

Town of Enfield Planning Board Meeting Minutes - August 1, 2012  
Enfield Community Building

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PRESENT: Virginia Bryant, Mike Carpenter, Ann Chaffee, Stephen Givin, Calvin Rothermich, Marie Vandemark, Dan Walker

Excused Absence: Vera Howe-Strait, Town Board Representative

STAFF: Alan Teeter/Building Code Enforcement Officer  
Sue Thompson/Planning Board Recording Secretary  
Debbie Teeter, Town Board Member

Meeting called to order at 7:05 p.m.

Virginia Bryant stated that the Planning Board had been operating against Planning Board By-Laws. By-Law No. 8 – the Planning board shall have a chairperson to run the meetings, Vice Chairperson to act on behalf of the Chairs in his or her absence, and a Secretary to keep record of proceedings. The Committee has been running with two Co-Chairpersons. Nominations were needed for a Chairperson and a Vice Chairperson. Marie Vandemark nominated Virginia Bryant as Chairperson. Mike Carpenter seconded the motion. Motion passed unanimously. Ann Chaffee nominated Marie Vandemark for Vice Chairperson. Steve Givin seconded the motion. Motion passed unanimously.

Virginia Bryant stated that the Planning Board needs to hold public meetings to collect input from the community regarding their ideas for the Comprehensive Plan.

- A survey placed on the web might help collect comments from the community.
- Another idea would be to have Planning Board members attend local community meetings/events such as PTA, Community Council, Food Pantry, Fire Dept., Grange, Senior Citizens, and Harvest Festival to present the Comprehensive Plan and collect input from the community.
- An article in the Enfield Community Newsletter. Article for the next newsletter will be mid-September.
- Planning Board needs to decide actual committees/names for the work on the Comprehensive Plan.

Virginia Bryant went over the committees which were formed at the July 18 meeting. She asked for additional suggestions for committees.

Beautification was discussed. Question of where the money would come from for the "Beautification". A reminder was stated that the Comprehensive Plan should not place a burden on future generations.

Ann Chaffee suggested that the Planning Board needs to figure out what is important to the community members before making decisions on committees.

Virginia Bryant went over the Environmental and Natural Resources section of the Comprehensive Plan (page 11). She stated this was an important section of the Comprehensive Plan.

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Dan Walker was asked about addressing public participation for the Comprehensive Plan. He answered that it was important and needs to be focused on separate sections.

Debbie Teeter stated that Nancy Potter facilitated the meetings in 2001 regarding the Comprehensive Plan. Perhaps she could provide training for the Planning Board to conduct the public meetings to collect input for the Comprehensive Plan. Virginia Bryant will call Nancy Potter to ask if she is available to facilitate a public meeting and training. August 14<sup>th</sup> will be the first date she will check on.

The meetings dates will be placed on the Enfield Web site. The goal is to hold 2-3 general meetings. Speakers will be limited to 3 minutes. There was discussion on how to handle comments/questions regarding banning and fracking of oil in the community.

Virginia Bryant will draft a meeting notice for the public meetings regarding the Comprehensive Plan. Advertising will be: Haefle TV, Community Notice in local newspaper, Enfield Website, poster at the Valley Korner, Community Building, Fire Company, and Town Hall.

Debbie Teeter will send Virginia Bryant a list of local community organization contacts.

June 6, 2012 minutes will be viewed at the next meeting. Copies of the minutes will be resent to the members.

- July 18, 2012 minutes: corrections:
  - page 1 last paragraph change board to Planning Board;
  - page 2. quite to quiet;
  - page 3 bullets should be separated – Town Square Park in Enfield Center. Rewrite the Comprehensive Plan...asset center of activity.
  - page 3 Housing to improve the quality of the life of the resident
  - page 3 Senior Housing program – renovation of homes so they are more accessible

Ann Chaffee made a motion to accept the minutes with the above changes. Calvin Rothermich seconded the motion. The motion passed unanimously.

Discussion on Beautification concerns specifically lawns/fields not mowed. Discussion on if your house is not "finished" does it keep your taxes lower or does it fall under neglect of the home. Some of the matters fall under the category of Code Enforcement for the Town.

Calvin Rothermich made a motion to adjourn the meeting. Virginia Bryant seconded the motion. Meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Sue Thompson  
Recording Secretary

Visitor Sign-In Sheet: Charlie Elrod, Jeb Mead, Alan Teeter, Debbie Teeter, Judy Hyman, June Schroeder, Martha Fischer, Nancy Spero, Beth McGee, Norm Smith, Cindy Estes-Smith