

## Supervisor's Report February 2018

- Worked with Excellus to resolve dental insurance cancellation
- Communicated with committee appointees for Environmental Management Council and Finance Committee.
- Phone interviews with Planners for Comprehensive Plan review.
- Environmental Management Council meeting
- Attended TCCOG- Streetlight Conversion was the main topic, Next month will be a presentation on the new guide to the County's 239 review process.
- Met with ECC Middle School youth coordinator Eric Carter about the Community Building space downstairs.
- Cleaned all Community Building bathrooms and upstairs meeting space twice.
- Discussed chairs for the meeting space with Judge Poole. She has agreed to contribute 50% of the cost of replacement chairs for the red and blue ones. Looking for chairs that are in good, used condition for around \$400 total.
- Considering a new runner for Community Building entry way. Low-flow toilets would save water and stay cleaner. Even if we plan to create a new space for town use, small economical improvements should continue to be made to this one, especially if they would be transferable to a new space. The window in the Food Pantry should be done in the spring. A volunteer crew to clean and tend to some of the smaller issues in the community area would make a big difference.
- Purchased cleaning and paper supplies for bathrooms and meeting space.
- Met with Alan Teeter to go over facility issues.
- Did inventory of heating equipment of all buildings, with hopes to negotiate a service contract with Griffith or other service.
- Held audit meeting January 16th.
- Attended Grange "Enfield Talks" dish to pass
- Paid Fire Dept. January installment of \$60,000.
- Planned a Public Hearing for a new extension for the Fire Contract to accommodate delays in the Fire Department's response to the proposed contract. Communicated with Attorney Guy Krogh and the Town Board regarding the contract.
- Met with Becky to discuss Comprehensive Plan data presentation.
- Arranged a free hour-long consultation at the AOT annual meeting on Funding opportunities and arranged registration and transportation for Beth and Mimi to attend.
- Communicated with Human resources about our Cemetery coordinator/maintenance position and payroll certification.
- Connected with Highway Superintendent Buddy Rollins on various issues regarding information in the Comp Plan and the man door at the Highway building, dental insurance, and employment policies. Contacted Hybrid Foam Insulation about the man door and determined we may be able to insulate the door ourselves to stop the freezing and condensation. Buddy will consider this.
- Communicated with Jean Owens of the Food Pantry to obtain the insurance binder for the pantry, food pantry use of the community area, cleaning needs, and attendance.
  - Distribution is open to clients on Sundays from 11:30 until 1:00 and Mondays from 12:30 until 3:30. There are 4 hours or more of preparation and cleanup for each pantry. There are 100 plus volunteer hours per week. In December they averaged serving 370 adults, 255 children ages 18 and under, and 50 seniors in just over 200 households A WEEK distributing over 10,000 pounds of food A WEEK to those families. They serve around 25% of our Enfield residents at some point during the year. (An invitation has been extended to Town Board members to join them any time to see the Food Pantry operation.)
- Met the bookkeeper regarding highway transfers, health insurance payment problems, payroll and budget concerns.