, as a signatory on Town of Enfield accounts held at the Tompkins Trust Company to complete fiduciary duties in the absence of the Supervisor.

**Budget Amendment #2020- \_\_\_\_\_ Move Funds for Deputy Town Supervisor Appointment**

**WHEREAS**, the Enfield Town Board has appointed **Stephanie Redmond** as Deputy Town Supervisor, and;

**WHEREAS**, the Enfield Town Board provides compensation of **\$10,000.00 annually** for the Deputy Supervisor appointment, therefore be it

**RESOLVED**, the Town Board authorizes Supervisor McGee to decrease line A201- General Fund Savings - by \$9,200.00 and increase line A1220.13 Personnel Services- Deputy Supervisor, by \$9,200.00.

### **RESOLUTION NO. 2020-\_\_\_ A RESOLUTION IMPLEMENTING A PURCHASING FREEZE FOR THE TOWN OF ENFIELD**

**WHEREAS**, it is the sole authority of the Enfield Town Board to develop, levy for, administer, modify and amend the budget of the Town of Enfield; and

**WHEREAS**, the Enfield Town Board has determined that the Town of Enfield is in need of a temporary purchasing freeze due to uncertainty regarding funding from New York State, **NOW**, therefore, be it

**RESOLVED**, by the Enfield Town Board, that a purchasing freeze will take effect upon passage of this resolution, subject to the following conditions:

1. The purchasing freeze will be in effect until lifted by the Enfield Town Board.
2. The purchasing freeze prohibits the purchase of tools and equipment over the amount of \$\_\_\_\_\_ without *prior* Town Board approval.

3. The purchasing freeze prohibits the purchase of any services, repairs, or materials over the amount of \$ \_\_\_\_\_ without *prior* Town Board approval.

4. Town of Enfield department heads may approach the Enfield Town Board at a regularly scheduled meeting and request an exception be granted to the purchasing freeze upon a showing of special circumstances. Town Board members will review special circumstance situations and consider the current budget of the department, the special circumstance or need of the department and any other relevant factors.

5. The following are exempt from the purchasing freeze: the Enfield Town Supervisor for expenditures directly related to managing the COVID-19 State of Emergency imposed by the Federal Government, NYS Government, and Tompkins County Government, that must be expended to provide for the immediate safety and security of the Town of Enfield and its residents;  
**RESOLVED**, this Resolution will take effect immediately upon adoption.

**RESOLUTION NO. 2020-\_\_\_ A RESOLUTION IMPLEMENTING A HIRING FREEZE FOR Town of Enfield**

**WHEREAS**, it is the sole authority of the Enfield Town Board to develop, levy for, administer, modify and amend the budget of the Town of Enfield; and

**WHEREAS** the Enfield Town Board has determined that the Town of Enfield is in need of a temporary hiring freeze due to uncertainty regarding funding from New York State, **NOW**, therefore, be it

**RESOLVED**, by the Enfield Town Board, that a hiring freeze will take effect upon passage of this resolution, subject to the following conditions:

1. The hiring freeze will be in effect until lifted by the Enfield Town Board.
2. The hiring freeze prohibits the replacement of personnel in already existing positions should an employee resign, retire or be terminated by the Town of Enfield.
3. The hiring freeze prohibits the creation of new positions and the hiring of person(s) to fill any newly created position.
4. The hiring freeze prohibits filling positions that are not currently filled as of the date of the adoption of this Resolution.
4. Town of Enfield department heads may approach the Enfield Town Board at a regularly scheduled meeting and request an exception be granted to the hiring freeze upon a showing of special circumstances. Town Board members will review special circumstance situations and consider the current budget of the department, the special circumstance or need of the department and any other

relevant factors.

5. The following are exempt from the hiring freeze: Public Officer Appointments; Volunteers for the Enfield Volunteer Fire Company;

**RESOLVED**, this Resolution will take effect immediately upon adoption.