

Town of Enfield
Regular Town Board Meeting and Public Hearing
Enfield Community Building
Wednesday, September 13, 2017
6:30 p.m.

Present: Town Supervisor Ann Rider, Town Councilperson Virginia Bryant, Town Councilperson Mike Carpenter, Town Councilperson Beth McGee, Town Councilperson Becky Sims, Town Highway Superintendent Buddy Rollins, Town Clerk Alice Linton. Town Attorney Guy Krogh arrived at 8:10 p.m.

Supervisor Rider led the assemblage in the Pledge of Allegiance to the Flag at 6:33 p.m.

Public Hearing on Adoption of Local Law #2 of 2017 titled "Best Value Law":

Supervisor Rider opened the public hearing at 6:35 p.m. She asked if anyone would like to comment on the proposed law. No one wished to comment. Supervisor Rider closed the public hearing at 6:37 p.m.

Presentation by Terry Carroll on Benchmarking and Becoming a Clean Energy Community Designated Town:

Supervisor Rider introduced Terry Carroll from Cornell Cooperative Extension. He explained the requirements to become a Clean Energy Community. In order to be eligible for a \$50,000 grant from New York State, 4 of 10 high impact action items for clean energy need to be put in place. No matching funds are needed. The Town of Enfield already has 2 items in place. The Solarize Tompkins Program led to at least 10 solar installations in Enfield and the Unified Solar Permit Program is in place. Mr. Carroll suggested Enfield could participate in Energy Code Enforcement Training and Energy Benchmarking for the other 2 items. Energy Benchmarking would involve entering information from energy bills into a specialized program on a monthly basis.

Privilege of the Floor: Councilperson Sims announced there would be 5 free rabies vaccination clinics in September and October sponsored by the Tompkins County Health Department. She also provided information on a Healthy Neighborhoods Program sponsored by the Tompkins County Health Department that is available to all residents of Tompkins County. Councilperson Sims mentioned the Connecticut Hill Wildlife Management Area is working on an updated management plan. A meeting on this topic will be held September 14 at the Newfield Fire Hall.

Dawn Drake stated she has taken a sick crow, that was found near her home, to be tested for West Nile Disease.

Supervisor Rider announced there will be a benefit dance held on September 16 at the Enfield Grange to help support repairs to the grange building. She also announced the annual Enfield Community Council Harvest Festival would be held on September 23 at the Enfield Elementary School.

Consent Agenda:

Supervisor Rider moved, with a second by Councilperson Sims to approve the **minutes of the regular meeting of August 9, 2017, the minutes of the special meeting of August 16, 2017, the Audit Claims, and Budget Amendments #2017-17, #2017-18 and #2017-19.**

Audit Claims:

The Town Board authorizes the Supervisor to pay General Fund vouchers #212 to 213 and 215 to #233 dated September 13, 2017 in the amount of \$27,064.99 and Highway Fund vouchers #159 to #174 dated September 13, 2017 in the amount of \$61,795.57.

The following accounts have negative balances as of August 31, 2017:

A1670.4	Central Print & Mail	- 231.43
A8020.41	Planning - Escrow Account	-2,872.50
	Plus balance unpaid from 2016	-8,073.61
DA5130.4	Machinery - Contractual	- 1,086.90
DA5140.1	Brush, weed removal	- 3,948.88

Budget Amendments:

Budget Amendment #2017-17 Personnel Services – Boots and Clothing

WHEREAS, Budget Amendment #2017-15 was incorrect and

WHEREAS, expenses have exceeded the budget in the Highway Fund line DA5110.12 titled "Personnel Services-Boots and Clothing", now therefore be it

RESOLVED that the Highway Fund line DA5110.4 titled "Contractual" be reduced by \$200.00 and line DA5110.12 be increased by \$200.00.

Budget Amendment #2017-18 Personnel Services – Brush & Weed Removal

WHEREAS, expenses have exceeded the budget in the Highway Fund line DA5140.1 titled "Brush and Weed Removal – Personnel Services", now therefore be it,

RESOLVED, that the Highway Fund line DA 5110.1 titled "General Repairs- Personnel Services" be reduced by \$3,9504.00 and Highway Fund line DA5140.1 be increased by \$3,950.00.

Budget Amendment #2017-19 Major Machinery Repairs

WHEAREAS, the Highway Department has incurred major machinery repairs, now therefore be it

RESOLVED, that the Highway Fund line DA5110.4 titled "General Repairs Contractual" be decreased by \$20,000.00 and Highway Fund line DA5130.4 titled "Machinery Contractual" be increased by \$20,000.00.

Vote on Consent Agenda: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Correspondence: Letter from Sprague Insurance regarding the New York State Paid Family Leave Program.

County Legislator's Report: No report.

Highway Superintendent Report: Highway Superintendent Rollins handed out copies of his equipment inventory to Town Board members. He announced there would be a tire collection on October 14 sponsored by Tompkins County Soil and Water. He reported on paving projects he hopes to complete this fall and reported Aiken Road has a pipe that needs to be replaced.

Code Enforcement Report: Code Enforcement Officer Alan Teeter submitted his report that showed there were 6 building permits issued in August which brings the year-to-date total to 33. He has been doing almost daily inspections on The Dollar General Store. He has been in contact with the owners of 198 Enfield Main Road, and their plan is to demo the building once an asbestos survey is complete and removed if necessary.

Supervisor's Report: No report.

Committee Reports:

Planning Board: Dan Walker, chairperson, reported there were no action items at the September meeting. They did a training session on overview of planning boards with information from the NYS Department of State website. They will do a training session on ethics next month. Poney Carpenter, whose term ends December 31, 2017, has resigned from the Enfield Planning Board as he has moved out of the Town of Enfield. Letters of interest for filling this position should be sent to the Enfield Town Clerk.

Recreation Partnership: No report.

Enfield Volunteer Fire Company (EVFC): The submitted report showed there were 24 calls in August of which 14 were EMS calls, 3 MVA with injuries, and 4 service calls. There were 3 fire calls: 2 mutual aid given to Trumansburg and 1 brush fire. The next officer's meeting is scheduled for October 3. A blood drive will be held on September 17 and volunteers will be taking trucks to the Enfield Harvest Festival on September 23.

Councilperson McGee stated she would like to add a discussion of the EVFC contract to the September 18, 2017 Special Meeting agenda.

Renewable Energy Advisory Committee: Councilperson Carpenter reported the committee will be holding their 4th meeting on September 14. Minutes of meetings are posted on the Town of Enfield website once they have been approved. Most of the sub-committee work is being done outside of regular meetings and members are reporting back to the group during the regular meetings.

Comprehensive Plan Writing Committee: Councilperson McGee reported content editing is done. At the next meeting, on September 19, they will work on finding sources for more recent data.

Tompkins County Council of Government (TCCOG): Supervisor Rider stated she did not attend the monthly meeting. They did vote on the Shared Services Plan that will be submitted to New York State.

Old Business:

Update on Joining the Amicus Brief from Columbia University's Environmental Law School: Councilperson Sims stated she connected with Susan Kraham of the Columbia University School of Law. Initial arguments will be given September 26. Councilperson Sims suggested at this point waiting to see what happens next. Councilperson McGee mentioned this might be a topic of discussion at a Comprehensive Plan meeting.

Grant for Salt Storage Building: Councilperson Bryant stated she is working on a registration form that needs to be filled out on-line, or in the alternative, be filled out on paper and notarized.

Information Sign for the Town: Councilperson Sims reported Joe Dawson provided an estimate for a sign similar to the one at Enfield Elementary School. Materials would cost approximately \$500 and he would donate his labor to build the sign. Councilperson Carpenter suggested putting a solar panel on the roof for a light. Councilperson Sims would like to have this item included in the 2018 Town budget.

Black Oak Wind Farm (BOWF) Timeline/Restrictions: Supervisor Rider stated a letter was mailed to BOWF on May 26, 2017 requesting a timely finalization of their application. The Moratorium on Commercial Wind and Solar Energy Facilities was passed on June 14. That would leave 41 days after the moratorium ends for BOWF to submit their application for the Town to review. Councilperson Carpenter questioned if BOWF has not replenished their escrow account with the Town, why no collection action was started at this time. Councilperson McGee responded that, based on the advice of the Town's attorney it

would not be beneficial to pursue collection at this time. Collection action can still be commenced at a later time. Supervisor Rider stated it would not be cost effective to pursue the collection action.

Benchmarking of Town Buildings: Councilperson Bryant moved, with a second by Councilperson Sims to adopt Resolution #2017-48.

Resolution #2017-48 Resolution for Establishing Energy Benchmarking Requirements for Certain Municipal Buildings

WHEREAS, buildings are the single largest user of energy in the State of New York; the poorest performing buildings typically use several times the energy of the highest performing buildings for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Enfield is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Town of Enfield Board desires to use Building Energy Benchmarking, a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings, to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Enfield; and

WHEREAS, as such the Town of Enfield Board desires to establish procedure or guideline for Town of Enfield staff to conduct such Building Energy Benchmarking; and now therefore, it is hereby

RESOLVED, that the following specific policies and procedures are hereby adopted and imposed as active and affirmative financial internal control procedures of the Town of Enfield;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings.

(C) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town of Enfield that is 1,000 square feet or larger in size.

(D) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(E) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(F) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(G) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(H) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(I) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(J) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all covered municipal buildings as defined in Section 2 of this policy.

(2) The Town Supervisor may exempt a particular covered municipal building from the benchmarking requirement if the Supervisor determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1 every year, the Town Supervisor or his or her designee shall enter into Portfolio Manager the total energy consumed by each covered municipal building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new covered municipal buildings that have not accumulated 12 months of energy use data by the first applicable date following occupancy for inputting energy use into Portfolio Manager, the Town or his or her designee from the Town shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Town shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1 each year for covered municipal buildings; and

(2) The Town shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on energy consumption for covered municipal buildings derived from aggregation of Benchmarking Information; and

(b) For each covered municipal building individually:

(i) The status of compliance with the requirements of this policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 4(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Town shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Town for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

- (1) The Town Supervisor or his or her designee from the Town shall be the Chief Enforcement Officer of this policy.
- (2) The Chief Enforcement Officer of this policy may recommend regulations necessary for the administration of the requirements of this policy.
- (3) Within thirty days after each anniversary date of the effective date of this policy, the Chief Enforcement Officer shall submit a report to the Town of Enfield including but not limited to summary statistics on energy consumption for covered municipal buildings derived from aggregation of Benchmarking Information, a list of all covered municipal buildings identifying each covered municipal building that the Chief Enforcement Officer determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this policy.

FURTHER RESOLVED, the Town of Enfield Board, does hereby authorize and direct the Supervisor to execute such other and additional documents as may be required to perfect the resolutions herein.

Discussion: Supervisor Rider asked for ideas of how a \$50,000 grant could be spent if the Town were to receive it. Councilperson McGee suggested putting in a solar system on Town property for service to Town buildings. Councilperson Sims suggested creating funds for residents to make energy upgrades to their homes. She also liked the idea of a solar system for the Town. Supervisor Rider feels 90 days is not long to put in a grant proposal. Councilperson Carpenter felt putting a solar system on Town property would be a quick project to undertake. Councilperson McGee stated she would not support putting money into energy conservation improvements to the Town Hall or Community Building.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

New Business:

Local Law Titled "Best Value Law": Councilperson Sims moved, with a second by Councilperson Carpenter to adopt Resolution #2017-49.

Resolution #2017-49 LOCAL LAW # 2 OF 2017 BEST VALUE COMPETITIVE BIDDING AND PROCUREMENT LAW

WHEREAS, the Enfield Town Board wishes to pass the following Local Law called "Best Value Competitive Bidding and Procurement Law" and

WHEREAS, a public hearing was held on the matter on September 13, 2017, now therefore be it

RESOLVED, that the following draft Local Law #2 of 2017 be passed by the Enfield Town Board:

BEST VALUE COMPETITIVE BIDDING AND PROCUREMENT LAW

Section 1. Title

This Local Law shall be known as the "Town of Enfield Local Law No. 2 of 2017" a local law Authorizing Best Value Competitive Bidding and Procurement."

Section 2. Legislative Intent and Purpose

The intent of this law is to allow the Town Board the option to award certain purchase contracts (including contracts for services) subject to competitive bidding under § 103 of the General Municipal Law on the basis of a low bid or "best value" as defined in § 163 of the New York State Finance Law.

Section 3. Authority

This local law is enacted pursuant to the New York Municipal Home Rule Law, as authorized pursuant to New York State General Municipal Law § 103 and the New York State Finance Law (including § 163), and other provisions of law authorizing the Town of Enfield to enter into contracts and engage in contracting for services.

Section 4. Best Value Competitive Bidding

A. Authority and Purpose.

Section 103 of the New York General Municipal Law allows the Town to authorize, by local law, the award of certain purchase contracts (including contracts for services) subject to competitive bidding under General Municipal Law § 103 on the basis of "best value" as defined in Section 163 of the New York State Finance Law. The "best value" option may be used, for example, if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, high quality and longer product life can be documented.

B. Award Based on Best Value.

The Town Board may award purchase contracts, including contracts for services, on the basis of "best value" as the term is defined in New York State Finance law § 163. All contracts or purchase orders awarded based on best value bidding bases shall require Town Board approval.

C. Applicability.

The provisions of this local law apply to Town purchase contracts, including contracts for services, involving an expenditure of more than \$20,000, but excluding purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the New York Labor Law and any other contract that may in the future be excluded under state law from the best value option. If the dollar thresholds of New York General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be superseded by such § 103 and this local law shall be read as if the numbers are amended to conform to said § 103.

D. Standard for Best Value.

1. Goods and services procured and awarded on the basis of best value are those that the Town Board determines optimize quality, cost, and efficiency among responsive and responsible bidders, as set forth in the procurement policy of the Town, as time-to-time and hereafter amended by the Town Board.
2. Where possible the determination shall be based on an objective and quantifiable analysis of clearly described and documented criteria as they apply to the rating of bids or offers.
3. The criteria may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the contractors; longer product life; product performance criteria; quality of craftsmanship.

E. Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

F. Piggybacking of purchases.

Notwithstanding the provisions of this Local Law, the Town of Enfield may, for purposes of public purchases, utilize the provisions of General Municipal Law § 103 with regard to so-called "piggybacking" of purchases. The Town of Enfield may piggyback whenever allowed by law, including but not limited to the following situations and criteria:

1. Pursuant to General Municipal Law § 103 the Town of Enfield may purchase through the bids solicited and bid lists generated by the United States government and New York State (and its political subdivisions and school districts) whenever such bids or bid lists are generated in a manner as complies with said § 103.
2. If not a bid or list generated by a New York State governmental body or agency, then whenever such contract or bid lists were let in a manner consistent with or materially equivalent to the requirements of the State of New York as reflected in the policy and language of said § 103.
3. The Town may also piggyback upon any contract or foreign bid or bid list specifically approved for piggybacking through the New York State Office of General Services, as well as foreign bids and bid lists (mainly, of sister states) that meet the above criteria for piggybacking as set forth in sections 4(F)(1) or 4(F)(2) of this local law, immediately above.

G. Procurement Policy Superseded Where Inconsistent.

Any inconsistent provision of the Town's procurement policy, as adopted prior to the effective date of this Local Law by resolution of the Town Board, or as amended thereafter, shall be deemed superseded by the provisions of this local law.

Section 5. Severability

If any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 6. Effective Date

This local law shall take effect immediately.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Extending Aquifer Study Contract with U.S. Geological Survey (USGS): Supervisor Rider was contacted by a representative from USGS with a request to extend the completion date of the Enfield Aquifer Study until September 30, 2018. The additional time needed for completion of the study is due to personnel retirements. They apologized for the delay and felt the payment due now should be held until 2018.

Supervisor Rider moved, with a second by Councilperson Carpenter to enter into an extension of the Aquifer Study contract until September 2018.

Discussion: Councilperson McGee asked if full payment could be made now, since there was a voucher payment in this month's warrant.

Councilperson Sims moved to amend the motion, with a second by Councilperson Bryant to clarify with USGS if the Town of Enfield can make full payment now instead of waiting until 2018.

Vote on amendment: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Vote on motion: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Cemetery Fees: Supervisor Rider moved, with a second by Councilperson McGee to adopt a Resolution regarding cemetery fees as follows:

Resolution #2017-_____ CEMETERY FEES

WHEREAS the Cemetery Committee has made a recommendation that interment fees be raised and the Cemetery Caretaker be compensated for his services, now therefore be it

RESOLVED, that the following fee schedule be adopted by the Town:

Interment - A fee of five hundred twenty-five dollars (\$525) (\$475 + \$50 to cover cost for Cemetery Caretaker) for opening and closing a plot shall be charged.

Cremation burials - A fee of three hundred and twenty-five dollars (\$325) (\$275 plus \$50 to cover cost for Cemetery Caretaker) shall be charged.

Discussion: The new fees would cover the cost of the work a Cemetery Caretaker does. Councilperson McGee asked if the position of Cemetery Caretaker had been created in the Town. Supervisor Rider stated this position has not yet been created. Sue Thompson, head of the Town Cemetery Committee provided a Cemetery Caretaker Job Description: The Cemetery Caretaker will be appointed yearly by the Town Board at the annual Organizational Meeting; The Cemetery Caretaker will arrange all interments in the cemetery; The Cemetery Caretaker will receive \$50 per completed interment and \$50 per completed cremation; The Cemetery Caretaker will submit all sales receipts, checks, Transit Permits, Certificates of Cremation concerning all interments to the Town Clerk.

Since this would be a new Town position, Attorney Krogh suggested the Tompkins County Personnel Office be contacted. They should also be contacted if a current position is changed.

Supervisor Rider pulled the Resolution.

Civility at Town Board Meetings: Councilperson McGee moved, with a second by Councilperson Carpenter to adopt Resolution #2017-50.

RESOLUTION #2017-50 TOWN OF ENFIELD CHOOSES CIVILITY RESOLUTION

WHEREAS, the right to self-expression and free speech are fundamental rights and essential in preserving democratic values and promoting the common good;

WHEREAS, a robust exchange of ideas is necessary to the health of society as well as in the discourse of public and private organizations working for the common good;

WHEREAS, civility in discourse contributes to the well-being of a community, underscores its general health and wellness and depends in great part on how a community's members treat each other;

WHEREAS, embracing civility allows diverse and impassioned opinions and viewpoints to be considered with respect and due consideration in an inclusive and respectful environment for members of the governing body as well as for the public;

WHEREAS, concern for the common good and well-being of all citizens is one of the highest virtues in a democratic society;

WHEREAS, every citizen is responsible for demonstrating such behavior; and,

WHEREAS, the Town of Enfield promotes civil behavior between and by its board members, committee members, staff and residents, now, therefore be it

RESOLVED to exhibit and encourage the kinds of personal qualities that are typical in a civil society—gratitude, humility, openness, passion for service to others, propriety, kindness, caring, sense of duty, and a commitment to doing what is right in the Enfield community. All Enfield board members, committee members and staff shall strive to:

1. Treat everyone courteously
2. Listen to others respectfully
3. Give open minded consideration to all viewpoints
4. Focus on the issues and avoid personalizing debate
5. Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions and

BE IT FURTHER RESOLVED that Enfield board members, committees and staff shall strive to promote the use of and adherence to these guidelines in all Enfield community activities.

Discussion: Councilperson McGee stated there is room for disagreement at meetings without personal attack and she feels the Town Board sets the tone of meetings. It is important to listen, and sometimes there are different understandings of things, which is ok.

Councilperson Sims stated she was glad this Resolution was brought forward and hopes the general public can be made aware that this has been passed.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Fixed Rate for Electric Supply: Supervisor Rider stated the Town's current fixed rate expires December 31, 2017. She did some research, made some contacts, and found MEGA would provide electricity at \$.04795 per kWh. If the Town enters a contract with MEGA, all procurement procedures are covered. The Town can enter into a one, two, or five year contract.

Councilperson Carpenter asked if there was a minimum amount of electricity that has to be purchased. The Town needs to consider if solar panels are installed, the amount purchased would decrease substantially.

Councilperson McGee moved, with a second by Councilperson Sims, to authorize the supervisor to communicate with MEGA on electric supply rates to lock in the rate of \$.04795 per kWh, which would be an approximate savings of \$709 per year, and the Town would contract for one year if there is a minimum usage required and two years if there is no minimum usage requirement, with payment terms being changed from 20 to 30 days.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye.

Announcements: Supervisor Rider announced there would be a special budget meeting on September 18, 2018 at 6:30 p.m. at the Enfield Town Hall.

Privilege of the Floor:

Mimi Mehaffey of Enfield stated energy companies are cut throat. Rates can be reduced by bidding out.

Highway Superintendent Rollins asked about the leftover highway funds from 2016 and when they would be put into the equipment reserve as voted by the Town Board in December 2016. Supervisor Rider stated she will check into this.

Adjournment: Supervisor Rider moved with a second by Councilperson McGee to adjourn the meeting at 9:30 p.m.

Respectfully submitted,

Alice Linton, RMC
Enfield Town Clerk