

Town of Enfield  
Planning Board Meeting Minutes  
November 2, 2011  
Enfield Community Building

PRESENT: Virginia Bryant, Mike Carpenter, Ann Chaffee, Calvin Rothermich,  
Dan Walker

EXCUSED: Stephen Givin

VISITORS: Julie Carpenter, Marie VandeMark

STAFF: Alan Teeter/Building Code Enforcement Officer  
Sue Thompson/Planning Board Recording Secretary  
Debbie Teeter, Enfield Town Councilperson

Meeting called to order at 7:10 p.m.

1. Virginia Bryant introduced Julie Carpenter and Marie VandeMark as applicants for membership on the Planning Board. She asked them to explain why they wanted to join the Planning Board.
  - a. Julie Carpenter stated she has lived in Enfield for many years. Her family is currently developing land for a house and a hobby farm. She wants her family to be more involved in the community and how the community will grow and the issues it will involve such as water, gas drilling, small business.
  - b. Marie VandeMark stated she is a long time resident, owner of Sandy Creek Mobile Home Park, agricultural land and an active farm. She has a variety of concerns and interests regarding business and housing and how they will effect the growth of Enfield.
  - c. Virginia Bryant asked for questions to the candidates and asked if monthly meetings would work for both candidates. They both stated monthly meetings would be no problem.
  - d. Mike Carpenter said he thought they would both be great on the committee. Virginia Bryant thanked them for coming.
2. Virginia Bryant introduced Debbie Teeter, Enfield Board Councilperson, and stated she was asked to come to observe the interviewing of possibly new members of the committee.
3. Calvin Rothermich asked to have the membership of a committee member checked in reference to the By-laws which state missing meetings means lost of membership. Virginia Bryant will check on the By-laws and consult with the Board member.
4. Virginia Bryant asked for additions and corrections to the October 5 Board Minutes. Ann Chaffee moved to accept the minutes. Calvin Rothermich seconded. Minutes were approved unanimously.

5. Virginia Bryant asked Mike Carpenter to go over the comments from the last meeting regarding the Comprehensive Plan for the Town of Enfield. Mike Carpenter stated that the Board concluded that the plan was old and needed readjustments regarding the topics. Topics could be combined. There was discussion on the combination of the topics and a list was made.
  - a. Ann Chaffee stated that the last two sentences in the Agriculture Section (Page 10) should not be up to the town but the individual business. Calvin Rothermich stated that they did not need to promote alternative farming but just farming.
  - b. Calvin Rothermich suggested that sustainable forestry should be added.
  - c. Ann Chaffee spoke with Debbie Teeter regarding the agricultural assessment figures for the town. The Board agreed that the figures need to be checked and updated. Ann Chaffee pointed out that small dairies in the town have gone out of business and there is more crop agricultural farming occurring in the town.
  - d. Table of Contents:
    1. Introduction – It was suggested that the first paragraph be taken out but the second paragraph should remain. It was stated that every town needs a comprehensive plan to support all the actions of the Town Board for example, regular of land use, site plan laws, zoning, etc.
    2. History – Sue Thompson
    3. Population and Community Vision Statement – Virginia Bryant will update population figures including describing current makeup of population.
    4. Description of Existing conditions
    5. Historic Preservation – Sue Thompson
    6. Agriculture – Ann Chaffee and Calvin Rothermich
    7. Environmental and Natural Resources – Dan Walker. Mike Carpenter suggested the Town Board be asked to review this section.
    8. Town Beautification. Recreational Assets, Community Facilities and Programs – Ann Chaffee stated that the Beautification section came from public meetings at the Enfield School where the children made suggestions. It was noted that the Welcome signs are only on Enfield Main Road. Goals need to be updated with public input added.
    9. Public Utilities, Infrastructure and Transportation – Note new highway facility (2011) and remove recommendation of Enfield Post Office.
    10. Housing – Mike Carpenter, Alan Teeter, Virginia Bryant.
    11. Economic Development, Land Use, Environmental and Natural Resources – needs inventory of what is occurring in the town on these topics. It was suggested that the Land Use section be moved to the beginning. There was discussion on residential development and the use of water

and sewer needs. Affordable housing and public transportation should be encouraged. There was discussion on the Right-to-Farm regulation, economic development, taxes, and assessment of property. Issues of hydrofracking/gas drilling, Wind Farming, usage of roads. need to be addressed

**Appendices:**

Recommendation was made to append the 2001 Comprehensive Plan to the new one (2011 – 12).

Town of Enfield Survey of Housing Structures?

Various Land Use Maps – Dan Walker stated that the mapping came from County Planning office. The Agricultural maps have changed very little. Dan Walker will talk to the Planning Department regarding new maps.

6. General discussion on what the expectations are from the Town Board for the Comprehensive Plan. Need a time line for what they want as it will take at least 2-3 months more to work on the plan. A suggestion was made to have a joint meeting with the Town Board after the Town Board reads the submitted Plan. It was also suggested that at some point there needs to be involvement of the public.
7. More expertise is needed in some areas.
  - a. Jean Owens should be asked to give an overview of the facilities and what is planned for the future.
  - b. Debbie Teeter should be asked about the Small Business directory also information on small business loans. Mike Carpenter will talk with Debbie on Small Businesses. Alan Teeter stated he had a list of small businesses in the town. {Note Sue Thompson is now working on updating the list of businesses for the Town's Web Page}
8. Mike Carpenter asked about the Water Resource – Environmental areas issue the Town Board asked the Planning Board to look into. There was discussion that this should be addressed in the Plan. Health Department governs water quality and waste water regulations.
9. Discussion on development in regarding to water resources and parceling of land. The parceling of land was addressed in the Site Plan. Questions on if the Plan was officially approved by the Town or not.
10. It as suggested everyone go over their sections and report back at the next meeting.
11. Alan Teeter shared up-to-date maps of the county with the Board.
12. Ann Chaffee Made a motion to adjourn the meeting. Calvin Rothermich seconded the motion. Meeting adjourned at 8:45 p.m.

Respectfully submitted,  
Sue Thompson  
Recording Secretary