

## Consent Agenda and Budget Amendments- December 11, 2019

### \*Consent Agenda:

- Audit Claims
- Approval of Minutes of November 6, 2019 Special, November 13, 2019 Regular, and November 19, 2019 Public Hearing and Special Town Board meetings,
- Budget Amendment #2019- \_\_\_\_\_ Encumber Funds for outstanding bills for 2018
- Budget Amendment #2019- \_\_\_\_\_ Move funds for Cemetery Contractual
- Budget Amendment #2019- \_\_\_\_\_ Move Funds for Planner
- Budget Amendment #2019- \_\_\_\_\_ Move Funds for Court Fines and Fees
- Resolution #2018- \_\_\_\_\_ Authorizing an Information Notice to be Sent With Tax Bills
- Resolution #2018- \_\_\_\_\_ Appointment of Delegates to NYS Association of Towns Annual Meeting
- Resolution #2018- \_\_\_\_\_ Authorizing Supervisor to sign contract extension with Planner, Matthew Johnson

### **Budget Amendment #2019- \_\_\_\_\_ Encumber Funds for Outstanding Bills for 2019**

Be it **RESOLVED**, that the Town of Enfield encumber funds necessary for the payment of outstanding financial obligations of 2019, heretofore approved, and appropriations be adjusted to cover those expenditures until paid in full.

### **Budget Amendment #2019- \_\_\_\_\_ Move Funds for Cemetery Contractual**

**WHEREAS** the expense for Cemetery Contractual has exceeded the amount budgeted, therefore be it **RESOLVED** the Town Board authorizes the Town Supervisor to decrease line A8810.1- Cemeteries- Personnel Services by \$350.00 and increase line A8810.4 - Cemeteries- Contractual by \$350.00.

### **Budget Amendment #2019- \_\_\_\_\_ Move Funds for Planner**

**WHEREAS** the expense for Planning has exceeded the amount budgeted, therefore be it **RESOLVED** the Town Board authorizes the Town Supervisor to decrease line A1220.4- Supervisor- Contractual by \$40.00 and increase line A8020.1 - Planner- Personnel Services by \$40.00.

### **Budget Amendment #2019- \_\_\_\_\_ Move Funds for Court Fines and Fees**

**WHEREAS** Justice Court fines and fees have been paid to the State Comptroller, and;  
**WHEREAS**, fines and fees have been received as revenue, therefore be it **RESOLVED**, the Town Board authorizes the Town Supervisor to decrease line A2610 by \$6,621.00 and increase line A1110.489 by \$6,621.00.

**RESOLUTIONS- December 11, 2019**

**RESOLUTION #2019- \_\_\_\_ Authorizing an Information Notice to be Sent With Tax Bills**

**WHEREAS**, New York State allows for certain notices to be sent to property owners with their tax bills by resolution by the Town Board, and;

**WHEREAS**, the Town would like to utilize this method of informing residents of permits, fees, budget and contact information, and;

**WHEREAS**, the Town Board has reviewed the notice and approves of its content, therefore be it

**RESOLVED**, the Town Board authorizes the Supervisor to prepare a notice with this information to include with the tax bills sent to residents in December of 2019.

**Resolution #2019- \_\_\_\_ Appointment of Delegates to NYS Association of Towns Annual Meeting**

**WHEREAS**, the Town of Enfield is a member of the Association of Towns of the State of New York, and;

**WHEREAS**, the Annual Business Session is being held on February 19, 2020, and;

**WHEREAS**, Supervisor Beth McGee and \_\_\_\_\_ will attend the Association of Towns Annual Meeting, now be it;

**RESOLVED** that Supervisor Beth McGee be duly designated as the Town of Enfield delegate and Councilperson \_\_\_\_\_ as alternate in the absence of Supervisor Beth McGee, to the NYS Association of Towns Annual Meeting on February 19, 2020 and to cast the vote for the Town of Enfield, pursuant to Section 6 of Article III of the Constitution and Bylaws of said Association.

**RESOLUTION - #2019 - \_\_\_\_ Authorizing the Supervisor to Proceed as Facility Manager**

**WHEREAS**, the New York Town Law Section 64 directs that the Town Board shall have the management, custody, and control of all town lands, buildings and property of the town and keep them in good repair, therefore be it

**RESOLVED**, the Town Board appoints Town Supervisor, Beth McGee, the Facility Manager to oversee such management and repair, and further

**RESOLVED**, the Town Board authorizes the Town Supervisor to make purchases for products and services for such maintenance and repair under \$1000.00 without prior Town Board input, as afforded by the Town of Enfield Procurement Policy, and further

**RESOLVED**, the Town Board authorizes the Town Supervisor to make decisions regarding building maintenance and repair in the best interest of the town without prior Town Board approval.

**RESOLUTION #2019- \_\_\_\_ Authorizing Supervisor to sign Contract Extension for Planner Matthew Johnston**

**WHEREAS** the Town of Enfield contracted with Matthew Johnston for review services for the Comprehensive Plan, and;

**WHEREAS**, the Town of Enfield wishes to continue utilizing his services until the Plan is complete, therefore be it

**RESOLVED**, the Town Board authorizes the Supervisor to sign a contract extending these services through April 2020.

**SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY FOR THE ADOPTION OF THE TOWN OF ENFIELD COMPREHENSIVE PLAN**

On motion of Enfield Town Supervisor, Beth McGee, seconded by \_\_\_\_\_, the following resolution was adopted by Enfield Town Board:

**WHEREAS**, the Town of Enfield is developing a Comprehensive Plan; and

**WHEREAS**, the Comprehensive Plan Committee has developed the Town's Comprehensive Plan and environmental documentation in support of same; and

**WHEREAS**, accordance with the provisions of 6 NYCRR Part 617, the Enfield Town Board intends to serve as Lead Agency for the SERQA review of this Type 1 Action, and, in this capacity, will determine if the proposed action will have a significant effect on the environment; and

**WHEREAS**, the Lead Agency will undertake a coordinated review of this action, now therefore, be it

**RESOLVED**, that the Enfield Town Board hereby designates its intention to serve as Lead Agency for the SEQRA Coordinated Review of this Type 1 Action, and will circulate the Lead Agency Notice on the TownofEnfield.org website and in the Enfield Town Hall, and

**RESOLVED**, that paper or digital copies of the draft Comprehensive Plan, as well as a link on the TownofEnfield.org website wherein draft Comprehensive Plan is located will be provided for public review by the Town Clerk, and

**RESOLVED**, the Comprehensive Plan and the Draft Generic Environmental Impact Statement will be sent to Tompkins County Planning for their review per GML §239. There are no other interested agencies.