

Town of Enfield  
Special Town Board Meeting and Audit Minutes  
Enfield Town Hall  
Wednesday, January 25, 2017  
5:30 p.m.

Present: Town Supervisor Ann Rider, Town Councilperson Mike Carpenter, Town Councilperson Henry Hansteen, Town Councilperson Beth McGee, Town Clerk Alice Linton, Town Justice Betty Poole, Town Bookkeeper Debby Kelly. Excused: Town Councilperson Virginia Bryant

Supervisor Rider opened the special meeting at 5:45 p.m. by leading the assemblage in the Pledge of Allegiance to the Flag.

Supervisor Rider added two items to the agenda: CHIPS discussion and solar project in the Town of Ulysses.

**Privilege of the Floor:** No one wished to speak.

**Consent Agenda:** Supervisor Rider moved, with a second by Councilperson Carpenter to approve the consent agenda as follows:

**Audit Claims:** The Town Board authorizes the Supervisor to pay General Fund vouchers #1 to #36 dated January 25, 2017 in the amount of \$46,777.83, Highway Fund vouchers #1 to #22 dated January 25, 2017 in the amount of \$57,602.32 and Fire Department Fund vouchers #37 to #38 dated January 25, 2017 in the amount of \$83,794.00.

**Resolution #2017-28                  Retirement Payment**

WHEREAS, the Town's retirement payment is due on or before February 1, 2017, the Supervisor is hereby authorized to have the Town Bookkeeper send this payment to the New York State Retirement System in the amount of \$17,130.05 from the A fund and \$31,812.95 from the Highway Fund for a total payment of \$48,943.00 as the Town's share of employees retirement benefits.

Vote: Councilperson Carpenter aye, Councilperson Hansteen aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Carried

Audit of Town Justice books: Town Justice Betty Poole's 2016 books were presented for audit. There are two accounts which are maintained at the Tompkins Trust Company. Councilperson Carpenter noted there are a lot of cases that come before the Enfield court. Justice Poole mentioned that a lot of cases are vehicle and traffic violations so she is able to handle all cases. The town justice's annual report is attached and made a part of these minutes.

At this time Justice Poole left the meeting.

Councilperson Bryant arrived at this time.

Audit of Town Clerk books: Town Clerk Alice Linton's 2016 books were presented for audit. There is one account which is maintained at the Tompkins Trust Company. Supervisor Rider asked that the deputy town clerk reconcile the bank statement each month. The town clerk's annual report is attached and made a part of these minutes.

Audit of Town Supervisor books: Town Bookkeeper Debby Kelley's books were presented for audit. Funds include the General Fund, the Highway Fund, the Fire Fund and a Trust and Agency Fund. Figures that were unavailable at this time will be presented at the next regular meeting. Investment records will be shared at the next meeting. Records are not up to date as the physical inventories are not complete. The supervisor's year-end report is attached and made a part of these minutes.

At this time Debby Kelly left the meeting.

**Tompkins County Industrial Development Agency** has asked for comments by February 8, 2017 on an Off-Site Commercial Solar Photovoltaic Policy.

**Lawyer Services Bid:** Councilperson McGee has prepared a draft proposal for solicitation of a bid for legal services. There was a discussion of how to determine time and billing that might work for the Town of Enfield and what to negotiate for. Supervisor Rider stated attorney Guy Krogh has served our legal needs well and professionally.

Councilperson McGee suggested the town board could make a decision that we are happy with the attorney we have and don't feel the need to put out bids.

Councilperson Carpenter suggested as long as there are legal issues with Black Oak Wind Farm, it might be beneficial for Guy Krogh to be retained as the town attorney, as he is familiar with the issues. He suggested Guy Krogh could be asked to come for one hour to each regular town board meeting starting at 7:30 for the February regular town board meeting.

**CHIPS Agreement:** Supervisor Rider stated she had submitted several questions to Highway Superintendent Rollins regarding the Section 284 Agreement.

If the CHIPS money is used for a salt storage shed, Councilperson McGee asked what the highway crew would do during the year. Councilperson Carpenter suggested they would help build the salt storage shed. If this project were done with CHIPS funds it would need to be planned and not done this year.

Supervisor Rider will strongly advocate that when the amount of CHIPS funds available is provided in April, we would have a plan to say we will allocate an amount toward a salt storage building.

Councilperson McGee agreed to be the facilities manager for the highway building. Councilperson Hansteen considered being the facilities manager for the town hall building and community building.

Councilperson Carpenter moved, with a second Councilperson Hansteen to approve the Section 284 Agreement.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Hansteen aye, Councilperson McGee aye, Supervisor Rider nay. Carried

**Solar Project in the Town of Ulysses:** Supervisor Rider stated the Town of Enfield was notified of this project as they are an interested agency. Town board members indicated they had no interest in commenting on the project.

**Announcements:** Supervisor Rider provided a flyer with courses TC3 has for people in business.

**Adjournment:** Councilperson Carpenter moved, with a second by Councilperson McGee to adjourn at 8:45 p.m.

Respectfully submitted,

Alice Linton, Enfield Town Clerk