

The following is a summary report of meeting highlights for the most recent Town Board meeting prepared by Beth McGee, Town Supervisor. These are not complete minutes, such as those provided by the Town Clerk. Drafts of meeting minutes may be available at TownOfEnfield.org one week prior to the regular monthly meeting and are subject to corrections upon discussion of the Town Board before approval.

May 31st, 2018 Special Town Board Meeting Highlights

The Enfield Town Board convened on May 31st to discuss the Food Pantry closure, Delaware River Solar building permit renewal, and Clean Energy Communities Grant.

The meeting started with a presentation about electric vehicle charging stations, which have come down in cost and have grant opportunities available that make them very low cost to install in municipalities.

Many community members were in attendance to speak in support of the Enfield Food Pantry. The Town Board determined a list of work to do with the building to include window pane replacement, brush removal, and door repair to help mitigate issues with pests getting into the building. The Food Pantry is a mission of the First Baptist Church of Enfield Center and uses space in the Enfield Community Building, owned by the town, to provide food distribution on average to 46 elderly, 190 children, and 320 adults weekly.

The Food Pantry and the Town of Enfield signed a licensing agreement for use of the space in order to give the Food Pantry freedom to make necessary improvements, such as cleaning, painting, and improved food storage, and to protect the town from liability. The Town does not charge the Food Pantry for use of the space, as it provides an important service to many residents. These measures were approved to facilitate quick response to the work needed to allow for re-opening as soon as possible. (As of this writing, the Enfield Food Pantry has re-opened. New Hours are: Sunday 12-1, Monday 12-3:30.)

Rich Winter, CEO of Delaware River Solar was present for a discussion of whether or not the Moratorium on Commercial Solar and Wind Development should prevent DRS from renewing their building permit, which expires on May 31st, 2018, as it required review of the permit to do so, which in some cases is forbidden by the Moratorium. Councilperson Mehaffey expressed concern the Town doesn't have a decommissioning agreement with DRS for the proposed 2 MW solar farm to be built on Podunk Rd. Mr. Winter offered a decommissioning plan for the town that would begin at an amount of \$60,000 and end with an amount of over \$98,000 for decommissioning of the solar facility if it should be left to the town to do. In the event the company decommissions it itself, the money would be returned.

Supervisor McGee asked if they didn't offer Enfield a Host Community Agreement similar to the Town of Newfield's because Enfield didn't ask for one. Mr. Winter responded that yes, this is the case, but that he was prepared to offer the same terms to the Town of Enfield in the amount of \$8,000 to offset impacts of having the solar facility in Enfield, but may be used at the Town's discretion. As of this writing, both contracts have been signed by the Supervisor and returned to DRS.

After discussion, the Town Board determined that it was not within their purview to delay the renewal of the building permit as DRS had met all permitting requirements and had followed DEC recommendations regarding bird habitat concerns and had changed the plan to decrease the amount of panels in the array.

After looking at options for various projects, the board determined it would move forward with a proposal for the Clean Energy Community Grant for a municipal solar installation to offset the cost of electricity for the municipality as well as decrease reliance upon fossil fuel for energy production. The Supervisor agreed to reach out to solar installers with a list of questions from the Town Board in order to develop a proposal for the grant. Terry Carroll of Cornell Cooperative Extension was present to guide the board through the process for this

particular grant. It was agreed the board would work on the grant proposal at the next regular meeting on June 13th using the information gathered from installers.

June 13th 2018 Regular Town Board Meeting Highlights

A Public Hearing on the Extension of Law #1-2017, Moratorium on Commercial Wind and Solar Development. One resident spoke in support of the extension. The Moratorium Extension (Law #1, 2018) was carried later in the meeting.

Report from County Legislator, Dave McKenna, is that the County has accepted a grant from NYS for airport improvements and NYS will be relocating and building a new DOT facility by the airport to free up valuable waterfront property.

Highway Superintendent, Buddy Rollins, reported on attendance at Enfield Clean-Up Days in which four 30-yard dumpsters were filled. The bridge on 327 will be closing in July and will likely be closed through November at the soonest. He also reported his department had completed the brush removal work on the side of the Food Pantry space at the Community Building as requested by the Town Board. Cemetery maintenance is going well.

The Supervisor reported that the Comprehensive Plan Writing Committee is continuing to review each section of the Plan with Planner, Matt Johnston. Upcoming meetings include July 10th at 6:30 PM and July 28th at 9:00 AM.

The Finance Committee is beginning budget discussions. The committee is looking for one more resident to participate. Please notify the Supervisor at supervisor@townofenfield.org if you are interested.

Joe Dawson has nearly completed the new town information sign and it has been placed outside the Town Hall. Soon it will be displaying important messages regarding events in the town. Thank you to Joe for volunteering his time on this project! It will be a great addition to our efforts to communicate with residents.

Volunteers are needed for various landscape tasks for the Beautification Committee. No commitment to sitting on the committee is required, just an interest in short-term volunteer opportunities for beautifying the town.

Councilperson Mehaffey and Supervisor McGee had a scheduled meeting with the Fire Dept. for contract discussions on June 26th. (As of this writing, discussions went well and an agreement is forthcoming.)

Town Clerk, Alice Linton and Supervisor McGee reported that there will no longer be a paper newsletter for Enfield. This will save over \$2000.00 each year and many options are available for keeping informed about Enfield events and information. If you are concerned about staying informed, please contact the Town Clerk for information.

A brief discussion of the Clean Energy Communities Grant with an update on the information received thus far by solar installers. A meeting was scheduled for June 27th to go over the information and develop a proposal.

Supervisor's Report June 2018

1. Attended a Green Building Workshop at EcoVillage with Councilperson Mike Carpenter and Dan Walker, Planning Chair.
2. Planned/Facilitated Special and Regular Meetings for May 31st and June 13th.
3. Communicated with Delaware River Solar regarding permit renewal, host community agreement and decommissioning plan.

4. Met with Beautification Committee to discuss welcome and information signs and planters for Town Hall.
5. Signed DOT Contract for trailer at Enfield Highway
6. Researched assistant bookkeeper position with TC Human resources and attorney
7. Worked with bookkeeper to create a procedure manual
8. Held two Comprehensive Plan meetings
9. Updated Cemetery Policy documents at Cemetery Committee request
10. Attended Assessment Review
11. Took three calls and two emails regarding property maintenance, filed one complaint on behalf of resident.
12. Held a Finance Committee meeting.
13. Created a media release for Clean Energy Community distinction and developed a request letter for solar installers for grant proposal.
14. Worked with the bookkeeper to learn how to do payroll.
15. Attended 3 day Accounting School in Big Flats.
16. Created job description and post for Burial Coordinator.
17. Consolidated energy use information for all seven electric services for Town of Enfield.
18. Communicated with Alan Teeter to coordinate water pump replacement for Community Building.
19. Attended three-day Cornell Local Roads Highway School with Highway Superintendent and Deputy Superintendent.
20. Met with Jean Owens regarding mobile food distribution truck for food pantry and other issues.
21. Met with Norm Smith regarding window glass replacement, final lighting updates, and door casing for the Community Building.
22. Cleaned the Community Building meeting space- ending at end of June.
23. Developed license agreement for Food Pantry use of Community Building.
24. Developed new newsletter procedures with Town Clerk, Alice Linton and Sue Thompson, Deputy Clerk, and prepared newsletter items regarding changes for Community Currents.
25. Purchased and installed two toilets for Community Building.

June 27th Special Town Board Meeting Highlights

A special meeting of the Town Board was convened to discuss a grant proposal for the Clean Energy Community \$50,000 grant opportunity Enfield has qualified for. Supervisor McGee prepared responses for the grant application prior to the meeting, so the Town Board could offer changes and additions to the information and decide on data to use based on information received from solar installers. Final proposed language was decided upon and Supervisor McGee agreed to update the information, complete the Statement of Work, using the information in the proposal, write a letter of intent, and have attorney Guy Krogh look over the NYSERDA contract. These items will be available for the board at the July meeting for a resolution to proceed with the grant proposal.

Highway Superintendent Buddy Rollins made recommendations regarding the area next to the Community Building where Highway Staff recently removed trees, brush, and debris. It was decided the Highway Dept. will install drainage pipe down through the entire area and into the drainage ditch. Other appropriate grading will be done along the back of the building to better direct water flow toward the drain pipe. It is estimated the cost of the project will not exceed \$2500.