

The following is a summary report of meeting highlights for the most recent Town Board meeting prepared by Beth McGee, Town Supervisor. These are not complete minutes, such as those provided by the Town Clerk. Drafts of meeting minutes may be available at [TownOfEnfield.org](http://TownOfEnfield.org) one week prior to the regular monthly meeting and are subject to corrections upon discussion of the Town Board before approval.

### **May 9<sup>th</sup>, 2018 Town Board Meeting Highlights**

A full agenda for May and a continuation of discussions for a Special Meeting scheduled for May 31<sup>st</sup> at 6:30 PM in the Community Building.

Correspondence- Supervisor McGee received several emails and one call regarding property concerns regarding unsafe properties.

County Legislator, Anne Koreman attended and gave a report on several topics.

- Legislators toured road projects
- Consideration of the Raise the Age initiative
- The Legislature is looking for an adequate space for a Detox center
- Lime Bikes- are everywhere. Can pick up and bring anywhere in the area. About 200 have been installed in the County.
- Ash Borer disease is in Tompkins now.
- Airport got a reward for over 14 million from NYS.

**Highway Superintendent Report-** There was no report as Highway Superintendent, Buddy Rollins was occupied with Enfield Clean Up Days.

#### **Code Office Report, Alan Teeter-**

- 2 building permits, new home and residential solar – 2 new homes for year.
- Enfield center road mobile home that burned in a fire will be replaced.
- Service training and Clean Energy Communities training were completed in April
- New county tax assessor starting in Enfield next week.
- Since Alan Teeter also serves as the Code Officer for the Town of Newfield he split the fees for the training and hotel/travel between our two towns to save on costs.

**Enfield Volunteer Fire Department Report-** Alan Teeter, Representative, Fire reports- March and April calls were offered- officer meeting, June 4<sup>th</sup>, blood drive May 15<sup>th</sup>

**Town Clerk report-** Alice Linton, Town Clerk, attended the Annual Clerk's Association meeting- Two items of interest, clerks support allowing online public notice instead of newspapers. Also support Legislature to keep the state from cleaning out unspent funds taken in for various licenses managed by Town Clerks. She attended sessions on such topics as:

- Charitable reserve funds
- A new state law requiring that all Towns must provide sexual harassment training.
- Abandoned cemetery rules for municipalities.
- Freedom of Information
- Records disposition rules

## **Town Supervisor Report**

- Prepared a DOT contract for the Highway Dept.
- Attended Newfield Town Board meeting to learn about a solar array project happening there and discussed details of the project with the builders.
- Held 2 Cemetery Committee meetings
- Held 2 Finance Committee meetings
- Held 2 Comprehensive Plan Committee meetings
- Communicated with the Town of Lansing on issues related to cemetery maintenance
- Communicated with the President of the Ithaca School Board regarding the Enfield Elementary as a polling space.
- Worked with Congressman Tom Reed's staff and Deputy Highway Superintendent, Brandon McGee to provide space for a Town Hall meeting held May 3rd.
- Researched history and legal considerations regarding building use at the Community Building.
- Communicated with the Enfield Justice, Betty Poole regarding the use of Community Service for tasks in the Town that need to be done.
- Attended the Health Consortium Finance meeting.
- Took two calls and three emails regarding property maintenance. One call regarding speed and perceived dangers on Hines Rd.
- Communicated with the NYS Code office regarding reimbursement for Uniform Code enforcement costs.
- Attended the Assessment Review training held by the TC Assessment office.
- Reviewed the Renewable Energy Advisory Committee proposed solar law and prepared documents to compliment the law regarding Host Community Agreements and associated fees.
- Attended TC Health Consortium Retreat at TC3
- Attended a day-long employer training with Enfield Town Bookkeeper, Debby Kelly, regarding the NYS Retirement System.
- Cleaned the Community Building meeting space and bathrooms twice.
- Met with Alan Teeter at Podunk Rd. DRS solar site to review the site and development.

## **Planning Board, Dan Walker, Chair-**

- One two lot subdivision on Hines Rd was reviewed.
- A request for a six-lot subdivision on Sheffield and Hayts road subdivision 6 lots. Large lot may be purchased by Stick and Stone farm.

## **Renewable Energy Advisory Committee, Councilperson Mimi Mehaffey-**

- A Cornell representative gave them a presentation on micro hydro power. The REAC has provided the proposed Solar Law to the Town Board for comment, discussions began on the wind law update.

## **Cayuga Lake Watershed IO- Councilperson Becky Sims-**

- Summit on April 19<sup>th</sup> was well attended by 80 representatives including Buddy Rollins and Dan Walker. Much aimed toward ditching operations, farming drainage, and sediment and erosion control.

**Comprehensive Plan Writing Committee- Supervisor, Beth McGee** reported that two meetings have been held and the committee has met with Planner, Matt Johnston, and begun reviewing the

Comprehensive Plan draft. The committee will maintain a regular schedule of meetings a couple of times a month until the review and update is completed.

**Finance Committee- Supervisor, Beth McGee** reported that the Finance Committee has met twice in a month and is working on grant positioning as well as a proposal for the Assistant Bookkeeper position as first priorities.

**Cemetery Committee- Supervisor, Beth McGee** reported that Highway Superintendent Buddy Rollins has agreed to take on management of cemetery maintenance for Town cemeteries to be completed by seasonal help and Highway Dept. staff as needed. The Cemetery Committee is working on updating policies regarding maintenance and procedures, as well as sales and decoration of gravesites. The Town is in search of a person who can provide burial coordination for a contracted fee. Anyone interested in more information on this need, please contact Beth McGee at 607-288-2384 or email [supervisor@townofenfield.org](mailto:supervisor@townofenfield.org)

#### **CONSENT AGENDA-**

Consent agenda included audit claims, approval of April minutes, Resolutions for: NYS Retirement Standard Workday, naming Councilperson Mehaffey to the Recreation Partnership, and to move prior year CHIPS reimbursement to the Highway Equipment Reserve.

#### **OLD BUSINESS-**

**Fire Contract Update-** A meeting had been set for Monday, May 7<sup>th</sup>, but had to be postponed due to a family emergency. We are currently working out another date to address final concerns. There is a contract in place through the end of 2018.

**Cemetery Concerns-** see notes related to the Cemetery Committee report

**Newsletter Changes-** Alice Linton, Beth McGee, and Sue Thompson will be working out a proposal to transition the newsletter format to discuss with the Town Board at the June regular meeting.

**Clean Energy Communities grant-** The Town of Enfield has completed four high-impact actions pertaining to energy use concerns required by NYSEDA and now qualifies for a \$50,000 grant for a project that will reduce energy costs in the municipality. The Town Board must develop a proposal by the beginning of August to secure this grant. Discussions will continue at the special meeting on May 31<sup>st</sup>.

#### **NEW BUSINESS**

**Moratorium Extension-** A Public Hearing was set for the beginning of the June 13<sup>th</sup> Regular Meeting at 6:30 PM regarding the Moratorium on Commercial Solar and Wind Development extension to continue through December 31<sup>st</sup>, 2018

**Delaware River Solar building permit discussion** presented many questions for Alan Teeter and Dan Walker regarding the project and current considerations/changes to the plan. The final concerns the board arrived at were the following and will be discussed at a Special Meeting of the Board on May 31<sup>st</sup>:

- The land owner wishes to sub divide the land to separate the home/barn/yard from the solar arrays. Alan will move forward with approving this.

- They have decreased the footprint of the arrays by removing the whole back section to avoid cutting trees.
- They have changed the setbacks to 50' rather than 100' due to the subdivision, but that is still within the site-plan and would not have been a cause for concern.
- Delaware was required (by the DEC) to buy the 25-acre parcel of land next to the arrays in order to protect an owl species. They have done this and the cost was \$75,000.
- Our task is not to review the project or development. It is to determine if their project is waived under the Moratorium for Alan to renew their building permit.
- Dan Walker, Planning Chair, stated the Planning Board has looked at the changes and determined there are not substantial changes that require further review.

**Proposed Solar Law-** The Town Board will meet on May 31<sup>st</sup> to discuss the Solar Law proposed by the Renewable Energy Advisory Committee. Board members will communicate concerns with the language via email prior to the meeting, so REAC members can be prepared for any questions the board may have at the meeting.

Announcements- Board of Assessment Review will meet on Wednesday, May 16<sup>th</sup>, from 3-6 PM at the Enfield Town Hall to hear remaining assessment grievances for Town of Enfield property owners.

Meeting Adjourned 9:07 PM