

Town of Enfield
Special/Continuation Town Board Meeting
Enfield Community Building
Wednesday, April 19, 2017
6:30 p.m.

Present: Town Supervisor Ann Rider, Town Councilperson Virginia Bryant, Town Councilperson Mike Carpenter, Town Councilperson Beth McGee, Town Councilperson Becky Sims, Town Clerk Alice Linton.

Supervisor Rider led the assemblage in the Pledge of Allegiance to the Flag at 6:35 p.m.

Supervisor Rider stated she was adding an item to the agenda under New Business: Discussion of Letter to Black Oak Wind Farm (BOWF).

New Business:

Updated Clothing Allowance Policy: Supervisor Rider read a former policy from November, 2009.

Councilperson McGee moved, with a second by Councilperson Carpenter to adopt Resolution #2017-37.

Discussion: Supervisor Rider stated for the record she doesn't believe highway superintendents are required to wear steel toed boots.

Several amendments were suggested to the original Resolution.

Supervisor Rider moved, with a second by Councilperson Carpenter to amend the original Resolution to include additions and corrections suggested.

Vote on amendments: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye. Carried.

Resolution #2017-37 Clothing Allowance Policy

Whereas the Enfield Highway Superintendent has requested to be included in the clothing allowance reimbursement provided to full-time Highway Department personnel upon completion of their probationary period and

Whereas the Town Board has determined that the job requirements of the Highway Superintendent are such that proper clothing and footwear are necessary and required for safety in the workplace, therefore be it

Resolved that the following Clothing Allowance Policy be observed from this point forward:

Clothing Allowance Policy:

Upon completion of the employee probationary period, full-time personnel of the Enfield Highway Department and the Highway Superintendent are eligible for the following annual taxable fringe benefits:

Clothing Allowance: A clothing allowance in the amount of \$300.00 per year for the purchase of proper clothing for work pursuant to the Department's clothing standards.

Work Shoes (steel toed boots): A foot-wear allowance for the purchase of steel-toed boots in the amount of \$100.00 per year.

All Highway Department personnel are responsible for the laundering and care of clothing and boots worn in the workplace. The Town Board may consider changes to these allowances during the yearly budget process.

Vote on Resolution: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye. Carried.

Councilperson McGee moved, with a second by Councilperson Carpenter to provide payment for the Highway Superintendent for a clothing and boot allowance for 2017.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson McGee aye, Councilperson Sims aye, Supervisor Rider aye. Carried.

Credit Card for Highway Department:

Councilperson McGee provided a draft credit card policy. Supervisor Rider asked what the cap would be for credit cards. A figure of \$5,000 was submitted.

Councilperson Carpenter questioned how it was determined what budget lines to allocate funds to. Supervisor Rider stated generally she determines the line items to be used for the A (general) fund and Highway Superintendent Rollins determines the line items to be used for the DA (highway) fund. She acknowledged that Highway Superintendent Rollins knows how to allocate to the A fund when needed and does it correctly.

Councilperson McGee noted that although currently the Supervisor codes vouchers to budget lines, others can do this. The Town Board is ultimately responsible for the fiscal responsibility of this Town. Discussion ensued about changes to be made to the draft credit card policy presented. Supervisor Rider stated she was not willing to bring the policy to a vote until a clean copy of the policy, with all changes to be made included, was provided. She will add this item to the May Town Board agenda for action.

Councilperson Bryant stated she felt two separate credit card accounts should be utilized. One for Town Board use and one for highway use. That would make for better accounting. Supervisor Rider stated she will check with Tompkins Trust Company on the possibility of two separate credit card accounts.

Unresolved Highway Budget Lines for 2014, 2015 and 2016:

Supervisor Rider stated she is unclear what the Highway Superintendent is questioning about budget lines and will wait for discussion on this item until the next meeting when the Highway Superintendent is present.

Letter to Black Oak Wind Farm:

Councilperson McGee has made some changes to the draft letter prepared by Supervisor Rider in conjunction with her discussion with Town Attorney Guy Krogh. She feels the letter should be from the entire Town Board and language in the letter should indicate that. She suggested all members of the Town Board sign the letter.

Supervisor Rider stated she feels some items being asked for in the letter have already been received.

Councilperson McGee felt it would be beneficial to have all items received at the same time so there would be no confusion of which undated documents were being considered. Even if items were previously submitted, they should be included in the total packet being requested. Councilperson Sims feels it would be the most simple way to evaluate everything at once. Councilperson Bryant is concerned there are many

versions of documents that are undated and would like one complete dated package to be submitted so there would be no question of which versions of documents were being considered.

Councilperson Carpenter felt it would be beneficial to make it clear in the letter which portions of the Town of Enfield Wind Energy Law were being referred to for certain requests.

Suggestions were made to make the letter to Black Oak Wind Farm clearer and accurate.

Councilperson McGee will make the recommended changes to the letter, forward it to Town Attorney Krogh for his review, and forward an updated version to Town Board members. Town Board members agreed with this process and felt they would be ready to sign the letter at the May meeting.

Privilege of the Floor:

Mimi Mehaffey of Enfield asked if there was a date when items would be due from BOWF. Councilperson McGee stated the date for the escrow account to be brought up to date would be 15 days from the date of notification and the application would be due 60 days from the date of notification.

Once the requested documents are received, the Town Board would determine if the application was complete. If it was not complete, the application would expire. If it was complete, the Town Board would commence the review process.

At this time (9:12 p.m.) Councilperson Bryant left the meeting.

Marcus Gingerich of Enfield asked if the original application from BOWF was approved. Councilperson Carpenter stated it was accepted as substantially complete with the understanding there was more detailed information yet to come. Attorney Frank Pavia of Harris Beach had stated this was standard procedure. Mr. Gingerich encouraged the Town Board to revise the Wind Energy Law, complete a Solar Law, and put a land use moratorium in place.

Adjournment: Supervisor Rider moved, with a second by Councilperson Carpenter to adjourn at 9:25 p.m.

Respectfully submitted,

Alice Linton, Enfield Town Clerk