

Town of Enfield
Code Enforcement Division, Suite 7
168 Enfield Main Rd.
Ithaca, NY 14850
(607) 277-0266

Code Enforcement Officer
Alan Teeter
E-mail; code-officer@townofenfield.org
Fax 607-882-9959

Application for Permit for Solid Fuel Burner

Date: _____

Homeowner's name: _____ Phone: _____

Land Owner's Name: _____ Phone: _____

Address of owner: _____ City: _____ State: _____

Address of work location: _____ City: _____ State: _____

**FEE is \$25.00 FOR WORK COSTING
UNDER \$5,000.** If work is costing over
\$5,000, contact Code Officers.
Checks are to be made out to:
"Town of Enfield Clerk"

All Electrical work must be inspected by:
Atlantic-Inland, Inc.

Chris Fillinger (315-497-0672)

Commonwealth Electrical Inspection Service

Floyd Ferris (315-364-7687)

Commonwealth Electrical Inspection Service

Joe Pellegrino (607-351-2334)

All heating, new, replacement/repair, extension
or Solid Fuel Burner (wood, coal or pellet) all
require a Building Permit.

All must be inspected by the Code Officer.

**DO NOT USE SOLID FUEL BURNER
BEFORE INSPECTION**

TYPE OF WORK BEING DONE:

WHO IS DOING WHAT KIND OF WORK: (Name)

Code Office Use Only

Application received _____

Parcel # _____

Plans on file _____

Fee Paid _____ Check # _____

Make Checks Payable to:

"Town of Enfield Clerk"

Cash Paid \$ _____ Receipt # _____

Permit # _____

Date of Permit: _____

Issued by Code Officer: _____

Work and cost information:

Project Cost: \$ _____

Date CO/CC Issued: _____

Version 10-25-2005

Building Permit Application Information Important Notices: Read before signing

1] Work conducted pursuant to a building permit must be visually inspected by the Code Enforcement Office and must conform to the New York State Fire Prevention and Building Code, The Code of Ordinances of the Town of Enfield, and all other applicable codes, rules or regulations.

2] It is the owner's or authorized agent's responsibility to contact the Code Enforcement Office at the above listed phone numbers at least 48 hours before the owner wishes to have an inspection conducted. More than one inspection may be necessary. This is especially true for "internal work" which will be eventually covered from visual inspection by additional work (i.e. electrical work to be covered by a wall)
DO NOT PROCEED TO THE NEXT STEP OF CONSTRUCTION IF SUCH "INTERNAL WORK" HAS NOT BEEN INSPECTED. Otherwise, work may need to be removed at the owner's or contractor's expense. Close coordination with the Code Enforcement Office will greatly reduce this possibility.

3] OWNER HERBY AGREES TO ALLOW the Code Enforcement Office to inspect the sufficiency of the work being done pursuant to this permit, **provided however, that such inspection(s) is (are) limited to the work being conducted pursuant to this permit and any other non work-related violations which are readily discernible from such inspection(s).**

4] New York State law requires Homeowner's and contractor's to maintain Worker's Compensation and Disability Insurance for their employees. No permit will be issued unless currently valid Worker's Compensation and Disability Insurance Certificates are attached to this application or are on file with the New York State Workers Compensation Board.

If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete one of forms: WC/DB-100, WC/DB-101 attached hereto. A homeowner must complete BP-1 (3/99) if involved in construction.

5] A Certificate of Occupancy or Certificate of Completion is required, the structure shall not be occupied until above certificate has been issued unless approved by Code Officer.

6] Work undertaken pursuant to this permit is conditioned upon and subject to any state and federal regulations relating to asbestos material.

7] This permit does not include any privilege of encroachment in, over, under, or upon any street, road or right-of-way.

8] The building permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

9] All work shall be performed in accordance with the construction documents submitted and accepted as part of the application. The Town of Enfield Code Enforcement Office shall be notified immediately in the event of changes occurring during construction.

I, _____, the above-named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful agent of said owner and affirm under the penalty of perjury that all statements made by me on this application are true.

X: _____ Date: _____

Application is made for Solid Fuel Burner installation.

To be used for _____ at a cost of \$ _____.

Work is to be completed on or before _____, 20____.

WOODSTOVE INFORMATION:

Make/Model: _____ New/Used: _____

Stove Plate Sign states if OK to use in Manufactured Home? _____

Stove Plate Sign for Lighting stove instructions? _____

UL LISTED? _____

Type of fuel: WOOD: _____ Coal: _____ Pellet: _____ Gas _____ Other: _____

Normal Clearances: Left Side (36"): _____ Rear (36"): _____ Right Side (36") _____

Wall Protection: Left Side (18') _____ Rear (18") _____ Right Side (18") _____

Describe wall protection: Must be Code compliant: _____

Non Combustible Floor Platform: (18" Loading side): _____ Non-loading sides (12"): _____

48" from stove top to ceiling: Yes _____ No _____

Horizontal Stove pipe to ceiling: Unprotected (18") _____ Protected (12") _____

Proper Venting? (Chimney including chimney cap) _____

Smoke detectors operational: _____ CO Detectors operational: _____

Not allowed in Bedroom. Bathrooms, Closets, small rooms.

THE REQUIRED INSPECTIONS HAVE BEEN COMPLETED AS FOLLOWS:

1. Electric Inspection has been applied for/orDate issued: _____

The undersigned hereby applies for permission to do the above in accordance with provisions of the regulations of the Town of Enfield, New York, or others having jurisdiction, and affirms that all statements and information herein are correct to the best of his/her knowledge and belief; **and further affirms that the required inspections will be requested and scheduled with at least 48 hours notice.**

Date _____, 20____

X _____
Signature of Building Owner, Landowner or Authorized Agent

If cost of project is over \$5,000, Please follow the fee schedule below.

PERMIT FEE SCHEDULE

Value of Improvement		Fee	
\$ 1	To	\$5,000	\$25.00
\$5,001	To	\$10,000	\$50.00
\$10,001	To	\$20,000	\$70.00
\$20,001	To	\$30,000	\$90.00
\$30,001	To	\$40,000	\$120.00
\$30,001	To	\$50,000	\$150.00
\$50,001	To	\$100,000	\$200.00
\$100,001	To	\$150,000	\$300.00
\$150,001	To	\$250,000	\$400.00
\$250,001	To	\$500,000	\$600.00
\$500,001	To	\$1,000,000	\$800.00
\$1,000,001	To	\$2,500,000	\$1,250.00
\$2,500,001	To	\$5,000,000	\$2,250.00
\$5,000,001	To	\$10,000,000	\$3,500.00
\$10,000,001	To	\$20,000,000	\$4,500.00

Over \$20,000,000: \$.30 for each \$1,000.00 of improvement value with a minimum fee of \$6,000.00. \$50.00 per unit above base for multiple dwellings.
All costs are determined to include materials and cost as if a contractor did the work.

Permits Required

The New York State Code and the Town of Enfield **requires Building Permits for construction or demolition of buildings and structures including Mobile Homes** (set up or moving including relocation) **and any electrical work, plumbing work, heating work, installation or replacement of Solid Fuel Burners** (Wood/coal/pellet/corn and gas {natural or LP} or other device) **and the chimney and venting applications.** If you have any questions, contact the Code Enforcement Officers.

Project Cost: \$_____

Date CO/CC Issued: _____

Version 1-20-2006

From the NYS Mechanical Code

§M107 INSPECTIONS

§M107.2 Testing. Mechanical systems shall be tested as required in this code and in accordance with §M107.2.1 through §M107.2.3.

§M107.2.1 New, altered, extended or repaired systems. New mechanical systems and parts of existing systems, which have been altered, extended, renovated or repaired, shall be tested as prescribed herein to disclose leaks and defects.

§M107.2.2 Reserved.

§M107.2.3 Reinspection and testing. Where any work or installation does not pass an initial test or inspection, the necessary corrections shall be made so as to achieve compliance with this code.

This page for Code Office Only

BUILDING PERMIT () APPROVED BY: _____

BUILDING PERMIT () DENIED UNDER ARTICLE: _____ Section: _____

BY: _____

PROGRESS OF WORK CHECKED ON:

1] Footings, **before** pouring concrete: _____

2] Foundation: _____

3] Framing, **before** sheet rocking: _____

4) Plumbing: _____

5) Electrical: _____

6] Woodstoves (wood, pellet, coal, corn or gas (Natural or LP)

A) Clearances: _____

B) Proper installation with clearance reduction materials: _____

C) Floor protection: _____

D] Proper chimney materials and installation: _____

E) Chimney spark arresting cap: _____

6] Completion of **ALL WORK**: _____

7] Certificate of Occupancy: _____

Issued By: _____CEO

Comments

[illegible]