

Town of Enfield
Regular Town Board Meeting Minutes
Enfield Community Building
Wednesday, January 14, 2015
6:30 p.m.

Present: Town Supervisor Ann Rider, Town Councilperson Virginia Bryant (arrived at 6:45), Town Councilperson Mike Carpenter, Town Councilperson Vera Howe-Strait, Town Councilperson Beth McGee, Town Clerk Alice Linton.

Supervisor Rider opened the regular meeting at 6:35 p.m. by leading the assemblage in the Pledge of Allegiance to the Flag.

Privilege of the Floor: No one wished to speak.

Approval of Minutes: Supervisor Rider moved, with a second by Councilperson Howe-Strait to accept the minutes of the December 10, 2014 regular meeting.

Vote: Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant absent. Carried

Supervisor Rider moved, with a second by Councilperson Carpenter to accept the minutes of the January 7, 2015 special town board meeting.

Vote: Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant absent. Carried

Discussion of the SEQRA Final Findings from the Black Oak Wind Farm: Frank Pavia, Esq. of the Harris Beach Law Firm, legal counsel to the Town of Enfield on Black Oak Wind Farm matters, explained the Final Findings is the final step in the SEQRA process for the Black Oak Wind Farm Project. The developer made many changes to the original footprint of the project, such as reducing the number of turbines from the original construction plan, which reduced the impact to the community and the environment. This has been a comprehensive review process with feedback from the public and involved agencies. The proposed Final Findings Statement is essentially the findings that the Enfield Town Board, as lead agency under SEQRA, would adopt concluding and summarizing all the analysis that was done as a potential impact associated with the project, as well as setting forth specific mitigation conditions that the project sponsor needs to comply with during the construction and the operation of the wind farm. The Final Findings Statement will conclude the SEQRA process. If and when the board adopts it, it will be maintained in the town hall for the public to review and will be distributed to all involved agencies, then permits will be issued pursuant to the Town of Enfield Wind Farm Law. There are still conditions in the Findings Statement to be met before the permits are issued, which include the decommissioning plan, a Road Use Agreement and negotiating a Host Community Agreement.

At this time Councilperson Virginia Bryant arrived.

Frank Pavia stated the document requires the hiring of an environmental monitor that will be paid for by the project sponsor but will report to and act at the direction of the town board. That monitor will be hired to ensure that the project sponsor adheres to all the requirements set forth in the environmental statement, make sure all the plans are working, the environmental compliance requirements are being adhered to and that environmental monitor, coupled with his or her reporting

requirements to the town board, is a common tool by which communities are ensuring the project sponsor will be meeting and satisfying the requirements set forth in documents like this.

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-3.

Resolution #2015-3 Acceptance of Findings Statement for Black Oak Wind Farm

WHEREAS, a predecessor-in-interest of Black Oak Wind Farm, LLC (the "Project Sponsor") filed a site plan application with the Town Board of the Town of Enfield (the "Town Board") pursuant to the Town of Enfield's Wind Energy Facilities Local Law #1 of 2009 for the development of a wind-powered generating facility to be located on leased private lands located within the Town of Enfield (the "Project"); and

WHEREAS, on June 9, 2010, the Town Board passed a resolution accepting its role as Lead Agency pursuant to the New York State Environmental Quality Review Act, and its implementing regulations at 6 N.Y.C.R.R. Part 617 (collectively referred to as "SEQRA"), in order to complete an environmental impact assessment of the Project; and

WHEREAS, pursuant to its June 9, 2010 resolution, the Town Board issued a positive declaration pursuant to SEQRA requiring the preparation of a Draft Environmental Impact Statement ("DEIS") for the Project; and

WHEREAS, on June 12, 2013, a DEIS for the Project was accepted by the Town Board as complete; and

WHEREAS, the Town Board conducted the requisite public comment period pursuant to the SEQRA regulations in order to receive public input on the DEIS and the Project; and

WHEREAS, on November 12, 2014, the Town Board accepted as complete a Final Environmental Impact Statement ("FEIS") for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE TOWN BOARD OF THE TOWN OF ENFIELD AS FOLLOWS:

Section 1. The Town Board accepts the Findings Statement for the Project as submitted pursuant to 6 N.Y.C.R.R. § 617.11 of the SEQRA regulations.

Section 2. The Town Board further directs that the Findings Statement for the Project and notice of this resolution shall be filed and circulated to the extent required by any applicable ordinance, statute or regulation.

Section 3. This Resolution shall take effect immediately upon adoption.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Organizational Resolutions:

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-4.

Resolution #2015-4 Town Board Meeting Dates

Resolved, the regular meeting of the Enfield Town Board shall be held monthly on the 2nd Wednesday of each month, at 6:30 p.m., at the Enfield Community Building, 182 Enfield Main Road, Ithaca, NY 14850.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-5.

Resolution #2015-5 Town Board Regular Meeting Outline

Resolved, the order for conducting business at the regular Town Board meetings is as follows:

- Call Meeting to Order
- Pledge of Allegiance
- Privilege of the Floor (Limited to 3 minutes)
- Approval of Minutes
- Communications
- Audit Claims
- County Legislator's Report
- Committee Reports
- Highway Superintendent Report
- Code Enforcement Report
- Supervisor's Report
- Old Business
- New Business
- Announcements
- Adjournment

Further resolved, the order for conducting any special meetings is as follows:

- Call Meeting to Order
- Pledge of Allegiance
- Old Business
- New Business
- Announcements
- Adjournment

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-6.

Resolution #2015-6 General Rules for Procedure and Guidelines for Public Comment

Resolved, in an effort to foster an orderly meeting process, the following rules and guidelines will be used and enforced at all Town Board meetings:

GENERAL RULES OF PROCEDURE

The Supervisor shall preside at meetings. In the Supervisor's absence the Deputy Supervisor shall preside.

The presiding officer may debate, move and take other action that may be taken by other members of the Board.

Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.

A member, once recognized shall not be interrupted when speaking unless it is to call him/her to order. If a member, while speaking, be called to order, they shall cease speaking until the question of order is determined, and, if in order, he shall be permitted to proceed.

There is no limit to the number of times a member may speak on a question.

Motions to close or limit debate may be entertained but shall require a two-thirds vote.

GUIDELINES FOR PUBLIC COMMENT

The public **shall be allowed to speak only** during the Public Comment / Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to 3 minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Supervisor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body and not to any member thereof.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

AMENDMENTS TO THE RULES OF PROCEDURE

The foregoing procedures may be amended from time to time by a majority vote of the Board.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson McGee to adopt Resolution #2015-7.

Resolution #2015-7 Department Hours

Resolved, the Town Board hereby establishes the work hours of the:

Highway Department to be from 6:00 a.m. to 2:30 p.m., Monday through Friday.

Town Clerk to be from 3:00 p.m. to 6:00 p.m. Monday through Thursday.

During January there are additional hours of Tuesday, Thursday, and Saturday from 9:00 a.m. to noon.

Code Enforcement Office to be from 8:30 a.m. to 11:00 a.m. Monday through Thursday and Wednesday from 5:00 p.m. to 7:00 p.m.

Town Court to commence at 5 p.m. on Mondays unless it is a holiday.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-8.

Resolution #2015-8 Bi-Weekly Pay Periods

Resolved, the Town Board hereby establishes the following bi-weekly pay periods (ending at midnight) for this year:

Checks are available the following Friday unless it is a holiday when they will be available a day earlier.

Payroll frequency: Biweekly

January 3, 2015	May 9, 2015	September 12, 2015
January 17, 2015	May 23, 2015	September 26, 2015
January 31, 2015	June 6, 2015	October 10, 2015
February 14, 2015	June 20, 2015	October 24, 2015
February 28, 2015	July 4, 2015	November 7, 2015
March 14, 2015	July 18, 2015	November 21, 2015
March 28, 2015	August 1, 2015	December 5, 2015
April 11, 2015	August 15, 2015	December 19, 2015
April 25, 2015	August 29, 2015	

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-9.

Resolution #2015-9 Paid Holidays

Resolved, that the Town Board hereby establishes the following paid holidays for employees. Town offices will be closed on these dates:

January 1, 2015	New Year's Day	September 7, 2015	Labor Day
January 19, 2015	Martin Luther King, Jr. Day	October 12, 2015	Columbus Day
February 16, 2015	President's Day	November 11, 2015	Veteran's Day

May 25, 2015	Memorial Day	November 26, 2015	Thanksgiving Day
July 3, 2015	Independence Day	December 25, 2015	Christmas Day
(One) Floating Holiday			

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson McGee to adopt Resolution #2015-10.

Resolution #2015-10 Town E-Mail Accounts

Resolved, the Town Board has official e-mail accounts for all Town employees and elected officials for use in their official capacities. These e-mail accounts will be connected to our official website domain, townofenfield.org. Ownership of and access to these communications will be with the Town of Enfield. All employees and elected officials will set up accounts with Beth McGee, Councilperson, and use their account for Town business after it is set up for as long as they work for or serve the Town of Enfield.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-11.

Resolution #2015-11 Town Board Appointments

Resolved, the Town Board hereby makes the following Advisory Committee/Position appointments (*chair is noted in **bold print***):

Town Historian
Town Webmaster
Cemetery Committee

Susan Thompson
Susan Thompson
Susan Thompson, Wayne A. Snyder, Jessica Elliott, Ed Thompson, John Linton, Wayne C. Snyder,
Councilperson Vera Howe-Strait - liaison
Supervisor Ann Rider, Helen Hetherington
Councilperson Vera Howe Strait
Barbara Sadovnic, Supervisor Ann Rider - Liaison
Carolyn Tschanz, Supervisor Ann Rider - Liaison
Poney Carpenter
Dan Walker (2015), Ann Chaffee (2018), Dawn George (2021), Steve Given (2019), Calvin Rothermich (2016), Poney Carpenter (2017), Henry Hansteen (2020), Vera Howe-Strait - Board Liaison
Peg Willis, Debbie Spencer, _____
Supervisor Ann Rider, Councilperson Mike Carpenter, Highway Supervisor Buddy Rollins, Code Enforcement Officer Alan Teeter
Councilperson Virginia Bryant, Supervisor Ann Rider, Town Clerk Alice Linton, Highway Superintendent Buddy Rollins, Brandon McGee - employee representative

Beautification Committee
Community Council Liaison
County Youth Board
Recreation Partnership
County Environment Mgmt Council
Planning Board

Advisory Board of Assessment Review
Facilities Development Committee

Personnel Committee

Tompkins County Council of
Governments

Supervisor Ann Rider, *alternate Councilperson Vera
Howe-Strait*

Health Insurance Consortium Board
Health Insurance Consortium Committee
Emergency Planning Committee

Herb Masser, *alternate Supervisor Ann Rider*

Supervisor Ann Rider, *Roger Lauper, Art Howser,
Code Enforcement Officer Alan Teeter, Highway
Superintendent Buddy Rollins, Larry Stilwell, Enfield
School Principal Lisa Rieger, Enfield School Liaison
Mary Cole*

Comprehensive Plan Writing Committee

Councilperson Beth McGee, *Dan Walker, Poney
Carpenter*

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson McGee to adopt Resolution #2015-12.

Resolution #2015-12 Attorney for the Town – salary at \$175.00/hour, paid monthly

Whereas, the Town Board specifically waives the requirement that the Town's Attorney be a resident of the Town,

Now Therefore, be it resolved, the Town Board appoints **Mr. Guy Krogh, Esq.** to fill this position and the Supervisor is authorized to sign a one year contract with Mr. Krogh.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-13.

Resolution #2015-13 Official Newspaper

Resolved, **The Ithaca Journal**, a newspaper regularly published and having general circulation in the Town, is hereby designated as the Official Newspaper for the Town of Enfield and

Further resolved, the Town will send a newsletter to all residents in conjunction with the Enfield Community Council "Currents" Newsletter 4 times per year.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to adopt Resolution #2015-14.

Resolution #2015-14 Policies and Procedures

Resolved, the Town Board adopts the listed Policies and Procedures, an Appendix to the Employee Handbook:

Policy 100.1 - Banking Institutions with the change in the Town's bank is Tompkins Trust Company

Policy 100.2 - Payroll Activities

Policy 100.3 - Vacation and Holiday Policy

Policy 200.1 - Sick Leave Policy

Policy 200.2 - Health Insurance Policy

Policy 400.1 - Investment Policy

Policy 400.2 - Prepayment of Certain Bills

Policy 400.3 - General Policy on Procurement as amended during the year 2014

Policy 400.4 - Mileage Reimbursement with this year's rate being \$.575/mile according to IRS

Policy 510.1 - Cemetery Fees

Policy 600.1 - Transcription Tape Retention

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-15.

Resolution #2015-15 Code of Ethics

Resolved, all Public Officials, appointees, and employees of the Town of Enfield are subject to the Code of Ethics as adopted by the Town.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson McGee to adopt Resolution #2015-16.

Resolution #2015-16 Town Bookkeeper – salary at \$8,060.00/year, paid bi-weekly

Resolved, the Supervisor is hereby authorized to designate a Town Bookkeeper, and

Further resolved, the Supervisor is authorized to list the Bookkeeper on the Town Security Insurance Policy, and

Further resolved, Supervisor Rider appoints **Deborah Kelley** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-17.

Resolution #2015-17 Assistant Town Bookkeeper – salary at \$15.81/hr., paid monthly

Resolved, the Supervisor is hereby authorized to designate an Assistant Town Bookkeeper to pay bills, prepare payroll, handle the books for at least 2 continuous weeks during the calendar year and other related duties in the absence of the Bookkeeper and

Further resolved, Supervisor Rider appoints **Cortney Bailey** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Bryant to adopt Resolution #2015-18.

Resolution #2015-18 Deputy Town Supervisor – salary at \$700/year, paid quarterly

Resolved, the Town Board establishes the Office of Deputy Supervisor to act for and in place of the Supervisor in his/her absence, and

Further resolved, Supervisor Rider appoints **Vera Howe-Strait** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson McGee to adopt Resolution #2015-19.

Resolution #2015-19 Deputy Highway Superintendent – salary at \$21.37/hour, paid bi-weekly

Resolved, the Town Board establishes the Office of Deputy Highway Superintendent to act for and in place of the highway Superintendent in his absence, and

Further resolved, the Highway Superintendent appoints **Charles A. Sinclair** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to adopt Resolution #2015-20.

Resolution #2015-20 Deputy Town Clerk – salary at \$12.73/hour, paid monthly

Resolved, the Town Board establishes the Office of Deputy Town Clerk to assist the Town Clerk in records management, tax collection, producing meeting minutes, and to act for and in place of the Town Clerk in her absence, and

Further resolved, the Town Clerk appoints **Susan Thompson** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to adopt Resolution #2015-21.

Resolution #2015-21 Planning Board Clerk – salary at \$12.73/hour, paid monthly

Resolved, the Town Board establishes the Office of Planning Board Clerk to act as the secretary for the Planning Board, to keep minutes and schedule meetings and other support functions the Board may need or require and

Further resolved, the Town Board appoints **Susan Thompson** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to adopt Resolution #2015-22.

Resolution #2015-22 Code Enforcement Officer – salary at \$27,120.00/year, paid monthly

Resolved, the Town Board appoints **Alan Teeter** to fill the position of Code Enforcement Officer.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-23.

Resolution #2015-23 Court Clerk – salary at \$10,302.72/year, paid monthly

Resolved, the Town Justice appoints **Tiffany Poole** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-24.

Resolution #2015-24 Cemetery Grounds Keepers (2 individuals) – salary at \$1,775.00 each/year, paid monthly in June, July, August, and September

Resolved, the Town Board appoints **Wayne A. Snyder** and **Wayne C. Snyder** to fill these positions.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-25.

Resolution #2015-25 Comprehensive Plan Committee Clerk - salary at \$12.73/hour, paid monthly

Resolved, the Town Board establishes the Office of Comprehensive Plan Committee Clerk to act as the secretary for the Committee, to keep minutes and schedule meetings and other support functions the Committee may need or require and

Further resolved, the Town Board appoints **Susan Thompson** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to adopt Resolution #2015-26.

Resolution #2015-26 Town Hall/Community Building Custodian – salary at \$10.92/hour, paid monthly

Resolved, the Town Board appoints **Susan Thompson** to fill this position.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to adopt Resolution #2015-27.

Resolution #2015-27 Public Officials/Town Employees Pay Schedule

Resolved, the following salaries and pay schedule for all Town Officials and employees, is approved for 2015:

- Town Supervisor - \$15,918.00/year; paid monthly
- Town Councilpersons - \$2892.72 each/year; paid quarterly
- Town Clerk - \$15,918.00/year; paid monthly
- Town Justice - \$15,120/year; paid monthly
- Highway Superintendent - \$53,769.84/year; paid monthly
- Laborers- Hiring Rate-\$12.00/hr. paid bi-weekly
- Machine Equipment Operator - Motor Equipment Operator – Hiring rate - \$14.86/ hour; after 90 days, rate will be increased to the working rate \$15.91/ hour. MEOs with three years or less of time in service, will receive an additional \$1.00 per hour on his/her anniversary date of hire until reaching a minimum of \$18.97/hr. Maximum rate for MEOs - \$20.59/hour; paid bi-weekly
- Part time and seasonal employees will have a hire rate of \$10.00/hr.-\$16.00/hr.
- Merit Increases – An employee may receive a pay increase based upon the employee’s past performance. The merit increase will be granted at the discretion of the Town Board.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Correspondence: Letter from NYS Department of Public Service informing energy consumers of an energy modernization initiative with dates and locations of information sessions and public statement hearings.

Budget Amendments:

Councilperson Howe-Strait moved, with a second by Councilperson Bryant to approve Budget Amendment #2015-11.

Budget Amendment #2015-11 Celebrations

WHEREAS, line item A7550.4 titled “Celebrations - Contractual” has exceeded the 2014 budget in the General Fund Account, now therefore be it

RESOLVED, that line A7550.1 titled “Celebrations - Personnel” be reduced by \$750.00 and line A7550.4 titled “Celebrations - Contractual” be increased by \$750.00.

Discussion: Councilperson McGee asked if this was a new line item as it is not shown in the 2015 budget. Supervisor Rider stated this item was in the 2014 budget and had a negative balance, so money is being transferred to bring it to a positive balance.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Councilperson Howe-Strait moved, with a second by Councilperson McGee to approve Budget Amendment #2015-12.

Budget Amendment #2015-12 Insurance

WHEREAS, line item A1910.4 titled "Insurance-property/auto/liability" has exceeded the budget in the General Fund Account, now therefore be it

RESOLVED, that line A1990.4 titled "Contingent Account" be reduced by \$365.00 and line item A 1910.4 be increased by \$365.00.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Audit Claims: Councilperson Carpenter moved, with a second by Councilperson McGee to authorize the supervisor to pay General Fund vouchers #16 to #42 dated January 14, 2015 in the amount of \$76,800.52 and Highway Fund vouchers #4 to #22 dated January 14, 2015 in the amount of \$80,861.85 and Special Fire Fund vouchers #43 to #44 dated January 14, 2015 in the amount of \$83,620.00.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

County Legislator's Report: Dave McKenna reported the legislature passed a living wage resolution for Casella Waste Systems employees which will increase the county budget by about \$20,000 per year in addition to a contribution by Casella of about \$80,000 per year. The county continues to discuss their Comprehensive Plan. Broadband is at a stalemate until \$1.5 million is received from the state that was promised.

Code Enforcement Report: Code Enforcement Officer Alan Teeter presented his annual report. In 2014 81 building permits were issued or renewed, with 12 for new homes. There were 10 certificates of occupancy issued, 17 certificates of completion issued and 1 certificate of compliance issued. There were 28 foundation inspections, 20 framing inspections, 16 insulation/energy code inspections, 14 plumbing inspections, 22 final inspections, 204 progress checks, 21 solar installations, 2 solid fuel burner inspections, 11 complaints received and resolved, 6 fire and safety inspections, 1 operating permit issued, 10 house numbers issued, 11 house numbers installed, 25 meetings attended and 28 training hours completed. The total cost of improvements for 2014 was \$2,480,000.

Tax map changes now need to be approved by towns before the county will accept them. He has been asked by a resident of Sandy Creek Trailer Park to put up a green house number sign, but if a lot of the residents ask for these signs it could become expensive. The town is not obligated to provide these signs, but they are provided at no cost to residents. For solar permits, the town uses a

unified permit which has a set fee of \$100, but that is only for roof mounted applications. For a ground application, a different permit is used with a fee schedule. This has become very confusing for residents. Alan suggested one fee for all solar installations smaller than 12 kilowatts.

Highway Superintendent's Report: Highway Superintendent Rollins was not present, but presented a report as follows:

It's been a mild winter for snow, with some trouble with ice. Equipment is running good. We will be starting our safety training this month, in our down time, which will include: "Right to Know", "Violence in the Work Place", "Hazardous Material", etc. I am presenting the 284 form to the town board for 2015. If there are any questions, let me know. The new loader has been ordered. We ended up buying a 938K CAT. We are doing maintenance on summer equipment and trucks. I have one estimate for installing 3 industrial paddle fans, (\$2,343) and will try to get a second estimate. I would like to get board approval for this price, but if I can get it done cheaper, of course I will. I would like for the same person to do all three needed projects, which are:

1. Install three industrial paddle fans with speed controller in shop area.
2. Add 50 amp 4 wire welder outlet from existing.
3. Add two 110 volt, 20 amp outlets in shop area.

Discussion: Supervisor Rider would like a breakdown of materials and labor for the first job. Councilperson Carpenter questioned why fans were needed. If they will be used to push the heat down in the building, it would be a temporary fix. There are significant heat issues in the building, and rather than spend money on installing fans, he would like to have a strategy for the heat issue in the building and deal with that first. If the second two jobs are done now, they don't need board approval as the procurement policy would only apply to the first project.

Supervisor's Report: Supervisor Rider reported she handled year end bookkeeping details with Town Bookkeeper; attended the December TCCOG meeting; attended CDRC Training "Facilitating Effective Participation in Public Meetings"; met with John Rancich and further discussed purchase agreement of town land; met with Guy Krogh regarding selling town land; drafted a Host Community Agreement; spoke with Pellegrinos regarding removing cars from town property; received notice from NYS Department of Labor that they are withdrawing the penalty assessment objected to in August; attended the Greater Tompkins County Health Consortium's Plan Structure and Design Committee meeting.

Committee Reports:

Planning Board: Chair Dan Walker reported the board did not meet this month. They will make plans to ensure that all members get their training for the year. He will bring requested sub-division changes to the town board in February.

Health Insurance Consortium: Supervisor Rider attended the committee meeting and it was brought to her attention that the town needs to review its membership. Also, the consortium needs to adopt another plan. The group continues to grow.

Enfield Community Council: Councilperson Howe-Strait reported the first Enfield Elementary basketball game of the year will be January 31. She thanked the Enfield Volunteer Fire Company for their generous donation which goes towards uniforms for the teams and end-of-season awards.

The ECC is doing a month long fundraiser through Firehouse Subs for the new community building.

Recreation Partnership: No report.

County Youth Board: No report.

Enfield Volunteer Fire Company: Fire Chief Roger Lauper submitted his report:

Total Calls for December were 25, as follows: Trailer Fire 1, Rubbish Fire 1, EMS calls 11, Motor Vehicle Accidents 3, Mutual Aide Calls 4, Hazardous Conditions 4, Good Intent Call 1, Smoke Detector Activation No Fire 1. Trainings for December included Station and Truck Clean-up, Small Engine Checks, Homeland Security Training: Ebola.

Officers for 2015 are: Chief: Roger Lauper, Deputy Chief: Tucker Snyder, 1st Assistant Chief: Kirk VanDee, 2nd Assistant Chief: Alan Teeter, Captain: Tony Carlisle.

2014 Statistics: Total Calls: 333; Structure Fires 8, Carbon Monoxide Calls 6, Smoke Alarm Investigations 12, Propane Gas Leaks 10, Authorized/Unauthorized 11, Motor Vehicle Accidents 30, Motor Vehicle Fires 2, Storm Related Calls 2, Service Calls 22, EMS Calls 205, Mutual Aid Calls 25.

Total Call Response Hours: 2,139; Total Training Hours: 8,734; Recorded Administrative Hours: 708.

Facilities Manager: Supervisor Rider reported the problem with the Community Building furnace was resolved. There is still no new front door at town hall.

Comprehensive Plan Writing Committee: Councilperson McGee reported the group will meet the next two Wednesdays. They are doing a narrative for the land use portion and then will begin work on the next section. They plan to host an open house event for the farming community to share stories and experiences on February 21.

Aquifer Study Fundraising Group: Nancy Spero reported the group made their goal of \$10,000. Ed Bugliosi will be invited to give an update at the February town board meeting.

Facilities Development Committee: No report.

Tompkins County Council of Governments: Supervisor Rider reported the group continues to look at shared services and work on a plan to submit to the governor.

Old Business:

Update on Disposing of Excess Town Properties: Supervisor Rider checked with Rose Pellegrino on a time table for removing cars from the town gravel bank property. At this time, the cars are frozen into the ground, but will be moved as soon as possible.

Supervisor Rider has received a purchase offer from John Rancich in the amount of \$100 for property across from the town hall. John stated there is some town property on his property, and the town is behind on their lease, but that can be remedied. The reason for the lease was the town was

stockpiling and moving gravel on his property and he was concerned that if someone got hurt he did not want to be liable. He stated he is willing to work with TCAT to provide a Park and Ride on the property, but it appears TCAT is not willing to sign a lease for longer than 3 years. He doesn't want to start negotiating with TCAT until the town commits to selling the land.

Councilperson Carpenter, Bryant and Rider stated their interest in selling the property to John Rancich for \$100.00. Councilperson McGee stated she would like more time to look at other possibilities such as keeping the Park and Ride on the town hall side of the road, but requiring a signed lease. She would like to see a lease in place as soon as possible for the current Park and Ride. Councilperson Carpenter indicated the board should have a firm answer for John Rancich by the March town board meeting.

Supervisor Rider stated she had received a purchase offer from Walter and June Smithers in the amount of \$4,000 for the old gravel bank property. The sale would be subject to a permissive referendum.

Councilperson Carpenter moved, with a second by Councilperson Bryant to accept the purchase offer of \$4,000 from Walter and June Smithers for the property known as the Town of Enfield Gravel Bank located on Enfield Main Road.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

New Business:

Locking in on a Fixed Rate for Electric Supply: Supervisor Rider has received rate quotes from Integrys Energy Services, Inc. to lock in prices for 36 months for supply. These rates change daily.

Supervisor Rider moved, with a second by Councilperson Howe-Strait to accept the Integrys Energy Services, Inc. fixed rate of 0.05923 for 36 months with the preclusion that this rate, including the highway department, is within one-tenth of a cent of the quoted rate of January 13, 2015.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Appointment of One Vacancy to the Enfield Town Planning Board: Supervisor Rider stated she advertised for letters of interest to be submitted by January 12, 2015. One letter was received, from Dawn George.

Supervisor Rider moved, with a second by Councilperson Bryant to appoint Dawn George to fill the vacant term on the Town of Enfield Planning Board. The term will be from January 1, 2015 to December 31, 2021.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Appointment of Delegate to NYS Association of Towns Annual Meeting: Councilperson Howe-Strait moved, with a second by Councilperson McGee to appoint Ann Rider as the Town of Enfield

delegate to the NYS Association of Towns Annual Meeting in February, 2015 and to authorize her to cast the vote of the Town of Enfield.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Review of Membership in the Greater Tompkins County Health Care Consortium: Supervisor Rider stated modifications to the terms and conditions of the Consortium Agreement need to be made by March 1, 2015. She will present a resolution to the Enfield Town Board at the February meeting.

Town Hall Parking: Town Clerk Linton stated her concern that Park and Ride drivers have been given no direction on where to park their cars. There is also concern over liability issues. If the Park and Ride will continue to remain where it is, there should be clear signage of where parking is allowed.

Adjournment: Supervisor Rider moved, with a second by Councilperson McGee to adjourn at 10:37 p.m.

Vote: Councilperson Bryant aye, Councilperson Carpenter aye, Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Carried

Respectfully submitted,

Alice Linton, Enfield Town Clerk