

The following is a summary report of meeting highlights for the most recent Town Board meeting prepared by Beth McGee, Town Supervisor. These are not complete minutes, such as those provided by the Town Clerk. Drafts of meeting minutes may be available at TownOfEnfield.org one week prior to the regular monthly meeting and are subject to corrections upon discussion of the Town Board before approval.

July 11th, 2018 Regular and July 18th, 2018 Special Town Board Meeting Highlights

The Enfield Town Board convened on July 11th for its Regular Town Board meeting.

A presentation was offered by Zach Wenzel, Intern for the Highway Department for Cornell Local Roads Program regarding the road inventory he has completed with the Superintendent this Summer. It was impressed upon the board that costs for repairing roads is much lower if they are repaired early on before too much damage has been done. An inventory of all Enfield roads has been completed and he will be working with Highway staff to teach them how to use the software provided by CLRP to manage capital planning of the road condition inventory.

Ken Schlather of Cornell Cooperative Extension presented the board with information regarding the “Internet of Things”, which is a network of information that is connected through wi-fi and radio waves throughout the county to collect data on many processes like energy usage and equipment efficiency. They are seeking organizations that will house small wi-fi gateway routers that will help connect more data sources to the network. This can be done at no cost to the Town, but they need a small space to put them.

County Legislator, Dave McKenna reported that they may be receiving a grant from FEMA to update the Hazard Mitigation Plan for the County. (Supervisor note: We do not have a solid Hazard Mitigation Plan in place in the Town of Enfield. We need to clarify processes and locations for emergency management within the town and our place in county emergency practices)

Highway Superintendent- Buddy Rollins asked the board to consider purchase of an excavator. The cost will be over \$200,000 and can be purchased on a 5 year contract with payments of approximately \$50,000 a year for five years. As there were only two board members present, it was determined to put the item on the agenda for the July 18th special meeting for discussion by the full board. He also asked the board to consider changing the town elected positions that are two-year terms (Highway Superintendent, Town Clerk, and Town Supervisor) to 4-year terms. Supervisor McGee said she would research how this is done and get back to the board about it.

Code Enforcement- Alan Teeter offered his report (available with the full minutes) and also provided fee schedules for permits through his office at the request of the Supervisor. Discussion about fee updates will be on the August agenda.

Enfield Fire Department- Alan Teeter offered the report (available in the full minutes).

Town Clerk- Alice Linton mentioned the many ways the Town Clerk’s office staff communicates with the public and all of the ways residents are helped through their services.

Supervisor Report- Beth McGee offered her report (available in the full minutes), and further discussed a committee she is participating in to help develop a Mental Health Court in Tompkins County through the efforts of Ithaca City Court Judge Scott Miller. This court will not be available to people brought to court in outlying areas once it is developed. However, the Judge is not averse to opening the court up as a “hub” court for other jurisdictions after it has been in operation for the required amount of time, if it is approved to do so. Once the court begins, people with charges within the City of Ithaca may be assessed and qualify to participate in the Mental Health Court process if they meet the criteria. It was estimated it could be 8-12 months for the court to be in place to begin meeting the needs of people with mental illnesses who have pending charges.

TCCOG- Supervisor McGee reported that a representative of the Cradle to Career organization, Kirby Edmunds, was at the TCCOG meeting and spoke about the importance of providing for the needs of all people during the important years of pre-birth to age 24 to encourage healthy and productive lives and opportunities for young people to succeed. Beth McGee mentioned to the Council that Enfield is divided by four school districts and the challenges this creates for Enfield to connect the young people who live here together. Without many facilities that encourage community engagement, we are at a loss to educate and provide opportunities to connect for success.

Comprehensive Plan Committee- Four sections are remaining and the next meeting will be July 28th at the Community Building at 9:00 AM.

Cemetery Committee- The Board approved the update to the Cemetery Policy in the Consent Agenda of this meeting. A cemetery inventory and mapping meeting will take place Saturday, August 11 at 9:00 AM.

Consent Agenda- Audit claims, Approval of minutes, final newsletter expense amendment, authorization for the Supervisor to submit the Clean Energy Communities and Salt Storage CFA grant applications were put off until the Special Meeting of July 18th as there was not a quorum of board members present to vote.

New Business- Jean Owens presented information regarding a new walk in freezer for the Food Pantry. B and W Supply provided a terrific price for new equipment. Supervisor McGee stated that her reading of the contract signed in June is that the contract provides for the Food Pantry to make these types of changes to meet their needs. Councilperson Mimi Mehaffey agreed. If costs of running the new freezer are prohibitive for the town, this will be reassessed at a later date.

Old Business-

The Highway Department staff has gone over information provided by the Town Board regarding disability premium deductions from their payroll and have determined that they are aware of the tax implications and would like the Town to stop deducting the premiums from their pay, as was determined in the 2004 Resolution to approve the Town Employee Policy Manual. This was moved to the agenda for July 18th for full board review.

July 18th 2018 Special Town Board Meeting Highlights

As the full board was in attendance, the Consent Agenda from the July 11th meeting was approved for the following:

Audit claims, prior meeting minutes, final newsletter expense amendment, authorization for the Supervisor to submit the Clean Energy Communities and Salt Storage CFA grant , and the Cemetery Policy Update were approved.

Highway Superintendent Buddy Rollins provided information about an excavator purchase available for a 5-year contract. Expenses for repair of the current excavator are prohibitive and a waste of taxpayer money per his estimation. The board agreed based on his recommendation and gave approval to Superintendent Rollins and Supervisor McGee to complete the purchase.

The Highway Department staff has gone over information provided by the Town Board regarding disability premium deductions from their payroll and have determined that they are aware of the tax implications and would like the Town to stop deducting the premiums from their pay, as was determined in the 2004 Resolution to

approve the Town Employee Policy Manual. The Town Board approved this change and the reimbursement of premiums deducted since January of 2018.

Joe Dawson was in attendance and stated that Rich Teeter would like to make a donation of 25 forty foot trusses from a building that will be torn down on property soon to be sold. The trusses are like new and very valuable. It was considered that these could be used for an outdoor pavilion for the Town of Enfield for public use. It was determined that Joe Dawson, Councilperson Carpenter, and Superintendent Rollins will try to coordinate getting these trusses dismantled and transported to the cold storage area by the Town Hall. It was approved by the board to authorize payment of up to \$500 for a hauling fee for transportation of the trusses.

Solar Law Review- The Town Board completed its initial review of the proposed Solar Law from the Renewable Energy Advisory Committee. The Committee will now consider the requests and comments by the board and prepare a revised law with recommendations in place for further review.

Supervisor's Report July 2018

- Held 3 finance committee, 2 Comp Plan, and 1 Cemetery Committee meeting
- Prepared updated cemetery policy at Committee request
- Held 1 Regular and 1 Special Town Board meeting
- Solicited proposals from solar installers, met with CCE's Terry Carroll and prepared the Clean Energy Communities grant app and supporting documents
- Worked with Cayuga Lake IO, USGS, Buddy Rollins, Dan Walker, and TC Planning to prepare a CFA Grant application for a salt storage building
- Met with Maureen Bolton and Home Depot reps to prepare a grant application for renovation materials for the Community Building
- Worked with the Bookkeeper and Confidential Secretary to prepare for bookkeeper's absence in July
- Cleaned Community Building meeting space twice
- Met with Councilperson Mehaffey and EVFD President Denny Hubbell and attys for final Fire Contract conversations
- Attended TCCOG
- Responded to resident concerns about construction traffic on nearby roads to 327 repair work
- Interviewed applicant for Burial Coordinator position and developed a contract for the position.