

**Town of Enfield
Planning Board Meeting
October 6, 2010**

PRESENT: Virginia Bryant, Mike Carpenter, Ann Chaffee, Stephen Givin, Jim McConkey,
Calvin Rothermich

EXCUSED: Keith Smith

STAFF: Terry Beckley/Planning Board Recording Secretary
Alan Teeter/Building Code Enforcement Officer

Meeting called to order at 7:16 p.m.

Minutes from the last meeting, July 7, 2010, were approved.

Old Business

Draft Site Plan Review Application Form (as cited in Article III of the Draft of the Enfield Site Plan Review Law.)

V. Bryant reviewed other site plan review applications with particular interest in the Town of Dryden and Town of Ithaca. Consensus was reached to use the Town of Dryden's application form as a template for the Town Enfield. Copies of Dryden's application form were distributed to the committee members. A page by page review was conducted.

V. Bryant will incorporate all the changes discussed. All references to zoning will be deleted. Fees will be adjusted accordingly for Enfield. When all changes are incorporated, pagination will be corrected.

V. Bryant asked each committee member to review the working model of the application form and make/suggest any changes before the next meeting. J. McConkey has been tasked with rewriting #23 to reflect DEC recommendations.

New Business

J. McConkey has stepped down as co-chair of the Enfield Planning Board due to personal reasons. He has graciously agreed to remain a member of the board. V. Bryant has requested someone to step forward as co-chair.

Motion made and seconded to adjourn the meeting at 8:25 p.m.

NEXT MEETING WEDNESDAY, November 3, 2010 – 7:00 P.M.