

The following is a summary report of meeting highlights for the most recent Town Board meeting prepared by Beth McGee, Town Supervisor. These are not complete minutes, such as those provided by the Town Clerk. Drafts of meeting minutes may be available at [TownOfEnfield.org](http://TownOfEnfield.org) one week prior to the regular monthly meeting, and are subject to corrections upon discussion of the Town Board before approval.

### **January 10<sup>th</sup>, 2018 Town Board Meeting Highlights**

Our Organizational Meeting for January 2018 went smoothly, with many resolutions that are mainly unchanged from 2017 being approved in the Consent Agenda.

Other organizational resolutions for discussion included:

- Changes made to our meeting procedures that allow for more productive conversation and a commitment to let the Town of Enfield Chose Civility Resolution, #2017-50, guide our discourse.
- Supervisor McGee and Councilperson Mehaffey have been appointed as delegates to the Association of Towns Annual Meeting and will both attend the 3-day conference in January. The AOT conference is a terrific opportunity for local government representatives to learn about the issues of concern to towns in NYS through presentations and networking with representatives from other municipalities.
- Town Board appointments for the year have filled out our committee roster with some returning and some new volunteers for the available posts. If you'd be interested in engaging in town projects or committees, please contact Supervisor McGee at [supervisor@townofenfield.org](mailto:supervisor@townofenfield.org)

**County Legislator-** Anne Koreman provided a County Legislator's report as our New District 5 representative. She reported on a grant for Tompkins County EMS Communications, and also suggested that town representatives attend county meetings to give the County updates on what's happening in the towns within the County. Legislature meeting highlights are available at the County meeting hub on their website at <http://tompkinscountyny.gov/legislature>

**Highway Superintendent,** Buddy Rollins, reported that the application has been prepared for this year's CHIPS improvement grant. Proposed areas of work include:

- One mile of Aiken Rd. from Hallseyville Rd. toward Waterburg Rd.
- One mile of Buck Hill Rd. from West Enfield Center Rd. toward Rte. 79
- One mile of South Van Dorn Rd. from East Enfield Center Rd. toward Rte. 79

Condensation has not been as much an issue in the Highway garage, but there is a leaking window due to condensation in another area. Superintendent Rollins will reach out to Shishler Electric to get an estimate on repairing outdoor lighting and have them complete the repair if estimate is reasonable. Highway staff will work on exhaust louvers that are malfunctioning. Supervisor McGee will contact Hi-Foam Insulation regarding insulating the man-door in the Highway garage that still collects condensation and ice.

**Code Officer,** Alan Teeter, reported on the number of building permits for 2017 and also referred to Town Board discussion at the December 27, 2017 special meeting in which the Board contemplated the

value of having a reserve fund for the purpose of purchasing a new Code Enforcement vehicle. It was decided at that meeting the Board would do a thorough analysis of the advantages of purchasing a vehicle as opposed to a code officer getting mileage reimbursement for using their own vehicle. The town created a reserve in recent years to put money in annually to provide funds for purchase of a new vehicle when it's needed. A new vehicle was purchased recently.

Notes by Mr. Teeter included that having a town vehicle provided a professional looking vehicle for inspections in the community, rather than relying on an employee to have a safe and presentable vehicle. Also, in some communities, highway departments turn over their vehicles to Code Enforcement offices when they have outlived their highway department usefulness.

**Town Clerk**, Alice Linton, gave her Annual Report listing the number of permits she issued in 2017. It's tax season as well, and payments may be made at the Town Hall during office hours.

**Supervisor** McGee reported that January has been a month of learning and connecting with incoming board members and residents who have interest in engaging on committees and in other ways. Ms. McGee will provide cleaning services for the Community Building meeting room and bathrooms for a couple of months at no charge while the town works out how cleaning services will be obtained. Jean Owens, Food Pantry Coordinator, has agreed to work on finding someone who can clean the downstairs area on a permanent basis where the Food Pantry is held. This is a great solution to our ongoing cleaning staff shortage, and much appreciated.

**Planning Board**- Dan Walker reported that the Planning Board recommends Rich Teeter as Planning Board member, and Joe Dawson and Rob Tesori as alternates.

**Enfield Volunteer Fire Company**- Alan Teeter provided the report prepared by Roger Lauper of the EVFD. Supervisor McGee asked that he relay to the Fire Department that their website is missed and the rich history it provided to the public on its website was really valuable. If they are interested, we may be able to provide that history and other information on the Town of Enfield website. Also, their recent facebook updates regarding calls they've attended, have been much appreciated.

**Renewable Energy Advisory Committee**- Councilperson, Mike Carpenter, reported that the Committee will likely have a solar law ready to present to the Town Board for review by Spring. It looks as if Wind Law updates may take until the end of the year due to the complexities of the issue.

**Comprehensive Plan Update Committee**- Supervisor, Beth McGee, reported that she has received a list of potential Planners recommended by county and local town planning representatives, who may be available to review our draft Comprehensive Plan before presenting it to the Town Board. She asked that Town Board members think about what tasks they would like a planner to complete, what questions they would like to have answered about the draft, and how it positions us for future development and grant opportunities. She will reach out to these planners in the coming weeks. The Town Board provided funds in the 2018 budget for this purpose.

#### **Old Business:**

- **The vacant Planning Board positions** were filled by resolution upon recommendation of the Enfield Planning Board as follows:
  - Planning Board term ending December 31, 2022- Rich Teeter

- Planning Board Alternate term ending December 31<sup>st</sup>, 2018- Joe Dawson
- Planning Board Alternate term ending December 31<sup>st</sup>, 2018- Rob Tesori
  
- **Contract with the Enfield Volunteer Fire Department-** Town attorney, Guy Krogh, reported that the EVFD attorney, Mark Butler, accepted the contract extension on behalf of the fire department and that they have agreed to get back to us mid-January with concerns. The goal is to have an agreed upon contract by early February to provide time for a public hearing before the end of February, so another contract extension may be avoided.

**New Business:**

- **The Town Board elected to create a Finance Committee** with a charge of the following:
  - Assess and advise on long term financial and capital planning
  - Analyze and recommend best practices on internal controls
  - Budget monitoring and recommendations

The committee will be comprised of the Supervisor, interested Councilpersons, Department Heads, the Bookkeeper, and 3 appointed residents. If residents are interested in being appointed to this committee, please contact Supervisor McGee at [supervisor@townofenfield.org](mailto:supervisor@townofenfield.org)

- **Audit meeting** Date set for Tuesday, January 16<sup>th</sup>, at the Town Hall.

Meeting Adjourned by 9:20 PM