

**TOWN OF ENFIELD HIGHWAY DEPARTMENT**

607-272-6490

475 Enfield Main Road

Ithaca, NY 14850

\_\_\_\_\_ CULVERT FEE

\_\_\_\_\_ DRIVEWAY/ ENTRANCE PAVING PERMIT

**Property Owner Information**

Name (s) \_\_\_\_\_

Date of Issue \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Location of driveway(s), if different than address above \_\_\_\_\_

**Culvert Permit**

The Town of Enfield will install culvert(s) and provide backfill material if required for installation. Culvert(s) will be provided by the permittee at the installation site. The diameter and minimum length will be determined by the Town of Enfield Highway Department.

The permittee will be charged for the backfill material as part of the permit fee. No asphalt material will be provided for any new or replacement driveway installation. If limited or restricted sight distance requires driveway warning signs, permittee will be charged as part of the permit fee for each sign assembly, or the permit will be denied.

**Site Data:**

**Visibility:**

\_\_\_\_\_ **Satisfactory** – Meets the right distance requirement for prevailing speed

\_\_\_\_\_ **Unsatisfactory**- Requires the following action:

\_\_\_\_\_ Clear obstruction for required sight distance

\_\_\_\_\_ Relocate driveway entrance

\_\_\_\_\_ Warning sign required \_\_\_\_\_1 \_\_\_\_\_2

**Diameter Determination:**

Culvert diameter upstream \_\_\_\_\_ inches

Culvert diameter downstream \_\_\_\_\_ inches

Driveway diameter required \_\_\_\_\_ inches

Driveway Culvert size requirement: \_\_\_\_\_

Remarks:

\_\_\_\_\_  
\_\_\_\_\_

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Original-Highway Superintendent  
Copy- Clerk

**Driveway Entrance Paving Permit**

Driveway pavement will be installed subject to the following specifications:

1. The driveway pavement shall not be higher than the shoulder or road surface.
2. Surface water shall not flow into the roadway.
3. A minimum of 2 inches of pavement or equal to existing depth of shoulder pavement, unless otherwise specified through this permit.

Enfield Highway Department does not accept any responsibility for damage to driveway pavement where pavement does not conform to Highway Department specifications.

The permittee assumes all responsibility to repair or modify the driveway entrance not conforming to Highway Department specifications.

**PERMIT FEES**

\$\_\_\_\_\_ Culvert Fee: \$300.00 for 30' (\$50 .00 for each additional 10')

\$\_\_\_\_\_ Warning Sign(s) if required- prevailing cost

\$\_\_\_\_\_ Driveway Permit Fee- \$25

Total Fee \$\_\_\_\_\_

Received by: \_\_\_\_\_

**Check/money order made payable to: Town of Enfield**

Highway Superintendent: \_\_\_\_\_

Date: \_\_\_\_\_