

Town of Enfield
Special Town Board Meeting Minutes
Enfield Community Building
Wednesday, January 7, 2015
6:30 p.m.

Present: Town Supervisor Ann Rider, Town Councilperson Vera Howe-Strait, Town Councilperson Beth McGee, Town Clerk Alice Linton. Town Councilperson Virginia Bryant excused, Town Councilperson Mike Carpenter absent.

Supervisor Rider opened the regular meeting at 6:40 p.m. by leading the assemblage in the Pledge of Allegiance to the Flag.

Budget Amendments:

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-1.

Budget Amendment #2015-1

WHEREAS, expenses have exceeded the 2014 budget in the General Fund Account, line item A1220.42, titled "Contractual-Bookkeeper", now therefore be it

RESOLVED, that the General Fund Account, line item A1220.2 titled "Supervisor-Equipment", be decreased by \$145.42 and General Fund Account, line item A1220.42, titled "Contractual-Bookkeeper", be increased by \$145.42.

Discussion: Councilperson McGee asked how long this line item had been overdrawn. Supervisor Rider checked her records, and then amended her motion to the following:

WHEREAS, expenses have exceeded the 2014 budget in the General Fund Account, line item A1220.12, titled "Contractual-Bookkeeper", now therefore be it

RESOLVED, that the General Fund Account, line item A1220.2 titled "Supervisor- Equipment", be decreased by \$145.42 and General Fund Account, line item A1220.12, titled "Contractual-Bookkeeper", be increased by \$145.42.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-2

Budget Amendment #2015-2

WHEREAS, the code officer used gas for his town owned vehicle which is paid from the Highway Fund in the total of \$293.49 during the 2014 year, now therefore be it

RESOLVED, that, in the 2014 budget, line item A3010.4 titled "Administration-Contractual" be decreased by \$293.49 and line item DA5110.4 titled "General Repairs-Contractual" be increased by \$293.49.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-3.

Budget Amendment #2015-3 Withdrawn

WHEREAS, the Town Justice requested in her 2014 budget request that her 2% pay raise be given to her Court Clerk and this request was not reflected in the 2014 budget, now therefore be it

RESOLVED, that in the 2014 budget, General Fund Account line item A1110.11 titled "Justices-Personnel Services-Justice" be reduced by \$1,758.00 and line item A1110.13 titled "Justices-Personnel Services-Court Clerk" be increased by \$1,758.00.

Discussion: Supervisor Rider stated she checked in the 2014 organizational minutes and found this was reflected as her correct salary. Councilperson McGee asked the reason for the \$1,850 transferred last month. Supervisor Rider withdrew her motion.

Councilperson McGee asked if the 2% increase the court clerk received was given in addition to the 2% increase of the judge's salary that was given to the court clerk. Supervisor Rider responded that it was.

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-3.

Budget Amendment #2015-3

WHEREAS, expenses have exceeded the 2014 budget General Fund Account line item A3510.4 titled "Control of Dogs", now therefore be it

RESOLVED, that General Fund Account line item A1620.4 titled "Buildings-Contractual" be reduced by \$1,331.75 and line item A3510.4 titled "Control of Dogs" be increased by \$1,331.75.

Discussion: Supervisor Rider did not know why this account was overdrawn, as the annual contract with the SPCA did not change. She will ask the bookkeeper to check the expenses taken from this line.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-4.

Budget Amendment #2015-4

WHEREAS, expenses have exceeded the 2014 budget General Fund Account line item A9010.8 titled "State Retirement", now therefore be it

RESOLVED, that General Fund Account line item A1620.4 titled "Buildings-Contractual" be reduced by \$2,357.12 and line item A1910.4 titled "Unallocated Insurance" be reduced by \$780.31 and line item A1420.4 titled "Attorney-Contractual" be reduced by \$2,461.57 and line item A9010.8 titled "State Retirement" be increased by \$5,599.00.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-5.

Budget Amendment #2015-5

WHEREAS expenses have exceeded the 2014 budget General Fund Account line item A9030.8 titled "Social Security", now therefore be it

RESOLVED, that General Fund Account line item A5132.4 titled "Garage-Contractual" be reduced by \$1,547.92 and line item A3310.4 titled "Traffic Control" be reduced by \$180.96 and line item A9030.8 titled "Social Security" be increased by \$1,728.88.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-6.

Budget Amendment #2015-6

WHEREAS, expenses have exceeded the 2014 budget General Fund Account line item A9055.8 titled "Disability", now therefore be it

RESOLVED, that General Fund Account line item A3310.4 titled "Traffic Control" be reduced by \$343.00 and line item A9055.8 titled "Disability" be increased by \$343.00.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-7.

Budget Amendment #2015-7

WHEREAS expenses have exceeded the 2014 budget General Fund Account line item A9060.81 titled “Medical Insurance”, now therefore be it

RESOLVED, that General Fund Account line item A3310.4 titled “Traffic Control” be reduced by \$1,006.31 and line item A1990.4 titled “Contingent Account” be decreased by \$1,368.02 and line item A9060.81 titled “Medical Insurance” be increased by \$2,374.33.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-8.

Budget Amendment #2015-8

WHEREAS expenses have exceeded the 2014 budget Highway Fund Account line item DA5142.1 titled “Snow Removal-Personnel Services”, now therefore be it

RESOLVED, that Highway Fund Account line item DA5110.1 titled “General Repairs-Personnel Services” be reduced by \$19,604.43 and line item DA5142.1 titled “Snow Removal-Personnel Services” be increased by \$19,604.43.

Discussion: Supervisor Rider stated in 2015 she will decide each pay period which line payroll will come out of. Overtime will be a separate line item in the accounting records.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-9.

Budget Amendment #2015-9

WHEREAS expenses have exceeded the 2014 budget Highway Fund Account line item DA9030.8 titled “Social Security”, now therefore be it

RESOLVED, that Highway Fund Account line item DA9020.8 titled “Medicare” be reduced by \$477.45 and Highway Account line item DA9030.8 titled “Social Security” be increased by \$477.45.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-10.

Budget Amendment #2015-10

WHEREAS expenses have exceeded the 2014 budget Highway Fund Account line item DA9040.8 titled "Workers' Compensation", now therefore be it

RESOLVED, that Highway Fund Account line item DA9055.8 titled "Disability" be reduced by \$48.60 and Highway Fund Account line item DA9070.8 be decreased by \$29.95 and Highway Account line item DA9040.8 titled "Workers' Compensation" be increased by \$78.55.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Highway Superintendent Rollins sent an e-mail stating his records indicated line DA5130.4 was overdrawn. He felt other highway line items, with the exception of employee benefits, were not overdrawn. He also questioned DA5120.4, Bridge Repairs, that had \$4,500 on November 30 and only \$2,500 on December 31. He asked where the difference of \$2,000 went.

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Budget Amendment #2015-11.

Budget Amendment #2015-11 Withdrawn

WHEREAS expenses have exceeded the 2014 budget Highway Fund Account line item DA9060.81 titled "Medical Insurance", now therefore be it

RESOLVED, that Highway Fund Account line item DA9070.8 titled "Drug Tests" be reduced by \$160.81 and Highway Fund Account line item DA5120.4 titled "Bridge Repairs" be reduced by \$271.65 and Highway Fund Account line item DA9060.81 titled "Medical Insurance", be increased by \$432.46.

Discussion: Supervisor Rider stated the Bridge Reserve and Equipment Reserve are not locked until the town board locks them at this meeting. They are line items that are not in a separate savings account until the board locks them into reserves.

Councilperson McGee asked how amounts are determined to go into reserves. There was \$4,500 in the Bridge Repair line as of November 30, 2014. This amendment will take \$271.65 from that amount. She confirmed that the remainder of the \$4,500 will go into the bridge repair locked reserves if the board approves it.

Supervisor Rider agreed to do more research, and continue budget amendments at the January 14, 2015 meeting. She withdrew Budget Amendment #2015-11.

Councilperson McGee asked if the negative balance in the Black Oak Wind Farm account had been taken care of. Supervisor Rider responded that funds had been deposited to cover all incurred expenses.

Audit Claims:

Councilperson Howe-Strait moved, with a second by Councilperson McGee to authorize the supervisor to pay General Fund vouchers #1 to #15 dated January 7, 2015 in the amount of \$6,257.54 and Highway Fund vouchers #1 to #3 dated January 7, 2015 in the amount of \$984.19.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson Howe-Strait to approve Resolution #2015-1.

RESOLUTION # 2015 - 1 Transfer funds to "New Building Fund"

WHEREAS, on January 23, 2014 the Enfield Town Board created General Fund budget line A9950.9 titled "Interfund Transfer to Building Reserve" and the 2014 Town budget allocated \$7,500.00 to this line, now therefore be it

RESOLVED, that the Supervisor be authorized to transfer \$7,500.00 to the savings account titled "New Building Fund".

Discussion: Supervisor Rider stated this will lock funds into the account, so they can only be used for the precise purpose of a new building. There is already approximately \$41,000 in the account.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Supervisor Rider moved, with a second by Councilperson McGee to approve Resolution #2015-2.

RESOLUTION # 2015-2 Transfer funds to "Code Vehicle Fund"

WHEREAS, line A3010.2 titled "Administration-Equipment Replacement" was created in the 2014 budget under Public Safety-Administration for the purpose of planning for replacement of the Code Officer's vehicle, now therefore be it

RESOLVED, that the Supervisor is authorized to place the balance remaining in this line as of December 31, 2014, in the amount of \$2,551.46, in a reserve interest bearing account titled "Code Vehicle".

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

New Business:

Schedule Audit Meeting: The audit meeting to audit the books of the town clerk, town bookkeeper and town justice was scheduled for Monday, January 12th at 4:30 p.m. at the Enfield Town Hall.

Appointment to Health Insurance Consortium Board: Supervisor Rider moved, with a second by Councilperson McGee to authorize Supervisor Ann Rider to represent the Town of Enfield on the Health Insurance Consortium Board, with the understanding that a community member will also be appointed to this position at the Town of Enfield Organizational Meeting.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye. Councilperson Bryant excused. Councilperson Carpenter absent. Carried

New Business:

Update on Black Oak Wind Farm: Supervisor Rider stated Frank Pavia of Harris Beach, the law firm representing the Town of Enfield in Black Oak Wind Farm matters, will be at the January 14 town board meeting to answer questions regarding the draft Findings Statement which was presented to town board members.

Dan Walker, chair of the Town of Enfield Planning Board, has read the document and noted there are 18 issues with a lot of duplication of mitigating measures. He noted Tompkins County will need to issue a Road Use Permit, and the town can use that document when preparing their own Road Use Agreement. He feels the actual permitting process for the wind farm is beyond the scope of Code Enforcement Alan Teeter's responsibilities and suggested the town would want to hire someone for this permitting process, and also to hire an environmental monitor for the process. This person(s) would be hired by the Town of Enfield, but paid by the Black Oak Wind Farm. He doubted a Host Community Agreement would need to be completed before approving the Findings Statement, but felt it would be a benefit to include the necessity of a Host Community Agreement as a requirement before permits are issued, even though it is not a requirement in the Town of Enfield Wind Farm Law.

Councilperson McGee feels it is the responsibility of the town to negotiate a Community Host Agreement. She has done extensive research and found many towns have received substantial benefits from their agreements and would like to see Enfield receive a fair benefit, most likely over multiple years.

Update on Excess Town Property:

Supervisor Rider stated she has a signed purchase offer from John Rancich for purchase of the .584 acres of land across the road from the town hall. The offer, among other details, agrees for the payment of \$100 and obtaining a contract with TCAT for a Park and Ride for 3-15 years on the property.

Supervisor Rider will check with town attorney, Guy Krogh, to see if wording can be changed in the purchase offer to insure a Park and Ride will be provided for more than 3 years on this property.

Councilperson McGee noted that if this offer doesn't benefit the town, it would make more sense for the town to keep the property and negotiate directly with TCAT for a Park and Ride. That way if TCAT decides to no longer provide service to Enfield, the town would still own the property.

Supervisor Rider stated for the record that there are town materials currently on the property of John Rancich, and since there is no longer a lease with him for the property where the materials are stored, she would like those materials to be removed. She also sees a benefit to the town to have the area improved.

Supervisor Rider has written a letter to the Pellegrinos notifying them their cars must be removed from town property. Currently the ground is too wet to move the cars, so she has given them leeway on the time to remove them.

Councilperson McGee has spoken with the New York State Code Enforcement Office and been given ideas to enforce the state law. As discussed at the December town board meeting, the state law is more restrictive than the Town of Enfield Junk Car Law, so the NYS building code must be followed. She will invite a NYS Code Enforcement Officer to speak at the March or April Town of Enfield board meeting.

Adjournment: Supervisor Rider moved, with a second by Councilperson Howe-Strait to adjourn at 8:55 p.m.

Vote: Councilperson Howe-Strait aye, Councilperson McGee aye, Supervisor Rider aye.
Councilperson Bryant excused. Councilperson Carpenter absent. Carried

Respectfully submitted,

Alice Linton, Enfield Town Clerk